

**STATE OF WASHINGTON**

**FACTORY BUILT TEMPORARY WORKER HOUSING STRUCTURES**

**REGULATIONS**

**Effective: July 1, 2016 to June 30, 2019**

**Factory built temporary worker housing structures built to be sited in Washington State are inspected by the Department of Labor and Industries, Field Services & Public Safety Division and are to be constructed to comply with the following codes. Copies of the factory built structures WAC rules are enclosed. Temporary Worker Housing code, Washington State amendments and Washington State stand alone codes are available as shown in brackets ( ).**

**1. Rules for Factory Built TWH Structures**

**Chapter 296-150T WAC**

**Enclosed**

**(Note: As new rules become effective they will be published on our website @ [www.lni.wa.gov/TradesLicensing/FAS/default.asp](http://www.lni.wa.gov/TradesLicensing/FAS/default.asp) )**

**2. Temporary Worker Housing Construction Standard,  
Chapter 246-358 and 246-359 WAC**

**(Health)**

**3. International and Uniform Codes as Adopted per the Washington State Building Code RCW 19.27**

**A. 2015 International Mechanical Code (IMC) and (WABO)  
Washington State amendments to the 2015 International  
Mechanical Code as adopted by WAC 51-52  
Published by the International Code Council  
Except as exempted in WAC 246-359-575**

**B. 2015 Uniform Plumbing Code (UPC) and Washington (WABO)  
State amendments to the 2015 Uniform Plumbing Code  
as adopted by WAC 51-56 and 51-57  
Except for those parts indentified in WAC 246-359-560**

**4. Washington State Electrical Laws, Rules and Regulations:**

**A. RCW 19.28; WAC 296-46B (current edition) (L&I Elect.)**

**B. 2014 National Electrical Code (NEC) as adopted by RCW 19.28  
and WAC 296-46B**

**C. Except as required by WAC 246-359-540(2).**

**5. Also enclosed for your use are:**

- A. “Plan Approval Request” form and instructions for completing**
- B. “Application for Insignia” form and instructions for completing**

**Copies of Codes are available as follows:**

**(WABO) The Washington Association of Building Officials  
P. O. Box 7310  
Olympia, WA 98507-7310  
Telephone: (360) 628-8669  
Web Site [www.wabo.org](http://www.wabo.org)**

**(L&I Elect.) Department of Labor and Industries  
Specialty Compliance Services Division  
Electrical Section  
7273 Linderson Way SW ms: 4460  
Tumwater, WA. 98501  
Web Site [www.lni.wa.gov/TradesLicensing/Electrical/default.asp](http://www.lni.wa.gov/TradesLicensing/Electrical/default.asp)  
P O Box 44460 (*Mailing address*)  
Olympia, WA 98504-4460  
Telephone: (360) 902-5244**

**(Health) Department of Health  
Facilities and Services Licensing  
P.O. Box 47852  
Olympia, WA 98504-7852  
Telephone (360-705-6787 or 705-6783**



STATE OF WASHINGTON  
DEPARTMENT OF LABOR AND INDUSTRIES  
Field Services & Public Safety  
*Factory Assembled Structures*  
PO Box 44430 Olympia, Washington 98504-4430

**To:** Temporary Worker Housing Manufacturers  
**From:** Craig Sedlacek, Plan Review Supervisor

**Subject:** Required Inspections

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**WAC 296-150T-0500 When Is an inspection required?** (1) Before we issue an insignia, each factory-built house, commercial structure, and component must be inspected at the **MANUFACTURING LOCATION** as many times as are required by the codes. (See WAC 296-150T-0600)

NOTE: Approved design plans; specifications, engineering analysis and test results **must** be available during the inspections.

**Inspection may include but not be limited to the following codes:**

**WAC 246-359-120: Required inspections**

(2) **Concrete slab or under-floor inspection.** To be made after all in-slab or under-floor building service equipment, conduit, piping accessories and other ancillary equipment items are in place, **but** before any concrete is placed or floor sheathing installed, including the subfloor.

(3) **Framing/rough-in inspection.** To be made after the roof, all framing, wall, and roof members are in place including fire blocking and bracing, heating, and rough electrical and plumbing has been installed.

(4) **Final inspection.** To be made after unit is completed and ready for shipment.

(5) **Additional inspections.** To be made after the applicant has received notification that an additional inspection or inspections are necessary.

(6) **Special inspections.** To be made by a special inspector when the applicant is building to the alternate construction standards and the inspections required in subsections (1) through (5) of this section are not sufficient to determine compliance with the alternate construction methods.

**2015 International Mechanical Code: section 107**

**107.1 General.** Mechanical systems for which a permit is required by this code shall be subject to inspection by the building official and such mechanical systems shall remain accessible and exposed for rough in and final inspections until approved by the building official.

**2015 Uniform Plumbing Code**

**105.1 General.** Plumbing systems for which a permit is required by this code shall be inspected by the Authority Having Jurisdiction. No portion of any plumbing system shall be concealed until inspected and approved. Neither the Authority Having Jurisdiction nor the jurisdiction shall be liable for expense entailed in the removal or replacement of material required to permit inspection. When the installation of a plumbing system is complete, an additional and final inspection shall be made. Plumbing systems regulated

by this code shall not be connected to the water, the energy fuel supply, or the sewer system until authorized by the Authority Having Jurisdiction.

### **RCW 19.28.101 & 2014 National Electrical Code**

No electrical wiring or Equipment subject to this chapter may be concealed until the inspector making the inspection has approved it. If the electrical system exceeds 200 amps or single phase, the manufacturer must advise the department so that appropriate inspection personnel can be provided.

**WAC 296-150T-0510 How do I request an inspection?** (1) You need to contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the **definition of department**.

(2) We need to receive **IN-STATE** inspection request at least seven calendar days **prior to** the date that you want the inspection.

(3) We need to receive **OUT-OF-STATE** inspection requests at least fourteen calendar days in **WRITING** **prior to** the date that you want the inspection. With your request please submit a map and directions from the closest commercial airport to your facility. Please include on your map and directions, your manufacturers name, physical address, city, area code, phone number and contact person.

### **To request an out-of state inspection you need to contact:**

**Physical Address:** Craig Sedlacek, Plan Review Supervisor  
Department of Labor and Industries  
7273 Linderson Way SW (MS: 4430)  
Tumwater, WA. 98501

**Mailing Address:** PO Box 44430  
Olympia, WA 98504-4430  
**Phone: 360-902-5218**  
**Fax: 360-902-5229**  
**Email: [sedc235@lni.wa.gov](mailto:sedc235@lni.wa.gov)**

**NOTE:** The Department will apply an insignia(s) on the factory built structure(s) at the manufacturing location after the final inspection.

