



CONTINUING EDUCATION NEWS *for* SELF-INSURANCE CLAIMS ADMINISTRATORS

May 2018

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VOLUNTEERS NEEDED for Curriculum Review Committee

Course materials submitted for credit are reviewed by the Continuing Education Curriculum Review Committee. All credit decisions are made by this committee, which is composed of representatives from the self-insured business community, the labor community, and L&I.

The term of two committee members expire July 31st, one each representing:

- Self-Insured business.
- Labor.

We need new members to participate in this vital function. As a member, you will have an active role in ensuring a well-trained claims manager community. If you volunteer, you are committing to:

- Serve a two-year term (August 2018 through July 2020).
- Each month, review in advance the materials sent to you.
- Participate in a monthly telephone conference.
- Once per quarter (February, May, August and November) travel to Tumwater to meet in person (in place of the monthly phone conference).
- Meetings are the first Wednesday of each month.

To learn more about continuing education and the committee visit [Learn About Continuing Education](#) on our webpage.

If you are interested in volunteering, please send an e-mail to the Continuing Education mailbox at SIContEdu@LNI.WA.GOV by **June 1, 2018**.

We will notify all volunteers of our decision no later than June 22, 2018. We look forward to hearing from you.

Include the following information:

- Your name.
- Company name, address, and phone number.
- A brief description of your current job duties.
- The reason(s) you would like to serve on this committee.
- Have you had any prior experience in reviewing materials for a continuing education program? If yes, please describe your experience.
- What do you perceive to be the role of this committee?
- What is your philosophy of the role of an individual committee member? As a potential member, what contributions would you bring?