



Application/Renewal for an Electrical Training Certificate

Electrical Licensing and Certification
 PO Box 44460
 Olympia WA 98504-4460
www.Lni.wa.gov/Electrical

- Original (first time) application fee is \$44.10 (GL 1350)
- Renewal or update fee is \$53.40 (GL 1355)
- Renewal fee if received late is \$74.90 (GL 1355)

Name (Last, First, Middle Initial)			Date of Birth
Mailing Address			Social Security Number (<i>for ID only</i>)
City	State	Zip Code	Daytime Phone (<i>include area code</i>)
Email Address			

To avoid delays in the processing of your application, please ensure that you have included or considered all of the items on the list below:

- Date and sign the in Applicant's Signature block below.
- Include the appropriate fee with the application. Make checks payable to **Department of Labor & Industries**.
 - **Initial application fee = \$44.10**
 - **Renewal or update fee = 53.40**
 - **Late fee = \$74.90**

You will pay a reduced fee if you apply or renew online at www.Lni.wa.gov/Electrical

- **New requirement:** Effective July 1, 2013, all trainees must have 48 hours of Electrical Basic Classroom instruction to renew their certificate. When renewing, if you do not have the required instruction, your certificate will be placed into inactive status on your current expiration date. Courses are not credited until recorded electronically by the course provider to the Department.
- **Affidavits of Experience:** To be accepted, all Washington State experience must have been legally obtained under the requirements of RCW 19.28. Affidavits of Experience must be signed by an authorized Electrical Contractor's Representative or your Training Director if you're enrolled in an apprenticeship program. ***Both the applicant (trainee) and the authorized representative must sign the affidavit in front on a notary public.***
- **Out of state verification** must state the total number of hours worked in each category and the time frame employed. See WAC 296-46B-945 (7 – 10).
- No self-verification of electrical training experience is permitted or accepted.
- Washington hours will not be credited if you didn't have a current Electrical Training Certificate when the work was done.
- Military hours worked or training received may be credited and will be evaluated on a case-by-case basis. You will need to submit documentation to verify your experience such as discharge papers, content outlines for training, etc. Contact the Department at 360-902-5269 for additional information.

This form can also be used for a one-time non-renewable unsupervised card. The fee is \$26.40. RCW 19.28.161 (4) (b) and WAC 296-46B-942 (16) for more information.

Write your electrical training certificate number here if you're applying for this card: _____

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant's Signature

Date

L&I Use Only

<input type="checkbox"/> New	<input type="checkbox"/> Renew	<input type="checkbox"/> Lapse	Effective Date: _____	Expiration Date: _____
Current Certificate Number: _____			Initials: _____	

Affidavit of Experience for 75% Supervision Specialties

Electrical Licensing and Certification
PO Box 44460
Olympia WA 98504-4460
www.Lni.wa.gov/Electrical

(Time frame cannot exceed 24 months per affidavit)

Update Fee of \$53.40 required if not submitted with renewal

Please read this information before completing the affidavit form.

- There can be no errors, whiteouts, alternations, or additions on this form. You must submit the original copy. Please print clearly.
- The department cannot credit hours worked during any times that the electrical training certificate or electrical contractor license were not active. Don't report any such hours on the affidavit. Each time frame requires a separate affidavit.
- An affidavit needs to be filled out for each continuous time frame of hours worked. If the trainee stops doing electrical work for any period of time, that time frame ends and a new begins. Each time frame requires a separate affidavit.
- See [WAC 296-45B-290](#) about scope-of-work for electrical specialties. All training hours must be separated and submitted in the proper category.
- Work in the specialty categories requires supervision by a journey level or specialty electrician in a ratio to 1 electrician to 2 trainees.
- If the experience is from out of state, you must provide verification of your experience as defined in [WAC 296-46B-945\(7-10\)](#).
- Electrical training hours gained in specialties requiring less than 4,000 (2 years) for certification may not be credited toward qualification for journey level electrician. See [WAC 296-46B Table 945-1](#) for detail.

Affidavit of Experience for 75% Supervision Specialties

I, _____ affirm and certify that
Print name of Administrator/Master Electrician, Authorized Electrical Contractor's Representative or Approved Training Director

_____ has worked in Washington as an employee of
Print Name of Trainee *Training Certificate or Social Security Number*

_____ performing electrical installations inspected
Print Name of Company or Training Program *UBI or License Number*

under RCW 19.28 continuously from _____ to _____
Month Day Year *Month Day Year*

with 75% direct supervision under a Washington certified journey level, master, or specialty electrician, in the category and number of hours below.