If you have any question about the inspection process please call Craig Sedlacek, Plan Review Supervisor at 360-902-5218 or Fax at 360-902-5229

**For Postal Delivery**

Department of Labor and Industries  
 Factory Assembled Structures  
 PO Box 44430  
 Olympia WA 98504-4430

**For Non-Postal Delivery (e.g., FedEx, UPS)**

Department of Labor and Industries  
 7273 Linderson Way SW  
 Tumwater WA 98501

*Fill out completely*

MANUFACTURER		MFG NO.
PRODUCTION FACILITY ADDRESS		
CITY/STATE/ZIP		
TELEPHONE NO.	FAX NO.	
<b>FOR DEPARTMENT USE ONLY</b>		
FEE LEDGER SHEET NO.	CHECK NO.	\$ AMOUNT

**APPLICATION FOR INSIGNIA**

**FACTORY BUILT TEMPORARY WORKER HOUSING**

**SUBMIT ONE COPY - NOTE: A separate form is to be used for each building unless multiple buildings have the same plan approval, addendum and design options.**

Contact person's printed name:	Date	Fee enclosed \$
Signature	Phone No ( )	FAX No ( )

**A FEE FOR EACH INSIGNIA IS DUE WITH APPLICATION - NOT SUBJECT TO REFUND  
 PLEASE MAKE CHECKS PAYABLE TO DEPT. OF LABOR & INDUSTRIES**

**IMPORTANT - EACH INSIGNIA IS ASSIGNED TO A SPECIFIC VEHICLE - ONLY ONE INSIGNIA PER SECTION**

1.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
RF	W	ESL	P	HTG	NLBA	
2.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
3.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
4.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
5.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
6.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
7.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
8.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
9.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$

*continued on reverse*

Manufacturer to complete:  Regular mail  
 Number of tags: \_\_\_\_\_ Via  Overnight at customer expense \_\_\_\_\_ Carrier \_\_\_\_\_  
 For Department Use Only  Other \_\_\_\_\_ Acct # \_\_\_\_\_

Insignia Release by: \_\_\_\_\_ Date \_\_\_\_\_ To \_\_\_\_\_

**For Postal Delivery**

Department of Labor and Industries  
 Factory Assembled Structures  
 PO Box 44430  
 Olympia WA 98504-4430

**For Non-Postal Delivery (e.g., FedEx, UPS)**

Department of Labor and Industries  
 7273 Linderson Way SW  
 Tumwater WA 98501

*Fill out completely*

MANUFACTURER (1)	MFG NO. (2)
PRODUCTION FACILITY ADDRESS	
CITY/STATE/ZIP	
TELEPHONE NO.	FAX NO.
<b>FOR DEPARTMENT USE ONLY</b>	
FEE LEDGER SHEET NO.	CHECK NO.
AMOUNT	

# APPLICATION FOR INSIGNIA

## FACTORY BUILT TEMPORARY WORKER HOUSING

**SUBMIT ONE COPY - NOTE: A separate form is to be used for each building unless multiple buildings have the the same plan approval, addendum and design options.**

Contact person's printed name: (3)	Date	Fee enclosed \$
Signature	Phone No ( )	FAX No ( )

A FEE FOR EACH INSIGNIA IS DUE WITH APPLICATION - NOT SUBJECT TO REFUND  
 PLEASE MAKE CHECKS PAYABLE TO DEPT. OF LABOR & INDUSTRIES

**IMPORTANT - EACH INSIGNIA IS ASSIGNED TO A SPECIFIC VEHICLE - ONLY ONE INSIGNIA PER SECTION**

1.	Mfg Serial No. (4)	POD OF (5)	Dept Insignia No. (6)	Approved Plan No. (7)	Design option. (8)	Fee \$ (9)
RF (10)	W (11)	ESL (12)	P (13)	HTG (14)	NLEA (15)	
(16) 2.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
3.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
4.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
5.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
6.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
7.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
8.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
9.	Mfg Serial No.	POD _____ OF _____	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$

*continued on reverse*

Manufacturer to complete: (17) Via  Regular mail  
 Overnight at customer expense  
 Other \_\_\_\_\_

Carrier \_\_\_\_\_  
 Acct # \_\_\_\_\_

Insignia Release by: \_\_\_\_\_ Date \_\_\_\_\_ To \_\_\_\_\_

DEPARTMENT OF LABOR AND INDUSTRIES

**INSTRUCTIONS FOR COMPLETING APPLICATION FOR INSIGNIA FOR  
FACTORY BUILT TEMPORARY WORKER HOUSING**

1. *Provide the Manufacture name, address, phone and fax number if available.*
2. *Provide the Manufacture Identification number that was assigned by the Department upon approval of the manufacturer's first plan. i.e.: TWH-222.*
3. *Provide the name of the contact person requesting these insignia(s) should any questions arise. Also provide date the application was sent to the Department as well as the total fee for all insignia's requested on this form.*
4. *Enter the unique manufacturer serial number for which an insignia is being requested.*
5. *Indicate which module of the total number of modules required in the building configuration is being requested. ie: 1 of 1 or 3 of 6.*
6. *This box is for Department use only: leave blank.*
7. *Enter the previously approved TWH plan number for which this insignia is being requested. If the insignia request accompanies a new plan approval request, you should leave this blank and the Department will enter the TWH plan approval number when assigned.*
8. *Show which design options are used with this structure, otherwise "N/A".*
9. *See WAC 296-150T for current fee schedule.*
10. *Indicate the live roof load in the pounds per square foot for which the building was designed.*
11. *Indicate the wind load for which the building was designed to in miles per hour/class exposure.*
12. *Show the size of the electrical service to the whole building. Also indicate 1 or 3 after the slash line for the phase used.*
13. *Indicate the number plumbing fixtures (not fixture units) within the building. Do not count ice maker's but do count hot water heaters, hosebibbs, etc.*
14. *Indicate the Energy Zone for which this structure was designed. As an alternative for residential units, you may enter the temperature differential use in Heat loss calculations if applicable.*
15. *Indicate which incomplete systems beyond normal set up are required to be completed on*

*site. Enter 'S' for structural items; 'M' for mechanical items; or 'P' for plumbing.*

- 16. Request additional insignias required for the building configuration or the other buildings destined for the same location as shown above. You may use the back of the form for additional insignia's if required.*
- 17. Show the total number of insignias on both the front and back of this request. Indicate how you wish the insignias to be forwarded to the inspector. If requesting overnight delivery service, you must indicate the carrier to be used and your account number to be billed.*

**For Postal Delivery**

Department of Labor and Industries  
 Factory Assembled Structures  
 PO Box 44430  
 Olympia WA 98504-4430



**For Non-Postal Delivery (e.g., FedEx, UPS)**

Department of Labor and Industries  
 7273 Linderson Way SW  
 Tumwater WA 98501

**PLAN APPROVAL REQUEST  
 TEMPORARY WORKER HOUSING STRUCTURES**

*Applicant: Fill out completely*

Manufacturer	Mfg No.
Plans to be returned to: Address	
City/State/ZIP	

**FOR DEPARTMENT USE ONLY**

Fee Ledger #	Check #	\$ Amount	Application ID
Ap No	Date approved	Expiration date	

Contact person's printed name:	Date	Fee enclosed \$
Signature	Phone No ( )	FAX No ( )

New plan	AP No.	See WAC 296-150T for fees	Initial MFG filing	No fee required
Addendum	AP No.		Resubmittal	Appl ID
Renewal	AP No.			

