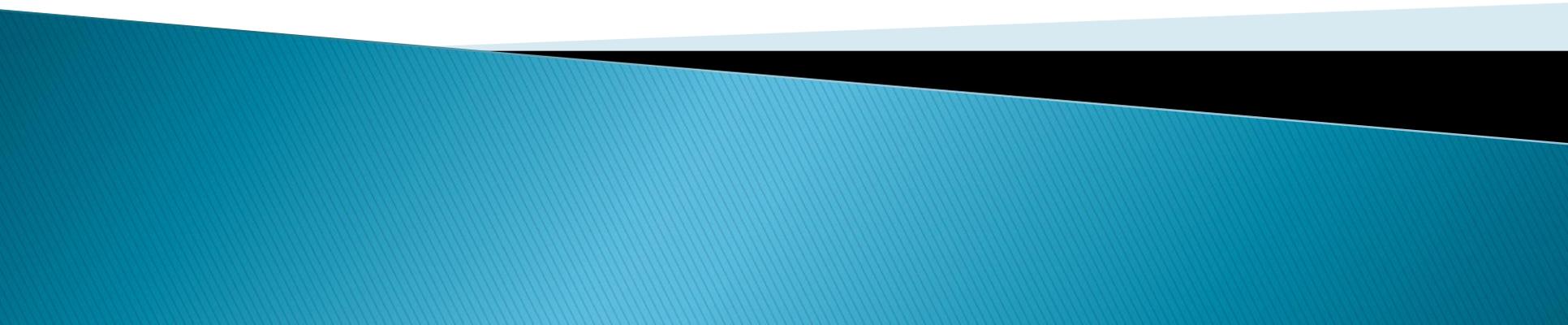


# L&I Spring Vocational Conference May 2, 2014

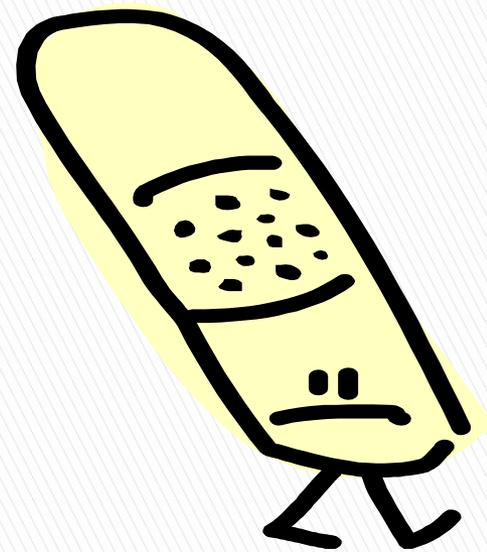
“Resources for Job Readiness”



