

Name		
Address		
City	State	ZIP+4
Phone # () ()	Fax # () ()	
E-mail address		
Company (optional)		

Free Contractor Training Day
Bellingham Technical College
Registration Form
Friday, June 29, 2018

Mail, fax or email a copy of registration form to:
Dept. of Labor & Industries
Attn: Julie Perales or Mandi Mackey
PO Box 44274
Olympia, WA 98504-4274
Fax: 360 902-5292
Email: LniTraining@Lni.wa.gov
OR Call: 360-902-6366 or 360-902-5217

*****Select one class in each time frame by checking the box.*****

Time	Room	Course Title	
7:30 – 8:00 a.m. Check-in and networking			
8:00 a.m.			
<input type="checkbox"/>	HC 103	Everything You Want to Know About Your L&I Account	
<input type="checkbox"/>	HC 111	Construction Contracts	1 Hour
<input type="checkbox"/>	HC 115	State Taxes – Sales, Use, and B&O	55 Minutes
<input type="checkbox"/>	HC 204	Accident Prevention Program	
10:00 a.m.			
<input type="checkbox"/>	HC 103	Drywall Industry Workers' Compensation Reporting	
<input type="checkbox"/>	HC 108	New Paid Sick Leave Law Requirements Overview	2 Hour
<input type="checkbox"/>	HC 111	Successful Subcontracting	
<input type="checkbox"/>	HC 115	State Taxes – Sales, Use, and B&O	
<input type="checkbox"/>	HC 204	Fall Protection in Construction	
12:00 p.m. Lunch – on your own			
1:00 p.m.			
<input type="checkbox"/>	HC 103	Electrical Licensing 101	
<input type="checkbox"/>	HC 108	New Contractor Overview	55 Minutes
<input type="checkbox"/>	HC 111	OMWBE Certification Review Workshop	
<input type="checkbox"/>	HC 115	Dig Law	
<input type="checkbox"/>	HC 204	Contracting on Public Projects	
2:00 p.m.			
<input type="checkbox"/>	HC 103	New Paid Sick Leave Law Requirements Overview	
<input type="checkbox"/>	HC 104	Prevailing Wage and Public Works – Part 1* (must attend part 1 & part 2)	1 Hour
<input type="checkbox"/>	HC 108	Managing Claims to Control Your Industrial Insurance Costs	25 minutes
<input type="checkbox"/>	HC 111	Avoiding Claims, Disparaging Media Postings, and Actually Getting Paid	
<input type="checkbox"/>	HC 204	Insurance Coverage and Bonds	
3:30 p.m.			
<input type="checkbox"/>	HC 103	Lead-Based Paint Guidelines for Contractors	
<input type="checkbox"/>	HC 104	Prevailing Wage and Public Works – Part 2* (must attend part 1 & part 2)	1 Hour
<input type="checkbox"/>	HC 108	Hiring "Independent Contractors" and Avoid Prime Contractor Liability	25 minutes
<input type="checkbox"/>	HC 111	The Difficult Customer: How to Handle	
<input type="checkbox"/>	HC 115	Return to Work Incentive Programs	

Please bring a copy of this schedule to the training

Please add my E-mail address to the L&I Training Calendar (Bi-monthly e-mail with upcoming training events)

I learned of this workshop via: Mailing Email Newsletter Bldg. Assoc. Website Gov. Office Other _____

Classes will be located at
 Bellingham Technical College
 Haskell Center (Bldg HC)
 3028 Lindbergh Ave
 Bellingham, WA 98225

Yes, I would like to obtain Credit for my Dept. of Ecology Well Driller Certification (Free)

When: Friday, June 29, 2018

Check-in and networking begins at 7:30 AM

Don't miss out on this great training event register today!!

Course Descriptions and Presenters

Prevailing Wage and Public Works – Part 1 & 2 (*Experienced contractors*) – 2:00 pm and 3:30 pm Classes: The who, what, why, when and where of state prevailing wage requirements. What you need to know when working on a public works project, responsible bidding requirements, Intent and Affidavit paperwork, certified payroll records, scope of work descriptions, retainage, contract bond, contract release, and more! Bring your questions! **Effective July 1, 2019 public works experience or training is required. This workshop satisfies the new training requirement for responsible bidders.** Participants must attend parts 1 and 2. Presented by Laura Herman, Dept. of Labor & Industries.