Code cycles (month/year):  
 UPC: / NEC: / UMC: /

Size of building:  
 Width: Length: Area (Sq Ft): No of modules:

Type construction: Use:

Roof live load PSF:

Type heat:  Central forced air  Hydronics  Baseboard  Cable  Fan powered room heater  Other:

Type of fuel:  Electric  Solar  Wood  Heat pump  Natural gas  Propane  Oil

Insulation values: Floor Walls Roof (Flat) Roof (Vault) Electrical service: Phase  1  3 Amps

	N/A	Attached	
Structural calculations or test proposals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Truss or rafter drawing(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Truss plan if over 3 different trusses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Girder truss or ridge beam drawing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
HVAC drawing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Cross section and elevation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Electrical load demand calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Panel box schedule/Electric load calc's	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
Plumbing systems:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On file - AP#
			<input type="checkbox"/> On file - AP#
			<input type="checkbox"/> On file - AP#

Operating pressure \_\_\_\_\_ No of fixtures \_\_\_\_\_ to \_\_\_\_\_ Total developed length \_\_\_\_\_

Applicant: Fill out completely

For Postal Delivery

Department of Labor and Industries
Factory Assembled Structures
PO Box 44430
Olympia WA 98504-4430



Manufacturer (1) Mfg No. (2)
Plans to be returned to: Address
City/State/ZIP

For Non-Postal Delivery (e.g., FedEx, UPS)

Department of Labor and Industries
7273 Linderson Way SW
Tumwater WA 98501

FOR DEPARTMENT USE ONLY

Fee Code, Sht #, Check #, Amount, Application ID, Ap No, Date approved, Expiration date

PLAN APPROVAL REQUEST
TEMPORARY WORKER HOUSING STRUCTURES

Contact person's printed name, Date, Fee enclosed, Signature (3), Phone No, FAX No, New plan (4), Addendum (7), Renewal (9), AP No., Initial MFG filing (5), Resubmittal (8), No fee required (6), Appl ID

Code cycles (month/year): UPC (10), NEC, UMC, Size of building: Width (11), Length, Area (Sq Ft), No of modules (12), Type construction (13), Use, Roof live load PSF (14), Type heat (15), Type of fuel (16), Insulation values (17), Electrical service (18), Phase, Amps

Structural calculations or test proposals, Truss or rafter drawing(s), Truss plan if over 3 different trusses, Girder truss or ridge beam drawing, HVAC drawing, Cross section and elevation, Electrical load demand calculation, Panel box schedule/Electric load calc's, Plumbing systems, Operating pressure (20), No of fixtures, Total developed length

**INSTRUCTIONS FOR PLAN APPROVAL REQUEST FOR FACTORY BUILT  
TEMPORARY WORKER HOUSING**

1. Provide Manufacturer or applicant name, address, and telephone number.
2. Manufacturer ID number is assigned upon approval of First Plan. i.e. TWH-222.
3. Print and sign the name of the contact person responsible for this plan should questions about this submittal arise. Include on this line the date this plan was sent to the Department and the Fee enclosed for this building. See WAC 296-150T for fee schedule. Provide an extension number or direct line and FAX number if available for the contact person.
4. Use this line if this is a new plan submitted for the first time. Indicate the appropriate fee paid.
5. Use this line only if this is the first application from a manufacturer. This is ONE TIME ONLY FEE for each category of structure. See WAC 296-150T for current fee.
6. Check this line if no fee is required.
7. Use this line only if the submittal is an ADDENDUM to a previously approved plan. Indicate the fee paid and the approved plan number that you wish to amend.
8. Use this line only if this is a resubmittal response to a previously reviewed and rejected plan. Indicate the fee required for resubmittals. The application ID is not currently being used and may be left blank.
9. Use this line only when you wish to renew a previously approved plan. Indicate either the fee for renewals. Use the Ap No. line to show the approved plan number you wish to renew.
10. Use this line to indicate the codes under which this plan is being submitted. As of July 1, 2010 these would be: IMC; UPC; 7/10; NEC 12/08; Please note, that the date for each code indicates the month and year of the beginning of enforcement of that code or the latest amendment enforced for that code by the Department, not the year of the code publication.
11. Show the width and length of the building. For irregular buildings, give the longest dimensions. Include the square foot area of the building.
12. Use this space to show the total number of modules required to construct one whole building.
13. Use this line to indicate the type of construction of the building such as wood or steel etc.. Indicate use of this building, e.g. bunkhouse, kitchen, dining room etc...
14. Show the roof live load capacity in pounds per square foot.

15. **If applicable, check the type of heating to be installed in the building. Use "other" to describe systems not shown or to indicate N/A if no heating or cooling system is installed.**
16. **Check the type of fuel used in the heating or cooling system.**
17. **Show the insulation value for floors, walls and roof that are to be installed in the building.**
18. **Show the size of the Electric Service for the whole building. Also indicate whether this is a single or three phase system.**
19. **This section is meant to act as a checklist for some of the information that would be necessary to approve the structure. Not all elements may be applicable to your plan and as such may be 'N/A'ed. If the element is to be reviewed by L&I and is attached for review, so indicate in the second column. If the element or system is already approved as part of another plan and is identical to this plan, you may reference the approved plan number that is "on file" in the third column. See the procedures on the back of the Plan Approval Request form for additional submittal requirements.**
20. **Provide plumbing system operating pressure whenever plumbing fixtures are installed in the building. Provide the number of fixtures (not fixture units) that are installed in the building. When design options are used to vary the number of fixtures provide the minimum to maximum number. Provide the total developed length of the water supply system. Developed length is the distance measured along the pipe run from the meter to the most remote fixture. For self contained commercial coach units, the developed length is from the pump to the most remote fixture.**



STATE OF WASHINGTON  
DEPARTMENT OF LABOR AND INDUSTRIES  
Field Services & Public Safety  
*Factory Assembled Structures*  
PO Box 44430 Olympia, Washington 98504-4430

July 1, 2015

**MEMORANDUM**

TO: Temporary Worker Housing Manufacturer's

FROM: Craig Sedlacek, Supervisor Plan Review

SUBJECT: Manufacturer's Contact Personnel

In order that we may serve you better we are requesting you complete the enclosed form and return it to us. By having contact persons on our mailing labels and faxes the information we are sending to you should be received by those who need it. We thank you in advance for your assistance.

