MINUTES
January 19, 2017

WASHINGTON STATE APPRENTICESHIP AND TRAINING COUNCIL

DEPARTMENT OF LABOR & INDUSTRIES

Joel Sacks
Director

Labor & Industries
7273 Linderson Way SW
Tumwater, WA 98501

9:00 A.M.

Elizabeth Smith
Secretary of the Council

THEY WHO SERVE APPRENTICESHIP
SERVE OUR NATION
MEMBERS
WASHINGTON STATE APPRENTICESHIP AND TRAINING COUNCIL (WSATC)

EMPLOYER REPRESENTATIVES    PUBLIC MEMBER    EMPLOYEE PRESENTATIVES
DAVE D’HOND'T                 LESLIE JONES     JEFF JOHNSON
ED KOMMERS, VICE-CHAIR        LEE NEWGENT, CHAIR
RON STORVICK                  PAT PEREZ

SECRETARY
ELIZABETH SMITH

EX OFFICIO
ELENI PAPADAKIS, EXECUTIVE DIRECTOR
Washington State Workforce Training and Education Coordinating Board

DALE PEINEKE, EXECUTIVE DIRECTOR
Employment Security Department

MARTY BROWN, EXECUTIVE DIRECTOR
Washington State Board for Community & Technical Colleges

DOUGLAS HOWELL, STATE DIRECTOR
U.S. Department of Labor, Office of Apprenticeship

Jody Robbins                   Program Manager       Tumwater
Teri Gardner                   Recording Secretary    Tumwater
Elmer Arter                    Field Supervisor       Tacoma
Patrick Martin                 Compliance Specialist   Tacoma
Rachel McAloon                 Outreach & Education Specialist Tumwater
AhShalla Harris                Apprenticeship Consultant Kennewick
Andrea Anderson                Apprenticeship Consultant Seattle
Sandra Husband                 Apprenticeship Consultant Seattle
Evie Lawry                     Apprenticeship Consultant Spokane
Gary Peterson                  Apprenticeship Consultant Tacoma
Karla Tuttle                   Apprenticeship Consultant Mt. Vernon

Will Henry, Assistant Attorney General for WSATC
Cindy Gaddis, Assistant Attorney General for Labor & Industries
WASHINGTON STATE APPRENTICESHIP AND TRAINING COUNCIL  
January 19, 2017  
9:00 AM  
MINUTES

MEETING CALLED TO ORDER @ 9:02 a.m. by Chair Newgent.

ROLL CALL: Present: Lee Newgent, Ed Kommers, Dave D’Hondt, Jeff Johnson, Ron Storvick and Leslie Jones. Absent: Patrick Perez

GREETINGS: Terri Colbert, from the workforce Training & Education Coordinator Board greeted the council and audience and spoke about the crucial topic of this year’s legislators discussing basic education funding. Terri is bringing 125 students to the Capitol campus on March 27th to demonstrate the skills they’re learning in the classroom to build 25 homeless shelters.

MINUTES:
- October 20, 2016 (WSATC Quarterly Meeting) M/S/C to approve.

CERTIFICATES OF MERITORIOUS SERVICE:

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gina Ames</td>
<td>IAM/Boeing – Previously Awarded</td>
</tr>
<tr>
<td>Dr. Paul Gerhardt</td>
<td>Seattle Meatcutters Apprenticeship Committee</td>
</tr>
<tr>
<td>Gary Murbach</td>
<td>International Association of Heat and Frost Insulators and Allied Workers</td>
</tr>
<tr>
<td></td>
<td>Apprenticeship Committee</td>
</tr>
<tr>
<td>Michael Thurman</td>
<td>Labor &amp; Industries – Previously Awarded</td>
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</tbody>
</table>

CORRESPONDENCE: Apprenticeship Program Manager, Jody Robbins, presented and certified the Correspondence Log as a true and correct summary of communications sent and received by the Department during the past quarter. The council approved the Correspondence Log as presented. M/S/C to approve.

SPECIAL REPORTS:

NONE

REPORTS:

Department of Enterprise Services, State of Washington
A written report was provided and distributed.

Employment Security Department
A written report was provided and distributed.
Office of Superintendent of Public Instruction
Dennis Wallace stated he has been working closely with the CTE Showcase project and how the students are really taking this project to heart. Dennis said the kids are aware of apprenticeship programs and how to get into them at a much earlier age, business owners are defining what they want, and he’s working on career paths for kids right out of high school.

Oregon State Apprenticeship and Training Council
No representative in attendance to give a report.