Hiring “Independent Contractors” & Avoid Prime Contractor Liability (*All Contractors*) – Learn the distinction between an “independent contractor” and a covered worker. In some cases, someone you consider an “independent contractor” is actually a worker who has legal protections that cannot be waived. If so, you may be an employer with “covered workers” under Washington workers’ compensation law and not realize it. This overview will help you understand the necessary requirements for independent contractors about potential liabilities for your Sub-Contractors Workers Compensation premiums. Presented by Lindsay Sheler, Dept. of Labor and Industries.

New Contractor Overview (*New contractors*) – Information on how to protect your contractor registration status: Model disclosure requirements, advertising as a contractor, exemptions, fraud reporting and violations. Presented by Jesse Jameson, Dept. of Labor and Industries.

Everything You want to know about your L&I Account (*Contractors with employees*) – Learn what happens when you open your L&I account. What are risk classes and how they are assigned? Learn how rates are set and adjusted; how claims affect rates; what you can do to control your company’s rates; and about the processes for filing your quarterly premium reports. Presented by Melissa Crumb, Dept. of Labor and Industries.

Drywall Industry Workers’ Comp Reporting & How to Qualify for Discounted Rates! (*Drywall contractors*) – Learn all about workers’ compensation coverage, reporting requirements, and how you can qualify for DISCOUNTED RATES! This class will cover your risk classes, square footage reporting rules, supplemental reports, owner-subcontractor reports, and more. If you install, and/or tape and texture, this class is for you. Presented by Melissa Crumb, Dept. of Labor & Industries.

Managing Claims to Control Your Industrial Insurance Costs (*Contractors with employees*) – Overview of the industrial insurance claims process for the new employer. We will help you understand your rights and responsibilities to protect workers from injury and what the processes are when an employee is hurt. “Light duty” and “return to work” opportunities, communicating with and getting the proper information to the claims manager and protest timelines and information. Presented by Cami Jones, Dept. of Labor and Industries.

Return to Work Incentive Programs (*Contractors with employees*) – Learn about L&I’s new program to help employers keep injured workers on the job and the best part is L&I pays half the wages plus expenses to do it. Learn about how to qualify, how the program works and how this program can benefit your company and your worker. Presented by Stay at Work Program Specialists, Dept. of Labor & Industries.

State Taxes Sales, Use and B&O (*All contractors*) – Get your questions answered about use taxes, B&O filing and other useful information from the Department of Revenue. Presented by Sandy Hall and Dave Gibson, Dept. of Revenue.

Electrical Licensing 101 (*All contractors*) – This class will explore the breakfast chat stories about who really can do electrical work, when electrical permits are needed, and is there any such thing as minor work. New permit types, licensing rules, and available on-line services will be discussed. Presented by Faith Jeffrey, Dept. of Labor and Industries.

Accident Prevention Program (*All contractors*) – Learn how a viable and comprehensive accident prevention / safety program saves you money. Tools to develop or fine-tune your accident prevention program and ideas to develop a “Safety Culture” in your workplace. Presented by DOSH Safety Consultants, Dept. of Labor and Industries.

Fall Protection in Construction (*All Contractors*) – Workers who work above 4’ from a platform must use fall protection and be trained on its use or implementation. Often at 10’, personal fall arrest or similar systems must be used. This class covers anchors and their requirements, personal fall arrest systems, written Fall Protection Plans (both on and off the jobsite). Presented by DOSH Safety Consultants, Dept. of Labor and Industries.

Course Descriptions and Presenters, continued

Construction Contracts (*All contractors*) – Learn the most important terms and conditions to have in your contract, what they mean, and why they need to be there. This course will cover warranties, scope of work, change orders, correction of work, building code issues, payment issues, commencement and completion dates, delay issues, fixed price contracts vs. T&M contracts, allowances, liquidated damages and dispute resolution. It is recommended that each attendee bring a copy of his/her company contract to review and mark-up during the course. Presented by the Linville Law Firm.

Successful Subcontracting (*Subcontractors*) – This class will focus on: (1) bidding to general contractors, (2) how to respond to one-sided subcontracts that general contractors ask you to sign and (3) pre-lien notices and liens. This class will teach you what pitfalls and traps to watch out for in the one-sided subcontracts that you receive from general contractors. We will discuss modifying subcontracted clauses like pay-when-paid, acceptance of prior work, scheduling, flow down clauses, insurance, change order directive, warranties, pass through claims, notices, venue, and dispute resolution. Learn the basics of Washington Law with regard to pre-lien notices and the recording of liens on private projects and the filing of claims against payment bonds and retainages. Presented by the Linville Law Firm.