If you have any questions, please feel free to contact me at (360) 902-5218 or FAX (360) 902-5229.

Return to: Craig Sedlacek  
Dept. of Labor & Industries  
P O Box 44430  
Olympia, WA 98504-4430

MANUFACTURERS LIST  
FOR TEMPORARY WORKER HOUSING MANUFACTURER'S

Factory 1

Company Name: \_\_\_\_\_  
Mailing: Address \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_  
Send general mailing to: \_\_\_\_\_  
Contact for Plan Review: \_\_\_\_\_  
Contact for Plant Inspection \_\_\_\_\_  
Comments: \_\_\_\_\_

Factory # 2

(If applicable)

Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_  
Send general mailings to: \_\_\_\_\_  
Contact for Plan Review: \_\_\_\_\_  
Contact for Plant Inspections: \_\_\_\_\_  
Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

twmfg



STATE OF WASHINGTON  
DEPARTMENT OF LABOR AND INDUSTRIES  
Factory Assembled Structures  
PO Box 44430 Olympia, WA. 98506-4430

**WAC 296-150T-0510 How do I request an inspection?** (1) You must contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

We must receive out-of-state inspection requests at least seven calendar days prior to the date that you want the inspection.

**PLEASE NOTE THE SEVEN CALENDAR DAYS CAN BE WAIVED**

1. The Manufacturer Number (TWH-) where the structure is being built: \_\_\_\_\_
2. Date of Inspection(s) at the Manufacturing Plant: \_\_\_\_\_
3. The type of Inspection(s) needed. Please check the appropriate inspection(s):  
Floor Cover: \_\_\_\_\_ Frame Cover: \_\_\_\_\_  
Plumbing Cover: \_\_\_\_\_ Mechanical Cover: \_\_\_\_\_  
Electrical Cover: \_\_\_\_\_ Energy Code Cover: \_\_\_\_\_  
Electrical Final: \_\_\_\_\_ Final Inspection: \_\_\_\_\_
4. The Date the Insignia(s) and NLEA was applied for, if final inspection: \_\_\_\_\_
5. The Manufacturers Building Serial Number: \_\_\_\_\_
6. The State Plan Approval Number: \_\_\_\_\_
7. Map and or Direction to the Manufacturing Plant Location where the Audit is to be done.
8. Contact name and phone number of appropriate plant personnel
9. All the above information to be emailed to the inspector for the factory, Mick, Roe ([roem235@lni.wa.gov](mailto:roem235@lni.wa.gov)) and to Craig Sedlacek. EMAIL ([sedc235@lni.wa.gov](mailto:sedc235@lni.wa.gov))

If I may be of any assistance please contact me at (360) 902-5218.



STATE OF WASHINGTON  
DEPARTMENT OF LABOR AND INDUSTRIES  
Factory Assembled Structures  
PO Box 44430 Olympia, WA. 98506-4430

**WAC 296-150T-0510 How do I request an inspection?** (1) You must contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

We must receive out-of-state inspection requests at least fourteen calendar days prior to the date that you want the inspection.

**PLEASE NOTE THE FOURTEEN CALENDAR DAYS CAN BE WAIVED**

1. The Manufacturer Number (TWH-) where the structure is being built: \_\_\_\_\_
2. Date of Inspection(s) at the Manufacturing Plant: \_\_\_\_\_
3. The type of Inspection(s) needed. Please check the appropriate inspection(s):  
Floor Cover: \_\_\_\_\_ Frame Cover: \_\_\_\_\_  
Plumbing Cover: \_\_\_\_\_ Mechanical Cover: \_\_\_\_\_  
Electrical Cover: \_\_\_\_\_ Energy Code Cover: \_\_\_\_\_  
Electrical Final: \_\_\_\_\_ Final Inspection: \_\_\_\_\_
4. The Date the Insignia(s) and NLEA was applied for, if final inspection: \_\_\_\_\_
5. The Manufacturers Building Serial Number: \_\_\_\_\_
6. The State Plan Approval Number: \_\_\_\_\_
7. Map and or Direction to the Manufacturing Plant Location where the Audit is to be done.
8. Contact name and phone number of appropriate plant personnel
9. All the above information to be sent to Craig Sedlacek. EMAIL ([sedc235@lni.wa.gov](mailto:sedc235@lni.wa.gov)), or FAX (360) 902-5229

If I may be of any assistance please contact me at (360) 902-5218.

**Chapter 296-150T WAC**

Last Update: 7/17/12

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### 296-150T-0010

#### Authority, purpose, and scope.

(1) This chapter is authorized by RCW **43.22.420**, **43.22.434** and **43.22.450** through **43.22.490** and **43.70.337**, covering the construction and approval of factory-built temporary worker housing.

(2) This chapter applies to the approval:

(a) Of factory-built temporary worker housing structures; and

(b) After occupancy of a factory-built temporary worker housing structure, all inspections are done by the department of health.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0010, filed 5/28/99, effective 6/28/99.]

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### 296-150T-0020

#### What definitions apply to this chapter?

"**Approved**" is approved by the department of labor and industries.

"**Damaged in transit**" is damage that effects the integrity of the structural design or damage to any other system referenced in the codes required by the temporary worker housing construction standard.

**"Department"** is the department of labor and industries. The department may also be referred to as "we" or "us" in this chapter. Note: You may contact us at: Department of Labor and Industries, Specialty Compliance, PO Box 44440, Olympia, WA 98504-4440.

**"Department of health"** is the state agency responsible for adopting by rule a "temporary worker housing construction standard." You may contact them for copies of the "temporary worker housing construction standards" at: Department of Health, PO Box 47852, Olympia, WA 98504-7852.

**"Design option"** is a design that a manufacturer may use as an option to its design plan.

**"Design plan"** is a plan for the construction of factory-built temporary worker housing that includes floor plans, elevation drawings, specifications, engineering data, or test results necessary for a complete evaluation of the design. The design plan expires one year after approval or when a new temporary worker housing construction standard becomes effective or the electrical code as adopted by chapter **296-46** WAC adopts a new code. Electrical code changes if minor may be made by submitting an addendum.