State Board for Community and Technical Colleges
Danny Marshall, representing Marty Brown, provided a written report. He stated there was a 31% increase over the previous summer along with a continuous 13-quarter increase in apprenticeship enrollment. Danny spoke about the upcoming youth apprenticeship programs. There was a discussion between the WSATC members and Danny regarding data.

US DOL Office of Apprenticeship
Doug Howell, Multi-State Navigator for Region 6 talked about the success of National Apprenticeship Week 2016. Doug reported on the one circular and nine bulletins DOL produced. He also spoke about the recently released Federal Regulations for 29 CFR 30 Final Rule.

Washington State Apprenticeship Coordinators’ Association
Mark Beaufait stated the Eastern Washington programs are happy with the candidates that are coming out of the pre-apprenticeship programs in Eastern Washington. Mark said that the contact for recruiting veterans is Rachel Roberts of the Washington State Department of Veteran’s Affairs. The Department is rolling out the new boilerplate. He talked about the RAISE grant the Department had received that has a component called a Systems Integration Team (SIT Team) that Shana Peschek will be reporting about.

Washington State Department of Transportation
A written report was provided and distributed.

Washington Student Achievement Council
Laura Bach said they were trying to get the word out to veterans and other eligible persons who may receive a monthly stipend while training in an approved Apprenticeship program. In addition to post-9/11 GI Bill participants, all receive $83 monthly for books and supplies. She encouraged the apprenticeship programs who weren’t participating to participate.

Workforce Training and Education Coordinating Board
Provided the opening greeting.

Secretary, Washington State Apprenticeship and Training Council
Jody Robbins said there were no new Training Agent Compliance cases to report. Patrick is having great success with voluntary compliance on the local level. The Department has received the Council’s final order on Case #2016-06 upholding the Department’s determination in the cancellation of apprentice Marvin Moses. He introduced the new staff; Andrea Anderson, AhShalla Harris and Rachel McAloon. The Governor’s Office is dedicating discretionary moneys for the Department to hire a Youth Apprenticeship Consultant. The AUR taskforce has met several times and will meet again in the spring.
**WSATC Electrical Subcommittee**
Todd Turner and Steve Harper asked the Council to approve the Residential and Limited Energy Guideline Standards presented to them with amended, non-material changes and have the Department implement across all affected programs as soon as administratively possible. Patrick Martin, Department of Labor & Industries distributed copies of the final drafts showing the non-material changes. **M/S/C**

The subcommittee also asked the Council to approve the Variance to Certify Electrical Trainees Policy #2017-01 as presented, which sunsets on December 31, 2017. **M/S/C**

They also asked the Council to maintain the subcommittee to develop policy and/or rule proposals which may help solve the certified/uncertified labor issues at hand. The Council agreed and asked the Department to get the word out to the stakeholders so they know what’s being discussed and can participate.

**WSATC Reciprocity Subcommittee**
No report.

**WSATC Special Subcommittee for Apprenticeship Preparation**
No report.

**WSATC Tie-Breaker Subcommittee**
No report.

**WSATC Tribal Liaison Subcommittee**
No report.

**WSATC Tuition Issues Subcommittee**
No report.

**WSATC WAC/RCW Policy Subcommittee**
Lisa Kelley, Labor Standards Senior Policy Advisor, Department of Labor and Industries, stated work continues in 2017 is to improve the clarity and organization of the existing rules.

**WSATC Compliance Review and Retention Subcommittee (CRRS)**

**MEETING CALLED TO ORDER** @ 10:05 a.m. by Dave D'Hondt.

**ROLL CALL:** Present: Dave D'Hondt, Jesse Cote, Kathy Swan and Leslie Jones. Absent: Pat Perez and Peter Guzman

**REPORTS:**

**L&I/WSATC Joint Recruitment & Resources Committee (JRRC) Report**
Shana Peschek, Chair of the Joint Retention & Recruitment Committee (JRRC) gave her report.