# Once upon a time...



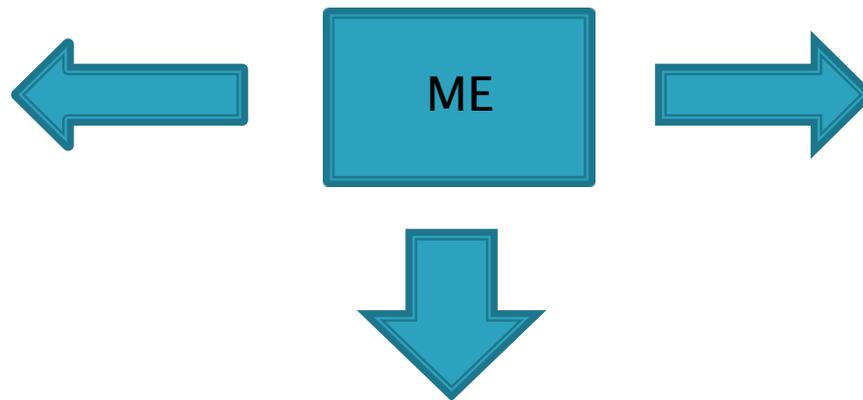
Super painter



Broken painter

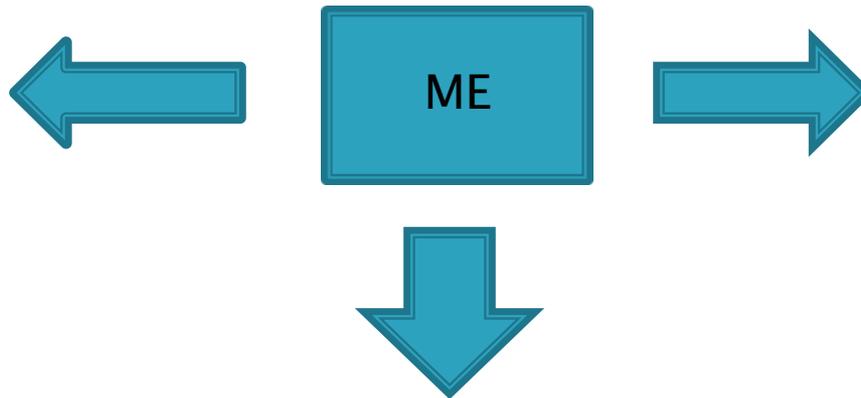


# *RIVER OF LIFE*



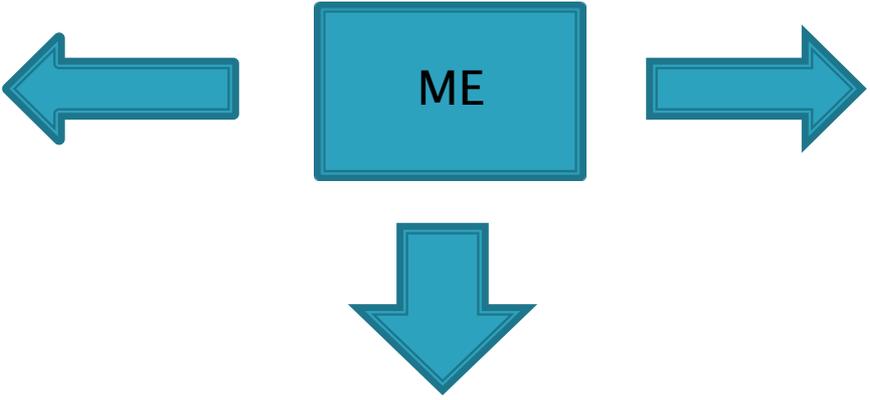