Avoiding Claims, Disparaging Media Postings, and Actually Getting Paid (*All contractors*) – Your entire profit for the year can be wiped out with one bad claim or lawsuit. This class will focus on identifying and avoiding claims and lawsuits affecting construction contractors today. Topics covered include what type of business structure to have, avoiding personal liability, using the paid-in-full rule to avoid lawsuits, joint checks, small claims court, low-cost mediation, workers' compensation liability, insurance claims, employee non-compete and non-solicitation agreements and terminating an employee, and construction liens. Presented by the Linville Law Firm.

The Difficult Customer: How to Handle (*All contractors*) – This class helps you identify and recognize a difficult customer early on in a project, ideally before the contract is signed. Sometimes you are better off walking away from a job rather than proceeding with a "lemon" customer. Once the contract is signed, however, you may not be able to terminate your work and you may be stuck with that customer. This class will help you manage the difficult customer and your work during the project, and protecting yourself after the project. The information in this course is the product of decades of projects gone bad by our clients and the painful but important lessons learned. Save yourself headaches, and money, and attend this course. Presented by the Linville Law Firm.

Contracting on Public Projects (*All Contractors*) – Growing your business through government contracts can be a bit daunting at first. Discover tools and information that can help you determine who in state and local government buys what you sell, how they buy it, and how you can prepare your firm to succeed in the public marketplace. You'll also be introduced to certifications and resources that may help you gain an edge on the competition. Presented by Matt Paxton, Attorney, Ahlers & Cressman PLLC.

Insurance Coverage and Bonds – What YOU Should Know (*All Contractors*) – Learn some of the differences in insurance policies and bond coverage. What's covered & what's NOT, common exclusions, contract obligations and other legal issues related to contractors' insurance. Presented by Matt Paxton, Attorney, Ahlers & Cressman PLLC

Lead-Based Paint Guidelines for Contractors (*All Contractors*) – Learn about the similarities and differences between the HUD Lead-based Paint Abatement Program and the EPA Renovation, Repair and Painting Program, including the types of projects that fall under the regulations of each program, and who is required to have certification and how to obtain individual certification or firm certification in either program. Presented by Dano Summers, Certification Specialist, Dept. of Commerce.

OMWBE Certification Review Workshop (*All Contractors*) – The Washington State Office of Minority and Women's Business Enterprises is presenting this workshop for all small businesses interested in contracting with state government. The certification you may receive is used by buyers for state agency, educational institutions and transportation related projects. Learn the benefits of certification ... and you can bring your prepared application if you wish! (Fees for submitting an application may apply.) For more information prior to this event visit us at www.omwbe.wa.gov, or call a Certification Trainer 1-866-208-1064.

New Paid Sick Leave Law Requirements Overview (*Contractors with employees*) – Learn about the new Paid Sick Leave Law requiring employers to provide paid sick leave to most employees beginning January 1, 2018. This class will provide an overview of Initiative 1433, which changed state law regarding minimum wage, ensuring tips and service charges are given to the appropriate staff, requiring employers to provide paid sick leave, and protects employees from retaliation for lawful use of paid sick leave by the Minimum Wage and Labor Standards Act (chapter 49.46 RCW). Presented by Outreach Specialists, Dept. of Labor & Industries.

Dig Law (*All contractors*) – Does your job require digging or excavation? Learn how you can set your job up for success and possibly save being billed for costly underground utility repair, injury, or worse. Before you put a shovel in the ground, find out what is required in the dig law, RCW 19.122, and get some great Call 811 Before You Dig materials and information on best practices. Presented by Lynda Holloway, Damage Prevention Manager, Utility & Transportation Commission.

Department of Labor and Industries
DTO – Outreach & Education
Attn: Julie Perales or Mandi Mackey
PO Box 44274
Olympia WA 98504-4274

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Washington State Department of
Labor & Industries

Free Training for Construction Contractors Bellingham on Friday, June 29, 2018

- Want to learn how to **save money** on Workers Compensation premiums?
- Do you need to update your Construction Contract?
- Would you like to get some tools to **create more accurate bids**?
- Do you want to know more about **Working on Public Works Projects**?

Then this **Free** training event is for you. All of the experts that can answer these questions and many more have been gathered together to bring you **Construction Contractor Training Day**. More than Twenty-Five different classes on everything from marketing to safety training to customer service issues.