**"Equipment"** is all material, appliances, devices, fixtures, fittings, or accessories used in the manufacture, assembly, installation, or alteration of factory-built temporary worker housing structures.

**"Factory assembled structure (FAS) advisory board"** is a board authorized to advise the director of the department regarding the issues and adoption of rules relating to factory-built temporary worker housing structures. (See RCW **43.22.420**.)

**"Factory-built temporary worker housing"** is housing designed and constructed to the requirements in chapter **246-359** WAC, "temporary worker housing construction standard" as promulgated by the department of health for human occupancy. The structure which is entirely or substantially prefabricated or assembled at a place other than a building site. (See RCW **43.22.450**(3).)

**"Insignia"** is a label that we attach to a structure to verify that a factory-built temporary worker housing structure meets the requirements of this chapter.

**"Install"** is to erect or set in place a structure at a building site. It may also be the construction or assembly of a component as part of a factory-built temporary worker housing.

**"Listed"** is a piece of equipment, a component, or an installation that appears in a list published by a testing or listing agency and is suitable for use in a specified manner.

**"Listing agency"** is an organization whose business is approving equipment, components, or installations for publication.

**"Local enforcement agency"** is the department of health with power to enforce regulations governing the installation of factory-built temporary worker housing.

**"Manufacturing"** is making, fabricating, forming, or assembling a factory-built temporary worker housing structure.

**"Repair"** is the replacement, addition, modification, or removal of any construction, equipment, system, or installation to correct damage in transit or during on-site installation before occupancy.

**"Unit"** is a factory-built temporary worker structure.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0020, filed 5/28/99, effective 6/28/99.]

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## 296-150T-0030

### How is this chapter enforced?

(1) To enforce this chapter, we or another governmental inspection agency will inspect each factory-built temporary worker housing structure that is sited in Washington. Inspections will be conducted during normal work hours or at other reasonable times. (See WAC **296-150T-0070**.)

(2) We will inspect each unit as required by the temporary worker housing construction standard and

the electrical code. (See WAC [296-150T-0500](#).)

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0030, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0040**

### **Will you keep my manufacturing information confidential?**

We will only release manufacturing information such as design plans, specifications, and test results according to the requirements of the Public Records Act (see RCW [42.17.310](#) (1)(h)) unless we are ordered to do so by a court or otherwise required by law.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0040, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0050**

### **Can you prohibit the installation of factory-built temporary worker housing structures?**

(1) We may prohibit the installation of factory-built temporary worker housing structures if they do not conform to the requirements of this chapter. (See RCW [43.22.465](#).)

(2) If an inspection reveals that a factory-built temporary worker housing structure violates this chapter, we may obtain a temporary injunction enjoining the installation of any nonconforming structure. The injunction may be made permanent at the discretion of the court.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0050, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0070**

### **Do you have reciprocal agreements with other states to inspect factory-built temporary worker housing structures?**

(1) We may enter into reciprocal agreements with states who have construction standards that are equal to or greater than our standards for factory-built structures.

(2) When we have a reciprocal agreement with another state:

(a) The reciprocal state inspects factory-built temporary worker housing structures manufactured in that state before shipment into Washington to ensure compliance with our laws. After inspection, the reciprocal state applies our insignia.

(b) The department inspects factory-built structures manufactured in Washington before shipment into the reciprocal state to ensure compliance with their laws. After inspection, we apply the insignia of the reciprocal state.

(3) Reciprocal agreements shall remain on file.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0070, filed 5/28/99, effective 6/28/99.]

## **296-150T-0080**

### **Do you allow a local enforcement agency to inspect factory-built temporary worker housing at the manufacturing location?**

(1) A local enforcement agency (city or county), under contract with us, can inspect factory-built temporary worker housing. In some cases their contract may be limited to specific portions of an inspection at specified manufacturing locations.

(2) After approving a unit, the local enforcement agency will attach the insignia, which indicates the unit has passed inspection.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0080, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0100**

### **What happens if I disagree with your decision regarding my compliance with this chapter?**

(1) If we determine you are in violation of this chapter, you will receive a notice of noncompliance.

(2) If you disagree with our decision, you can send us a written request for a hearing, stating why you disagree.

(3) After we receive your hearing request, we will:

(a) Schedule a hearing within thirty days after we receive your request. The hearing and proceedings will be conducted according to the Administrative Procedure Act (chapter [34.05](#) RCW).

(b) Notify you of the time, date, and place for the hearing. If you fail to appear, your case will be dismissed.

(c) Hear your case.

(d) Send you written notice of our decision.

If you disagree with our decision, you may appeal it under the Administrative Procedure Act (chapter [34.05](#) RCW).

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0100, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0110**

### **Do you have an advisory board to address factory-built temporary worker housing structure issues?**

The factory assembled structures (FAS) board advises us on issues relating to structural, plumbing, mechanical, electrical, installation, inspections, and rules for factory-assembled structures. (See RCW [43.22.420](#).)

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0110, filed 5/28/99, effective 6/28/99.]

## **296-150T-0120**

### **Where can I obtain technical assistance regarding factory-built temporary worker housing structures?**

We provide field technical service to factory-built temporary worker housing manufacturers for an hourly fee. Field technical service may include an evaluation, consultation, plan examination, interpretation, and clarification of technical data relating to the application of our rules. It does not include inspections.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0120, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0130**

### **How do I register a complaint?**

A person who believes that a structure or component does not meet the requirements of this chapter may register a complaint with the department. The complaint must be in writing and must specifically describe the alleged violations of this chapter. Upon receipt of the complaint, the department will forward a copy to the appropriate manufacturer and/or dealer and they shall have thirty days to respond to it. If the department determines that an inspection is necessary, the manufacturer/dealer shall pay the department for the cost of the inspection. The cost of the inspection is based upon the fee schedule in WAC **296-150T-3000** and includes the hourly inspection fee, travel costs and other expenses incurred as a result of the inspection.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0130, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0140**

### **Do you allow the use of alternate materials, alternate design and method of construction?**

An applicant may apply for the use of alternate materials, alternate design and methods of construction different from the requirements of this chapter by filing a written request with the department.

(1) Responsibilities of applicant. The applicant must submit in writing the following information and sign and date the request.

- (a) The applicant's name, address and phone number;
- (b) The specific requirement or requirements from which the alternate material, alternate design or method of construction is requested;
- (c) Adequate justification that the requirements of this chapter cannot be met without using alternate materials, alternate design or method of construction;
- (d) How the use of alternate materials, alternate design or method of construction will achieve the same result as the requirement and any specific alternative measures to be taken to show the alternate provides the same level of protection to life, safety and health as the requirements.

