Settling a Claim
The Structured Settlement Process

Is the claim managed by L&I or a self-insured employer?

Self-insured employer

If the claim is with a self-insured employer, an interested worker should contact their employer or the employer's third party administrator to discuss structured settlement options. L&I is not involved.

L&I

If the claim is managed by L&I, the worker or employer files an application with L&I.

If you wish to discuss settlement options, call us at 360-902-6101 for the settlement application form.

L&I may also initiate settlement discussions with you.

Apply

Submit a completed application form to L&I.

We will review the application to determine if the claim is appropriate for settlement negotiation.

Negotiation

If L&I determines settlement may be an appropriate option, we will contact all parties and begin negotiating specific terms of settlement.

Submit to BIIA

If all parties agree, L&I will draft the settlement contract, circulate for signature, and submit the contract to the Board of Industrial Insurance Appeals (BIIA).

Approval or Denial

The BIIA will either approve or deny the agreement.

30 days

If the BIIA approves the agreement, there is a 30-day revocation period in which any party to the agreement may revoke consent to the settlement for any reason.

L&I will continue to manage the claim and pay any benefits the worker is entitled to throughout the revocation period.

Payment

The structured settlement agreement becomes final when the 30-day revocation period ends.

Structured settlement payments will not begin until after the agreement is final.