**NEW STANDARDS: (Permanent Registration)**

   - In compliance for administrative procedures for 2016.
   - Program to receive Permanent Registration Approval.
   - **M/S/C**
UNFINISHED BUSINESS:

   - Move to accept the Sponsor’s 12/21/16 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 12/21/16 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
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   - M/S/C

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   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 12/29/2016 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

9. IAM/Boeing Joint Apprenticeship Committee – Report of Effectiveness
   (Jesse Cote Recused Himself)
   - Move to accept the Sponsor’s 1/18/2017 report of effectiveness and close Sponsor’s 12/14/2015 Corrective Action Plan.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C
   - Move to accept the Sponsor’s 9/2/16 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 1/3/2017 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 1/5/2017 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 12/29/16 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

   - Move to accept the Sponsor’s 1/9/2017 report of effectiveness.
   - Sponsor is to continue to implement Recruitment & Outreach activities.
   - Sponsor to return in 2017 with a completed 2016 Compliance Review conducted by the Department.
   - M/S/C

DATE AND LOCATION OF NEXT MEETING:

April 19, 2017  Vancouver  The Heathman Lodge

FUTURE MEETING SITES:

July 19, 2017  Tumwater  Department of Labor & Industries
October 18, 2017  Spokane  Hotel Red Lion Spokane at the Park

ADJOURNMENT

WSATC Members
No report.

UNFINISHED BUSINESS:

1. I.E.C. of Washington Apprenticeship and Training Committee
   (Request for Revision of Standards) - Tabled
   - Sponsor Statement
   - Section II: Minimum Qualifications
   - Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
   - Section IV: Term of Apprenticeship
   - Section V: Initial Probationary Period
   - Section VI: Ratio of Apprentices to Journey Level Workers
   - Section VII: Apprentice Wages and Wage Progression
Section VIII: Work Processes
Section IX: Related/Supplemental Instruction (Variance Request)
Section X: Administrative/Disciplinary Procedures
Section XI: Committee – Responsibilities and Composition
Tabled.

2. Case #2013-02 I.E.C. of Washington Apprenticeship and Training Committee
   WSATC Final Order of De-Registration – Under Appeal to Director Sacks

3. Washington State UBC JATC
   (Request for Revision of Standards) – Objections Received, Referred to Hearing
   Section II: Minimum Qualifications
   Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
   Section IX: Related/Supplemental Instruction
   Section X: Administrative/Disciplinary Procedures
   Section XII: Subcommittee
   Section XIII: Training Director/Coordinator

4. Inland Northwest Chapter Associated General Contractors Carpenters AC –
   Objections Received, Referred to hearing
   Section I: Geographic Area Covered

NEW BUSINESS:

ITEMS FROM THE DEPARTMENT:

NONE

APPRENTICESHIP PREPARATION PROGRAM RECOGNITION:

5. The Trades Related Apprenticeship Coaching Pre-Apprenticeship Program (T.R.A.C.)
   M/S/C to recognize.

APPRENTICESHIP PREPARATION PROGRAM CONTINUED RECOGNITION:

6. Tulalip TERO Vocational Training Center
   M/S/C continued recognition.

Notice of Contest or Objection to Proposed Standards of Apprenticeship

If there are any objections to any of the following agenda items, please complete and return the
“Notice of Contest or Objection to Proposed Standards of Apprenticeship”. The Washington State
Apprenticeship and Training Council’s approval of proposed Standards of Apprenticeship are
adjudicated per WAC 296-05-007. A competitor (WAC 296-05-300 (6)), objecting to the proposed
standards or proposed amendment(s) to existing standards must fill out the Notice, that is available on
the L&I Apprenticeship web site:
http://www.lni.wa.gov/TradesLicensing/Apprenticeship/WSATC/minutesagendas/Default.asp and
return it to the Apprenticeship Program Manager at the Department of Labor and Industries, PO Box
44530, Olympia, Washington, 98504-4530. This signed notice must be received at this location by 5
p.m. on December 30, 2016 (20 days prior to council meeting per WAC 296-05-008). Facsimile
transmissions are permitted, (360) 902-4248. Additionally, you may submit a scanned signed copy of
the “Notice of Contest or Objection” to the email: Apprentice@LNI.wa.gov.
NEW STANDARDS: (Provisional Registration)

7. Certified Safety Specialist Apprenticeship Program
   Certified Safety Specialist SOC: 29-9011.00 4,500 Hours
   M/S/C to approve.

8. Interfor US Apprenticeship Committee
   Industrial Maintenance Millwright SOC: 49-9044.00 7,200 Hours
   M/S/C to approve.

NEW STANDARDS: (Permanent Registration)

   Landscape Construction Worker SOC: 37-3011.00 4,000 Hours
   CRRS Acting Chair, D’Hondt provided a recommendation to grant permanent registration. M/S/C to approve.

REVISED STANDARDS

10. ABM Onsite Services Clark County Custodial Apprenticeship Committee
    Section X: Administrative/Disciplinary Procedures
    M/S/C to approve.