Hours	Category		Hours	Category	
_____	(01) General Commercial/New Industrial		_____	(06) Limited Energy System	
_____	(02) Residential		_____	(06A) HVAC/Refrigeration Limited Energy	
_____	(03) Pump and Irrigation		_____	(07) Nonresidential Maintenance	
_____	(04) Signs				

Signature — Sign in the presence of a notary

I hereby certify that the information on this affidavit is true and accurate. I acknowledge that the department may issue citations for false statements or material misrepresentation per RCW 19.28 and WAC 296-46B.

Signature of Administrator/Master Electrician, Authorized Electrical Contractor's or Approved Training Director *Date*

Subscribed and sworn to before me this date
Notary public signature
For the state of
Residing at
Title
My commission expires

Notary Seal or Stamp

I hereby certify that the information on this affidavit is true and accurate and request that these hours be credited to my electrical training file. I acknowledge that the department may deny this affidavit, issue citation, and subtract up to 2000 hours from my total hours of experience, if I make a false statement or misrepresent the hours on this affidavit per RCW 19.28 and WAC 296-46B.

Signature of the Applicant *Date*

Subscribed and sworn to before me this date
Notary public signature
For the state of
Residing at
Title
My commission expires

Notary Seal or Stamp

For L&I Use Only

Approved:						
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reason Code	Lapse From	Lapse To	A/C	Initials Date

Affidavit of Experience for 100% Supervision Specialties

(Time frame cannot exceed 24 months per affidavit)

Update Fee of \$53.40 required if not submitted with renewal

Please read this information before completing the affidavit form.

- There can be no errors, whiteouts, alternations, or additions on this form. You must submit the original copy. Please print clearly.
- The department cannot credit hours worked during any times that the electrical training certificate or electrical contractor license were not active. Don't report any such hours on the affidavit. Each time frame requires a separate affidavit.
- An affidavit needs to be filled out for each continuous time frame of hours worked. If the trainee stops doing electrical work for any period of time, that time frame ends and a new begins. Each time frame requires a separate affidavit.
- See [WAC 296-45B-290](#) about scope-of-work for electrical specialties. All training hours must be separated and submitted in the proper category.
- Work in the specialty categories requires supervision by a journey level or specialty electrician in a ratio to 1 electrician to 2 trainees.
- If the experience is from out of state, you must provide verification of your experience as defined in [WAC 296-46B-945\(7-10\)](#).
- Electrical training hours gained in specialties requiring less than 4,000 (2 years) for certification may not be credited toward qualification for journey level electrician. See [WAC 296-46B Table 945-1](#) for detail.

Affidavit of Experience for 100% Supervision Specialties

I, _____ affirm and certify that
Print name of Administrator/Master Electrician, Authorized Electrical Contractor's Representative or Approved Training Director

_____ has worked in Washington as an employee of
Print Name of Trainee *Training Certificate or Social Security Number*

_____ performing electrical installations inspected
Print Name of Company or Training Program *UBI or License Number*

under RCW 19.28 continuously from _____ to _____
Month Day Year *Month Day Year*

with 100% direct supervision under a Washington certified journey level, master, or specialty electrician, in the category and number of hours below.

Hours	Category	Hours	Category
_____	(03A) Domestic Well	_____	(07C) Restricted Non-Residential Maintenance
_____	(6B) HVAC/Refrigeration – Restricted	_____	(07D) Appliance Repair
_____	(07A) Non-Residential Lighting Maintenance	_____	(07E) Equipment Repair
_____	(07B) Residential Maintenance	_____	(10) Door, Gate, and Similar Systems

Signature — Sign in the presence of a notary

I hereby certify that the information on this affidavit is true and accurate. I acknowledge that the department may issue citations for false statements or material misrepresentation per RCW 19.28 and WAC 296-46B.

Signature of Administrator/Master Electrician, Authorized Electrical Contractor's or Approved Training Director *Date*

Subscribed and sworn to before me this date
Notary public signature
For the state of
Residing at
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My commission expires

Notary Seal or Stamp

I hereby certify that the information on this affidavit is true and accurate and request that these hours be credited to my electrical training file. I acknowledge that the department may deny this affidavit, issue citation, and subtract up to 2000 hours from my total hours of experience, if I make a false statement or misrepresent the hours on this affidavit per RCW 19.28 and WAC 296-46B.

Signature of the Applicant *Date*

Subscribed and sworn to before me this date
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Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reason Code	Lapse From	Lapse To	A/C	Initials	Date
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