The department has a form that you may use for your request. Contact the department at the address shown in the definition section.

(2) Responsibilities of the department. The department will provide a written response to the applicant within thirty days of receipt of the written request. The written response will state the acceptance or denial of the request, including the reasons for the department's decision. At a minimum the department will base its decision based on:

- (a) The applicant's request as described in subsection (1) of this section;
- (b) Research into the request;
- (c) Expert advice.

(3) Applicant's response to denials. The applicant may appeal the departments decision by following the procedure in WAC **296-150T-0100**.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0140, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0200**

### **Who must purchase factory-built temporary worker housing insignia?**

(1) You must obtain insignia from us for each factory-built temporary worker housing unit sited in Washington state.

(2) You must have an approved design plan and have passed inspection before an insignia can be attached to your factory-built temporary worker housing structure by us or our authorized agent.

(3) If a unit is damaged in transit after leaving the manufacturing location or during an on-site installation, and a repair is necessary, you must purchase a new insignia from us. The new insignia indicates that the unit was repaired.

[Statutory Authority: Chapter **43.22** RCW. WSR 12-15-061, § 296-150T-0200, filed 7/17/12, effective 9/1/12.  
Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0200, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0210**

### **What are the insignia requirements?**

(1) If you are applying for insignia for factory-built temporary worker housing structures you must have your design plan approved and your units inspected and approved by us.

(2) We will attach the insignia after:

- (a) We receive the required forms and fees from you (see WAC **296-150T-3000**); and
- (b) Your unit or component has passed final inspection. (See WAC **296-150T-0500**.)

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0210, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0220**

### **How do I obtain insignia information and the required forms?**

Upon request, we will provide you with a packet of information that includes the required forms.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0220, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0230**

### **What are the insignia application requirements?**

(1) If you are requesting insignia for units that you intend to manufacture under a *new design plan*, your completed application must include:

- (a) A completed design plan approval request form;
- (b) One complete set of design plans, specifications, engineering analysis if required, test procedures and results if required, plus one additional set for each manufacturing location where the design plan will be used;
- (c) If required, at least one set of design plans must have an original wet stamp from a professional engineer or architect licensed in Washington state. We will retain the set with the original wet stamp; and
- (d) A one-time initial filing fee, the design plan fee (if we approve your design plan) and the fee for each insignia. (See WAC **296-150T-3000**.)

(2) If you are requesting insignia under an *approved design plan*, your completed application must include:

- (a) A completed application for insignia form; and
- (b) The fee for each insignia requested. (See WAC **296-150T-3000**.)

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0230, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0250**

### **How do I replace lost or damaged insignia?**

(1) If an insignia is lost or damaged after it is attached to your factory-built temporary worker housing structure you may obtain a replacement insignia.

(2) You should contact us and provide the following information:

- (a) Your name, address, and telephone number;
- (b) The name of the manufacturer;
- (c) The serial number;
- (d) The manufacturer number (T#), if available;
- (e) The insignia number, if available; and
- (f) The required fee. (See WAC **296-150T-3000**.)

(3) If we can determine that your unit previously had an insignia, we will attach an insignia to your unit once we receive your insignia fee. (See WAC **296-150T-3000**.)

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0250, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0300**

### **When is design plan approval required?**

Design plans for factory-built temporary worker housing structures prior to installation at the building site in Washington must be approved when:

- (1) You build a new unit;
- (2) You modify an approved design plan through an addendum; or
- (3) You add options to an approved design plan through an addendum.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0300, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0320**

### **What must I provide with my request for design-plan approval by the department?**

All requests for design-plan approval must include:

- (1) A completed design-plan approval request form;
- (2) One complete set of design plans, specifications, engineering analysis when required, test procedures and results plus one additional set for each manufacturing location where the design plan will be used (see WAC **296-150T-0340** and **296-150T-0350**);

(3) If required, at least one set of design plans must have an original wet stamp from a professional engineer or architect licensed in Washington state. All new, renewed, and resubmitted plans, specifications, reports and structural calculations prepared by or prepared under his or her direct supervision shall be signed, dated and stamped with their seal. Specifications, reports, and structural calculations may be stamped only on the first sheet, provided this first sheet identifies all of the sheets that follow are included and identified in the same manner. Plans that have not been prepared by or under the engineer's or architect's supervision shall be reviewed by them and they shall prepare a report concerning the plans reviewed. This report shall:

- (a) Identify which drawings have been reviewed by drawing number and date;
- (b) Include a statement that the plans are in compliance with current Washington state regulations; and
- (c) The report shall be stamped and signed by the reviewer.

Any deficiencies shall be corrected on the drawings before submitting to the department or be included in the report and identify as to how they are to be corrected. This report shall be attached to the plan(s) that were reviewed. We will retain the set with the original wet stamp;

- (4) A one-time initial filing fee and the design-plan fee (see WAC **296-150T-3000**); and
- (5) A "key drawing" to show the arrangement of modules if the plan covers three or more modules.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0320, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0340**

### **What must an engineering analysis for design plans include?**

(1) The engineering analysis if required must show that the structural design meets the requirements of this chapter.

(2) An engineering analysis if required must be conducted according to accepted engineering practices and must be signed by a professional engineer or architect licensed in Washington state.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0340, filed 5/28/99, effective 6/28/99.]

## **296-150T-0350**

### **What must the test procedures and results for design plans include?**

- (1) Tests to a design for a factory-built temporary worker housing structure must be witnessed by a professional engineer or architect licensed in Washington state.
- (2) Test reports must contain the following items:
  - (a) A description of the methods or standards that applied to the test;
  - (b) Drawings and a description of the item tested;
  - (c) A description of the test set-up;
  - (d) The procedure used to verify the correct load;
  - (e) The procedure used to measure each condition;
  - (f) Test data, including applicable graphs and observations of the characteristics and behavior of the item tested; and
  - (g) Analysis, comments, and conclusion.
- (3) The written test procedures, results and conclusions must reference the applicable design plan.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0350, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0380**

### **What happens if you approve my design plan?**

- (1) Your design plan will be approved if it meets the requirements of this chapter.
- (2) We will send you an approved copy of the design plan with the design-plan approval number.
- (3) You must keep copies of the approved design plan at each location where a factory-built temporary worker housing structure is built.
- (4) If your design plan is not approved, you will be notified in writing of plan deficiencies. You may send a corrected design plan to us. (See WAC [296-150T-3000](#).)

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0380, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0390**

### **If my design plan is not approved, how much time do I have to submit a corrected design plan?**

- (1) You have ninety days to correct and resubmit your original design plan and send us the resubmittal fee after we notify you of plan deficiencies. After ninety days, your initial design plan is returned to you.
- (2) If you submit your corrected design plan after ninety days, you must send the initial design plan fee instead of the resubmittal fee. (See WAC [296-150T-3000](#).)