11. Aerospace Joint Apprenticeship Committee
    Adding New Occupation:
    Production Technician (Youth) SOC: 51-9198.00 2,000 Hours

    Amending Introductory Statement

    Section II: Minimum Qualifications
    Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
    Section IV: Term of Apprenticeship
    Section V: Initial Probationary Period
    Section VII: Apprentice Wages and Wage Progression
    Section VIII: Work Processes
    Section IX: Related/Supplemental Instruction
    Section X: Administration/Disciplinary Procedures
    M/S/C to approve.

12. City of Seattle, Washington Apprenticeship Committee
    Section II: Minimum Qualifications
    Section IV: Term of Apprenticeship
    M/S/C to approve.
13. Inland Empire Electrical Training Trust
Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
Section V: Initial Probationary Period
Section VI: Ratio of Apprentices to Journey Level Workers
Section IX: Related/Supplemental Instruction
Section X: Administrative/Disciplinary Procedures
M/S/C to approve.

14. Northwest Washington Pipe Trades Apprenticeship Committee (Ed Kommers, recused)
Section II: Minimum Qualifications
M/S/C to approve.

15. Power Line Clearance and Tree Trimmers Apprenticeship Committee
Section II: Minimum Qualifications
Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
Section VII: Apprentice Wages and Wage Progression
Section X: Administrative/Disciplinary Procedures
M/S/C to approve.

16. Seattle Area Plumbers, Housing Plumbers, Pipefitters, HVAC/Refrigeration Mechanics, and Marine Pipefitters Apprenticeship Committee (Ed Kommers, recused)
Section II: Minimum Qualifications
Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan
M/S/C to approve.

17. Southwest Washington Pipe Trades Apprenticeship Committee
Section II: Minimum Qualifications
M/S/C to approve.

18. Washington Public School Classified Employees Apprenticeship Committee
Deleting Occupations:
Communication Technician
SOC: 25-2041.00  2,000 Hours
Data Processor
SOC: 43-9021.00  2,000 Hours
Educational Sign Language Interpreter I
SOC: 27-3091.00  2,000 Hours
Educational Sign Language Interpreter II
SOC: 27-3091.00  2,000 Hours
Graphic Arts Technician
SOC: 27-1024.00  4,000 Hours
Grounds Maintenance Specialist
SOC: 37-3011.00  4,000 Hours
School Bus Driver
SOC: 53-3022.00  3,000 Hours
School Bus Mechanic
SOC: 49-3031.00  8,000 Hours
School Secretary
SOC: 43-6014.00  2,000 Hours
Teachers Assistant for Blind and Vision Impaired
SOC: 25-2041.00  4,000 Hours

Change Occupation:
From Professional Educational Secretary to Administrative Assistant
SOC: 43-6011.00  6,000 Hours

Change of Term:
Revise Instructional Assistant Term from 2,000 Hours to 3,000 Hours
Section II: Minimum Qualifications
Section IV: Term of Apprenticeship
Section V: Initial Probationary Period
Section VII: Apprentice Wages and Wage Progression
Section VIII: Work Processes
Section X: Administrative/Disciplinary Procedures

M/S/C to approve.

19. Washington State UBC JATC
Deleting Occupations:
Bridge Carpenter
  SOC: 47-2031.02  5,200 – 8,000 Hours
Dock & Wharf Builder
  SOC: 47-2031.02  5,200 – 8,000 Hours

Changing Occupation Name:
From Carpenter, Piledriver to Piledriver, Bridge, Dock & Wharf Builder
  SOC: 47-2031.32  5,200 to 8,000 Hours

Objection withdrawn based on submitted change to the RSI.
M/S/C to approve with amendment submitted for the RSI.

20. Washington Technology Industry Association Workforce Institute Apprenticeship Committee (WTIA WIAC)
Adding New Occupations:
IT Support Professional
  SOC: 15-1151.00  2,000 Hours
Microsoft Systems Administrator
  SOC: 15-1142.00  2,000 Hours

Amending Introductory Statement

CANCELLATION OF APPRENTICESHIP STANDARDS:

22. Jennings Barber Lounge, LLC (Department Request)
Barber
  SOC: 39-5011.00  2,000 Hours
M/S/C to approve.
OJT PROGRAM REVIEW:

NONE

RECPROCAL RECOGNITION REQUEST(S):

NONE

ADMINISTRATIVELY APPROVED REVISIONS:
M/S/C to approve items 23 to 53.