# *RIVER OF LIFE*



NEW  
JOB

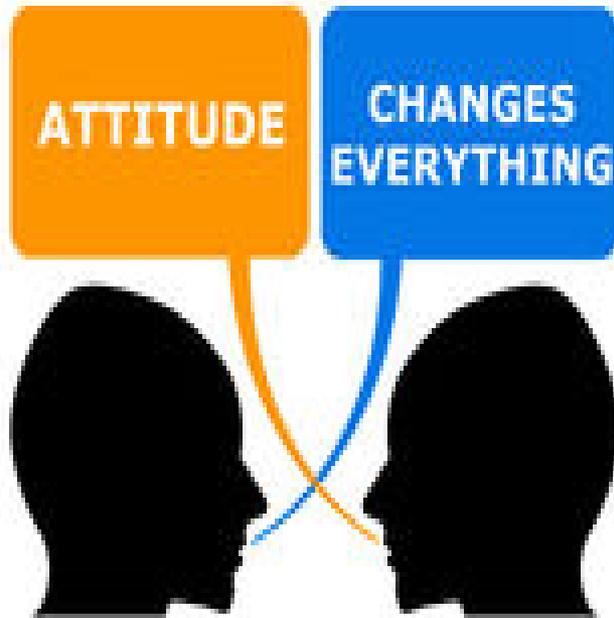
*RIVER OF LIFE*

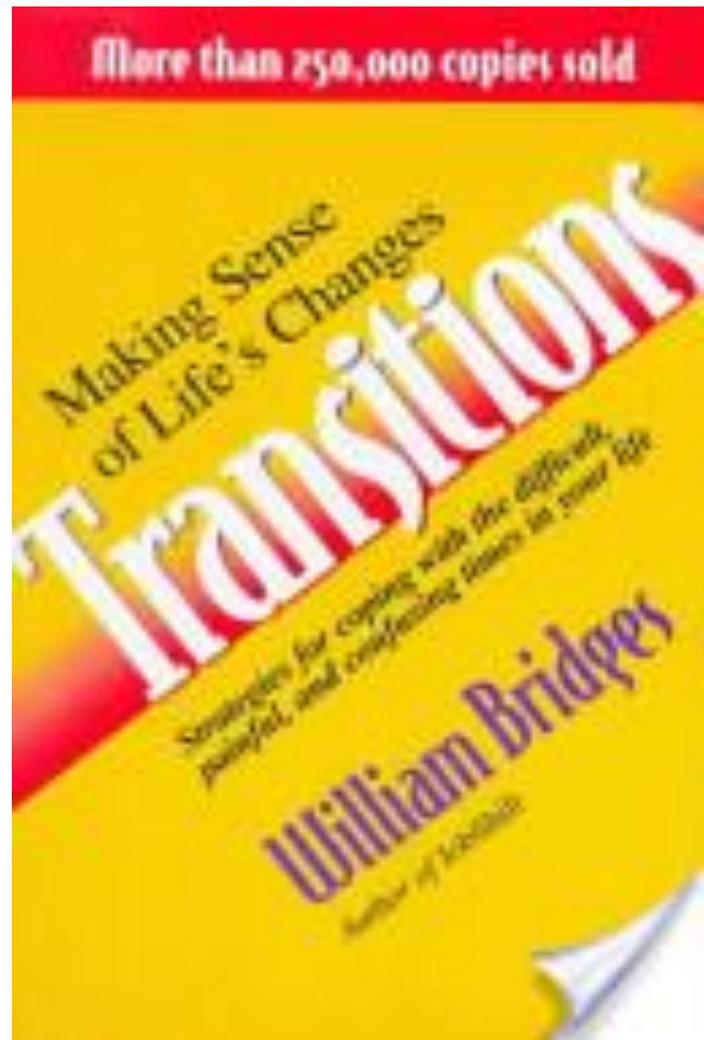


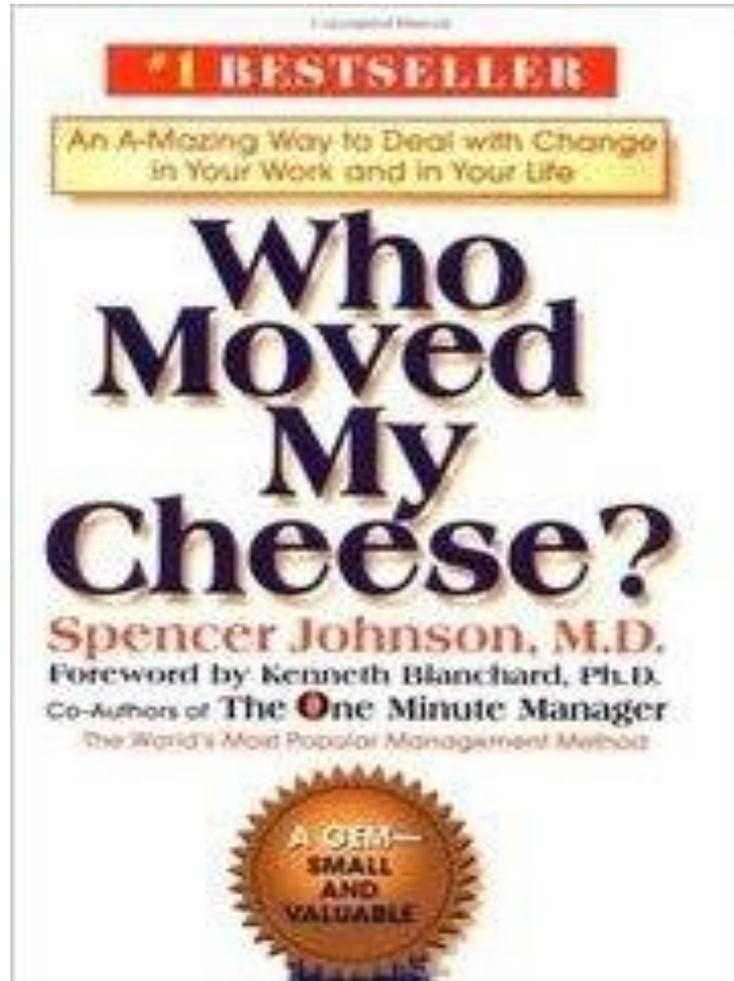
# Attitude Checks:













# WORLD TRAVELERS



**PLAN...PLAN...PLAN...PLAN...**



# 1. KNOW YOUR PRODUCT



▶ Strengths,  
skills,  
interest, and  
values

## 2. Know where you want to work



Research  
companies  
entry-level jobs  
\$\$\$  
locations

# 3. WorkSource can help with your Job Search Journey



# 4. Start the Search



# 60 Hours a Week

# LETS GET READY TO...



# Agree to disagree?

1. Objective
2. One-page resume
3. Which format to use
4. Revealing gaps in emp
5. Eliminating experience past 15 years



# To Functional, or not to functional?

# Example of a Functional Format

Ted R. Collins  
360-555-5555

**Objective:** Seeking entry level position in retail sales.

## **Customer Service**

Greeted and answered questions from renters about painting requests

Assisted upset renters to resolve after-hour maintenance emergencies

Interfaced with turnover team members to meet mutual deadlines

## **Self management**

Positive, can-do attitude

Excellent work ethic (dependable)

Good use of time and company resources

Personal issue management

## **Technical**

Estimated weekly costs from turnovers

Ordered paint and supplies based on rental exits and the square footage of units.

Maintained inventory of paint and supplies

## **Misc. (Optional)**

Bondable, valid driver's lic. & ins.

## Work History

Ace Properties  
Senior Painter

Faultline, CA  
09/89 – 10/94

Retire in Style  
Painter/maintenance

Bellevue, WA  
03/86 – 09/89

## Training and Education

- ▶ Harassment in the workplace
- ▶ Customer Service (Making Tenants Happy)
- ▶ First aid / CPR certified
- ▶ Forklift
- ▶ Shadle Park High School  
Diploma

Go2WorkSource.com - Search Jobs, Post Résumés, Career Resources - Windows Internet Explorer

https://fortress.wa.gov/esd/worksource/ State of Washington [US] Google

Go2WorkSource.com - Search Jobs, Post Résumés...

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48,630 Jobs Available Today

**WORKSource**  
Washington at Go2WorkSource.com

Jobs in Prospects Folder None Unread Messages None

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Job Boards  
Find Employers  
Job Search Help

**My WorkSource**  
Manage Résumés  
Post Résumés  
Scouts/Searches  
Message Center  
Job Search History  
Update Registration

**Career Links**  
Occupation Info  
Career Resources  
Training Programs  
Education  
Résumé Help  
Skills Center

**Economic info**  
Wages  
Economy  
Industry  
Regions

**Quick Job Search** **Advanced Job Search** **Log In or Register**

Select A Location (Required)

All Occupations

Part Time Only  Entry Level Only  Short Term Only

Veterans Preference Only

Keywords (Optional)

ALL Words  ANY Words  As a PHRASE

Search for Jobs Search Help Search by Job Number

**What's Inside**

- Unemployment claim info
- Quick guides
- Job fair calendar
- Occupations in demand
- Services for veterans
- WorkSource services
- State jobs
- Services for farmworkers
- Security center
- Dislocated worker programs

Apply for Unemployment Benefits

eita Earned Income Tax Credit

washington healthplanfinder

CALENDAR Workshops & Events

Access Washington® Official State Government Website

Welcome to the State of Washington's official site for online employment services.  
Find a job, get job search help, locate workforce services in your area, access career information and more.

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[Use Agreement](#) | [Equal Opportunity](#) and [Access Policy](#)  
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Trusted sites | Protected Mode: Off 100%

8:49 AM 4/23/2014

# RESOURCES:

- ▶ Handouts
- ▶ [www.go2worksource.com](http://www.go2worksource.com)
- ▶ Visit you local WorkSource

# QUESTIONS

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“People simply feel better about themselves when they’re good at something.”

Stephen R. Covey, The 8<sup>th</sup> Habit: From Effectiveness to Greatness