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0390, filed 5/28/99, effective 6/28/99.]

## **296-150T-0400**

### **What happens after my design plan is approved?**

Once your design plan is approved, we will inspect each related factory-built temporary worker housing structure.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0400, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0410**

### **When does my design plan expire?**

Your factory-built temporary worker housing design plan expires either one year after approval or when there is a code change. You must submit new design plans for approval when there is a change to the temporary worker housing construction standard. You may use your design plan to order insignia as long as they comply with the applicable codes.

All National Electrical Code amendments may be incorporated by an addendum to your design plan.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0410, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0495**

### **Contractor deposit accounts.**

Manufacturers are required to open and maintain, for the purpose of inspection payments, a deposit account. Funds, for the purpose of inspections performed by the department, must be withdrawn from the account and all inspections paid in full prior to an insignia being placed on the manufactured unit.

[Statutory Authority: Chapter [43.22](#) RCW. WSR 12-15-061, § 296-150T-0495, filed 7/17/12, effective 9/1/12.]

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## **296-150T-0500**

### **When is an inspection required?**

(1) Before we issue an insignia, each factory-built temporary worker housing structure must be inspected at the manufacturing location as many times as are required by the temporary worker housing construction standard. (See WAC [296-150T-0600](#).) Inspections may include:

- (a) A "cover" inspection during construction of the unit before the electrical, plumbing, mechanical, and structural systems are covered;
- (b) Insulation inspection, if installed;
- (c) A final inspection after the factory-built temporary worker housing structure is complete;

Note: Each factory-built temporary worker housing structure must have a serial number to enable us to track inspections.

(2) If we discover a violation during inspection, we will issue a notice of noncompliance. You can correct the violation during the inspection. If you cannot correct the violation during inspection, you must leave the item uncovered until we approve your correction.

(3) After a unit is manufactured but before occupancy, we must inspect a factory-built temporary worker housing structure if it is damaged in transit to the building site or during on-site installation. This is considered a repair inspection. (See WAC [296-150T-0540](#).)

(4) Approved design plans must be available for all inspections.

(5) Once your unit is inspected and approved we will attach the insignia.

Note: We only inspect factory-built temporary worker housing structures before occupancy. After occupancy, the department of health agency is the inspection agency.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0500, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0510**

### **How do I request an inspection?**

(1) You must contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

(2) We must receive in-state inspection requests at least seven calendar days prior to the date that you want the inspection.

(3) We must receive out-of-state inspection requests at least fourteen calendar days prior to the date that you want the inspection.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0510, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0520**

### **What happens if my factory-built temporary worker housing structure passes inspection?**

(1) If your factory-built temporary worker housing structure passes inspection and you have met the other requirements of this chapter, we will attach the insignia.

(2) After our final inspection, we will send a notice to the local enforcement agency (NLEA) indicating whether further inspection is necessary. (See WAC [296-150T-0550](#).)

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0520, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0530**

### **Am I charged if I request an inspection but I am not prepared?**

(1) If you ask us to inspect a factory-built temporary worker housing structure within Washington state but you are not prepared when we arrive, you must pay the minimum inspection fee and travel. (See WAC [296-150T-3000](#).)

(2) If you ask us to inspect a factory-built home, commercial structure, or component outside Washington state but you are not prepared when we arrive, you must pay the minimum inspection fee, travel, and per diem expenses. (See WAC **296-150T-3000**.)

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0530, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0540**

### **Who inspects factory-built temporary worker housing structures for installation at the temporary worker housing site?**

- (1) The department of health must approve the installation.
- (2) The department of health may also request a set of design plans and specifications for the unit from you.
- (3) After the unit is manufactured but before occupancy, we must inspect a factory-built temporary worker housing structure if it is damaged in transit to the temporary worker housing site or during on-site installation. This is considered a repair inspection.

Note: The department of health may not open the concealed construction of a factory-built temporary worker housing structure to inspect if our insignia is attached.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0540, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0550**

### **Do you notify the department of health after your final inspection of factory-built structures at a manufacturing location?**

After we perform a final inspection of a factory-built temporary worker housing structure we will send a notice to the department of health that:

- (1) Specifies what connections, standards, and incomplete items the department of health must check when the unit is installed; and/or
- (2) Estimates the expected time of arrival of the factory-built temporary worker housing structure to the site.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0550, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0580**

### **Must I obtain an insignia for used factory-built structures?**

All used factory-built housing and commercial structures that are to be for temporary worker housing must have an insignia of approval from us prior to being installed as temporary worker housing.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0580, filed 5/28/99, effective 6/28/99.]

## **296-150T-0590**

### **How do I obtain insignia for used factory-built structures?**

We consider used factory-built housing and commercial structures as new structures for purposes of use as temporary worker housing and an insignia approval as temporary worker housing must be obtained. To obtain insignia, you must:

- (1) Have the design plan approved by us (see WAC [296-150T-0300](#) through [296-150T-0480](#));
- (2) Purchase insignia (see WAC [296-150T-0200](#) through [296-150T-0230](#)); and
- (3) Pass a unit inspection (see WAC [296-150T-0500](#) through [296-150T-0550](#)).

Note: You will be required to open up as much of the construction of the unit as is necessary for inspection to show compliance with your approved design plan.

[Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0590, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0600**

### **What manufacturing codes apply to factory-built temporary worker housing?**

(1) All design, construction, installations, and alterations of factory-built temporary worker housing structures must conform with the following codes and the requirements of this chapter:

- (a) The temporary worker housing construction code, chapter [246-359](#) WAC;
- (b) The National Electrical Code as referenced in chapter [19.28](#) RCW and in chapter [296-46B](#) WAC.

(2) All construction methods and installations must comply with chapter [246-359](#) WAC and use accepted engineering practices when used, provide minimum health and safety to the occupants of factory-built temporary worker housing structures and the public, and demonstrate journeyman quality of work of the various trades.

(3) Requirements for any size, weight, or quality of material modified by the terms "minimum," "not less than," "at least," and similar expressions are minimum standards. The manufacturer may exceed these standards, provided the deviation does not result in inferior installation or defeat the purpose and intent of the standard.

Note: The codes, RCWs, and WACs referenced in this rule are available for reference at the Washington State Library, the Washington State Law Library, and may be available at your local library.

[Statutory Authority: Chapter [43.22](#) RCW. WSR 12-15-061, § 296-150T-0600, filed 7/17/12, effective 9/1/12.

Statutory Authority: RCW [43.22.480](#). WSR 99-12-079, § 296-150T-0600, filed 5/28/99, effective 6/28/99.]