23. City of Seattle, Washington Apprenticeship Committee
   Section XII: Subcommittee

24. Construction Industry Training Council of Washington – Construction Electrician
   Section XI: Committee – Responsibilities and Composition

   Section XI: Committee – Responsibilities and Composition

   Section XI: Committee – Responsibilities and Composition

27. Dimensional Communications
   Section XI: Committee – Responsibilities and Composition
   Section XIII: Training Director/Coordinator

28. Eastern Washington – Northeast Oregon Pipe Trades Apprenticeship Committee
   Section XI: Committee – Responsibilities and Composition

29. Elmhurst Mutual Power & Light Company Apprenticeship Committee
   Section XI: Committee – Responsibilities and Composition

30. Grays Harbor P.U.D. No. 1 Apprenticeship Committee
   Section XI: Committee – Responsibilities and Composition

31. I.E.C. of Washington Apprenticeship and Training Committee
   Section XIII: Training Director/Coordinator

32. International Union of Elevator Constructors, Local 19 – National Elevator Industry Education Program
   Section XI: Committee – Responsibilities and Composition

33. International Union of Operating Engineers Local #280 Apprenticeship Committee
   Section XI: Committee – Responsibilities and Composition
34. JTS Inc.  
   Sponsor Name Change Throughout Document:  
   From: JTS Inc. To: JTEC Inc.

35. King County Metro Transit/ATU 587 Apprenticeship Committee  
   Section XI: Committee – Responsibilities and Composition

36. KVA Electric, Inc. JATC  
   Section XI: Committee – Responsibilities and Composition

37. Lakeview Light & Power and IBEW Local Union #483  
   Section XI: Committee – Responsibilities and Composition

38. LU 112 – NECA Electrical Apprenticeship Committee  
   Section XI: Committee – Responsibilities and Composition

39. Northwest Laborers Apprenticeship Committee  
   Section XII: Subcommittee  
   Section XIII: Training Director/Coordinator

40. Oak Harbor Police Department  
   Section XI: Committee – Responsibilities and Composition

41. Pacific Power & LU 125 JATC  
   Section XI: Committee – Responsibilities and Composition

42. Pierce County Roofers Apprenticeship Committee  
   Section XI: Committee – Responsibilities and Composition

43. Puget Sound Electrical Joint Apprenticeship and Training Committee  
   Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan

44. Seattle and Vicinity Sprinkler Fitters Apprenticeship Committee  
   Section III: Conduct of Program Under Washington Equal Employment Opportunity Plan  
   Section XI: Committee – Responsibilities and Composition

45. SimplexGrinnell Apprenticeship Committee  
   Section XI: Committee – Responsibilities and Composition

46. Southwest Washington Electrical Joint Apprenticeship and Training Committee  
   Section XIII: Training Director/Coordinator

47. Southwest Washington Pipe Trades Apprenticeship Committee  
   Section XI: Committee – Responsibilities and Composition

48. Sun Mountain Lodge Culinary Arts Apprenticeship  
   Section XI: Committee – Responsibilities and Composition

49. Vertical Options Elevator Apprenticeship Program  
   Section XI: Committee – Responsibilities and Composition
GOOD AND WELFARE

Jody Robbins, Program Manager for the Department, recognized the Department’s employees who have recently left. Owen McCurty went to the Apprentice program. Tani Biale went onto another apprenticeship endeavor. Todd Snider has joined City of Seattle. He also recognized John Page with the Youth Apprenticeship package. We need more champions like John across the state to grow Youth Apprenticeship opportunities.

Peter Lahman stated the Washington department of Veterans Affairs would be holding an apprenticeship hiring event in DuPont on February 2nd. Peter thanked Tim Downs with the UA Pipefitters Apprenticeship Program for helping with the Gamewardens of Vietnam’s two Vietnam patrol boats which needed some restoration work. Peter also thanked Mark Beaufait and Dave Jones from the IUPAT. They were instrumental in helping with the painting work on the boats.

Shana Peschek, Director of Construction Center of Excellence, gave a report on the Systems Integration Team meeting. Some people were sent to Canada to get mentorship training. Shana also reported on upcoming events.

DATE AND LOCATION OF NEXT MEETING:

April 20, 2017   Vancouver   The Heathman Lodge

FUTURE MEETING SITES:

July 20, 2017   Tumwater   Department of Labor & Industries
October 19, 2017   Spokane   Hotel Red Lion Spokane at the Park

ADJOURNMENT @ 11:40 a.m. by Chair Newgent.