

**Board of Boiler Rules Meeting Minutes**  
**September 1 & 2, 2015**  
**Department of Labor & Industries, Tacoma, WA**

**Board Members:**

Terry Chapin, Interim Chair  
Jeff Waytashek  
Lisa Hawkins  
Jeff Barnes  
Si Carroll  
Tony Oda, Secretary

**Other Attendees:**

Michael Carlson, State of Washington  
Bruce Weech, State of Washington  
Calista Shoblom, State of Washington  
Alicia Curry, State of Washington\*  
Pam Reuland, AAG\*  
Angela Zurlini, AAG\*  
Brian Dykstra, Puget Sound Antique Tractor\*  
David Montague, Puget Sound Antique Tractor\*  
Larry Trender\*  
Rob Olson\*  
Matthew Erlich, State of Washington\*

\* Attended Study Session only  
\*\* Attended Board Meeting only

The Board of Boiler Rules Study Session was held on September 1, 2015, from 10:00 a.m. to 1:33 p.m.

The Board of Boiler Rules meeting was called to order by the Interim Chair on September 2, 2015, at 10:00 a.m. Introductions were made by the board members and guests attending the meeting.

**Agenda Item 1.**

The meeting agenda was reviewed, amended and approved as written.

Agenda item #7 was stricken from the agenda.

**Agenda Item 2.**

The minutes from the May 27, 2015 meeting were reviewed and approved as written, and the minutes from the December 8, 2014 meeting were reviewed, amended and approved.

All direct testimony was taken out of the December 8, 2014 board meeting minutes. The written inspection reports information was left intact, as it was descriptive of the audits involved in the investigation of Mr. Robert D. Marvin II.

**Agenda Item 3.**

**Introduction of New Board Members, effective 08/23/2015**

Tony Oda introduced and welcomed Lisa Hawkins, P.E., BP Cherry Point Refinery, professional engineer's representative and Si Carroll, Spokane Industries, manufacturer's representative as the new additions to the boiler board. Their 4 year terms will expire on 08/22/2019.

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Tony mentioned Lisa Hawkins and Jeff Waytashek both work for the BP/Cherry Point Refinery. There may potentially present a conflict of interest problem if a WAC revision involving the National Board Certified Owner/User Programs is presented to the board.

**Agenda Item 4.**

**Request for State Special – Historical Boiler 1916 Case Steam Tractor**

Brian Dykstra, Everson, WA is seeking a Washington State Special for a historical 1916 Case steam tractor that is being used as a demonstration piece. He is requesting a relief set pressure of 135 PSI.

Linda Williamson, the state boiler inspector, who has inspected this tractor and has made the following requirements for obtaining a state special.

- Tubes properly installed
- Proper ASME fuse plug and PRV installed
- Successful hydro at 1.25 of determined MAWP
- Operational inspection

The two new board members asked for more time outside of the meeting to familiarize themselves with the details of this state special. Si Carroll requested more time to adequately go through Brian's calculations. Lisa Hawkins would like to see verification of materials. Board members will make a list of concerns for owner to address and will email Tony Oda with the department in the next two weeks.

They are still waiting on Ohio historical society for records.

The board motioned to table item #4 until next meeting, as additional research and information needs to be received.

**Agenda Item 5.**

**WAC 296-104-015 Revision-Adjustment of annual Boiler Board Meetings to be conducted February, May, August, and November.**

During a discussion at the May 27, 2015 Boiler Board meeting an agreement was reached between the board and the department that the spacing of the four (4) annual board meetings should be set at 3 month intervals, instead of the present arrangement that leaves a 4 1/2 month gap between the May and the September meeting. This time gap has caused hardships in the past as stakeholders with requests for state specials or interpretation requests would have to wait for 5 months to get their requests heard by the board.

The department would like the board to approve the revised WAC 296-104-015 as listed:

WAC 296-104-015 Administration—When and where are the board meetings held? The board of boiler rules shall hold regular meetings at least 4 times a year. The time, place, and date of each regular meeting shall be set by the department, approved by the board chair and published annually. Special meetings may be called by the chair.

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The board motioned to accept the amendments, motion carried.

**Agenda Item 6.**

**Amend and update Board of Boiler Rules Bylaws to match WAC 296-104-015 revisions and revise date for election of chairperson.**

The board reviewed each article and made necessary revisions.

Per Pam Reuland, AAG, motion of new chair needs to be on November's Boiler Board agenda. Due to the bylaws being amended, a 20 day waiting period is required when the bylaws are changed per article IX.

Tony Oda will check on executive sessions, as clarification is needed. Corrections will be made to the Bylaws and presented at the November Boiler Board meeting.

**Agenda Item 7.**

**Discuss procedure regarding the election of new Board of Boiler Rules Chairperson: Per our bylaws, the newly elected chair will start their term at the end of the November board meeting.**

The board revised the procedure in agenda item 6. The bylaws limited the election of chairperson to November serving a one year term. Article IV, Election of Chairperson was amended to read the following:

**ARTICLE IV            ELECTION OF CHAIRPERSON**

The Board shall elect one of its members by simple majority to serve as chairperson until their successor is elected. At a regular scheduled board meeting, any board member may motion to replace the chairperson.

The elected chairperson shall assume the office at the close of the Board business session during which they were elected.

**Agenda Item 8.**

**Review and discuss draft language of the Boiler Program Policy for Suspension/Revocation of Washington State Commission per RCW 70.79.180.**

This document was brought to the boiler board's attention as the procedures involved in this policy affect the board and their duties in enforcing the requirements of RCW 70.79.180.

A finished copy will be provided to the Board at the November board meeting.

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**Agenda Item 9.**

**Department Notes:**

**Revised State of Washington Boiler & Unfired Pressure Vessel Laws will be printed September 2015.**

The State of Washington Boiler & Unfired Pressure Vessel Law book has been updated. Version 09/2015 will be printed and an electronic copy will be available on the Boiler website.

Discussed the board's entitlement to compensation and travel expenses, per RCW 70.79.020. The board is also entitled to a \$50 stipend for each meeting.

The department will send out travel reimbursement information and update the board members contact information online.

Meeting adjourned at 11:05 a.m.