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## **296-150T-0700**

### **Must manufacturers of factory-built temporary worker housing structures notify you if they manufacture at more than one location?**

- (1) If you are manufacturing factory-built temporary worker housing structures at more than one

location, approved design plans must be available at each manufacturing location.

(2) You are required to send us the following information for each manufacturing location:

- (a) Company name;
  - (b) Mailing and physical address; and
  - (c) Phone and fax number if available.
- (3) You must update this information as it changes.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0700, filed 5/28/99, effective 6/28/99.]

## **296-150T-0710**

### **Must manufacturers of factory-built temporary worker housing structures notify you of a change in business name or address?**

- (1) If you are moving, notify us in writing prior to a change of business name or address.
- (2) Your notice must include the change of name and address.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0710, filed 5/28/99, effective 6/28/99.]

## **296-150T-0720**

### **Must manufacturers of factory-built temporary worker housing structures notify you of a change in business ownership?**

- (1) When a manufacturer changes ownership, the new owner must notify us in writing immediately.
- (2) A new owner may continue to manufacture the units according to a prior approved design plan if the prior owner releases the design plan.

[Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-0720, filed 5/28/99, effective 6/28/99.]

## **296-150T-3000**

### **Factory-built temporary worker housing fees.**

<b>INITIAL FILING FEE</b>	<b>\$52.70</b>
<b>DESIGN PLAN FEES:</b>	
INITIAL ONE YEAR DESIGN	\$152.70
RENEWAL FEE	\$52.70
RESUBMIT FEE	\$76.00
ADDENDUM (Approval expires on same date as original plan)	\$76.00

ELECTRONIC PLAN SUBMITTAL FEE \$5.30 per page for the first set of plans and \$1.00 per page for each additional set of plans. These fees are in addition to any applicable design plan fees required under

this section.

Supplemental submissions of plans (resubmittals, addendums, renewals, code updates, etc.) shall be charged per hour or fraction of an hour*	\$90.10
<b>APPROVAL OF EACH SET OF DESIGN PLANS BEYOND FIRST TWO SETS</b>	\$14.10
<b>DEPARTMENT INSPECTION FEES:</b>	
INSPECTION/REINSPECTION (Per hour* plus travel time* and mileage**)	\$76.00
TRAVEL (Per hour)*	\$76.00
PER DIEM**	
HOTEL ***	
MILEAGE**	
RENTAL CAR***	
PARKING***	
AIRFARE***	
<b>DEPARTMENT AUDIT FEES:</b>	
AUDIT (Per hour*)	\$76.00
TRAVEL (Per hour*)	\$76.00
PER DIEM**	
HOTEL ***	
MILEAGE**	
RENTAL CAR***	
PARKING***	
AIRFARE***	
<b>INSIGNIA FEES:</b>	
FIRST SECTION	\$214.20
EACH ADDITIONAL SECTION	\$20.70
REISSUED-LOST/DAMAGED	\$52.70
<b>ELECTRICAL COMMERCIAL/INDUSTRIAL</b>	
Electrical Service/feeders 200 Amperage plus	
Service/feeder	\$221.90
Additional Feeder	\$42.04
<b>ELECTRICAL MULTIFAMILY RESIDENTIAL</b>	
Electrical Service/feeders 200 Amperage plus	
Service/feeder	\$117.60
Additional Feeder	\$29.90
<b>OTHER FEES:</b>	
FIELD TECHNICAL SERVICE (Per hour* plus travel time* and mileage**)	\$76.00
PUBLICATION PRINTING AND DISTRIBUTION OF RCW'S AND	\$14.10

## WAC'S (One free per year)

<b>REFUND FEE</b>	<b>\$25.00</b>
* Minimum charge of 1 hour; time spent greater than 1 hour is charged in 1/2 hour increments	
** Per state guidelines	
*** Actual charges incurred	

[Statutory Authority: Chapter **43.22** RCW and 2011 1st sp.s. c 50. WSR 12-06-069, § 296-150T-3000, filed 3/6/12, effective 4/30/12. Statutory Authority: Chapters **18.106**, **43.22** RCW, 2008 c 285 and c 329. WSR 08-12-042, § 296-150T-3000, filed 5/30/08, effective 6/30/08. Statutory Authority: Chapters **18.27**, **18.106**, **43.22**, and **70.87** RCW. WSR 07-11-128, § 296-150T-3000, filed 5/22/07, effective 6/30/07. Statutory Authority: Chapters **18.106**, **43.22**, and **70.87** RCW. WSR 06-10-066, § 296-150T-3000, filed 5/2/06, effective 6/30/06. Statutory Authority: Chapters **18.27**, **43.22**, and **70.87** RCW. WSR 05-12-032, § 296-150T-3000, filed 5/24/05, effective 6/30/05. Statutory Authority: Chapter **43.22** RCW and 2003 c 291. WSR 05-01-102, § 296-150T-3000, filed 12/14/04, effective 2/1/05. Statutory Authority: Chapters **18.27** and **43.22** RCW. WSR 04-12-048, § 296-150T-3000, filed 5/28/04, effective 6/30/04. Statutory Authority: RCW **43.22.350**, **43.22.434**, **43.22.480**, **43.22.500**, **70.87.030**, **18.106.070**, **18.106.125**, 2001 c 7, and chapters **18.106**, **43.22**, and **70.87** RCW. WSR 03-12-045, § 296-150T-3000, filed 5/30/03, effective 6/30/03. Statutory Authority: RCW **43.22.350**, **43.22.434**, **43.22.480**, **43.22.500**, **18.27.040**, **18.27.070**, **18.27.075**, **70.87.030**, **19.28.041**, **19.28.051**, **19.28.101**, **19.28.121**, **19.28.161**, **19.28.201**, **19.28.211**, **19.28.341**, 2001 c 7, 2002 c 249, and chapters **19.28**, **43.22**, **18.27**, and **70.87** RCW. WSR 02-12-022, § 296-150T-3000, filed 5/28/02, effective 6/28/02. Statutory Authority: RCW **43.22.350**, **43.22.434**, **43.22.480**, **43.22.500**, **18.27.070**, **18.27.075**, **70.87.030**, **19.28.041**, **19.28.051**, **19.28.101**, **19.28.121**, **19.28.161**, **19.28.201**, **19.28.211**, **19.28.341**, 2001 c 159, and chapters **43.22**, **19.28**, **18.27**, and **70.87** RCW. WSR 01-12-035, § 296-150T-3000, filed 5/29/01, effective 6/29/01. Statutory Authority: RCW **43.22.480**. WSR 99-12-079, § 296-150T-3000, filed 5/28/99, effective 6/28/99.]

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