

ERGONOMICS DEMONSTRATION PROJECT

Ergonomics Awareness Education

Toolbox group

January 2002



Ergonomics Demonstration Project: Awareness Education Toolbox Group

Beginning in February 2000, the Department of Labor and Industries (L&I) hosted working group meetings to develop a “toolbox” of training materials. At the first meeting, the group decided there was an immediate need for materials that would help employers comply with the educational requirements in the rule. The group recommended developing awareness education materials in a variety of media.

The group first developed a script that would meet the requirements of the rule. Several different groups, both Toolbox members and outside organizations, participated in collecting video and photo examples of caution zone risk factors and controls to be used in the educational materials that were developed.

The project has generated the following products:

- A computer slide show that can be used or customized to comply with the awareness education requirements of the ergonomics rule. Since January 2001, the slide show has been available on the L&I web site: <http://www.lni.wa.gov/wisha/ollearn/EmployeeErgonomicsEducation/>. The slide show, along with electronic copies of handout materials, now can also be ordered on CD-ROM from L&I by contacting:

Michael Lynch
Phone: (360) 902-5452
Fax: (360) 902-5459
E-mail: LYNM235@LNI.WA.GOV

The ‘Notes’ pages for the slide show contain the text of the script that was developed by the Toolbox Group, and this script can be used to develop company- or industry-specific materials.

- A video and instructor’s kit that can be used to comply with the awareness education requirements of the ergonomics rule. The video is less than 30 minutes long, and contains examples of risk factors and controls from a variety of industries. The video and instructor’s kit can be ordered through the L&I Video Library:

Web site: <http://www.lni.wa.gov/wisha/videocat/index.htm>
Phone: (360) 902-5444
Toll free: 1-800-574-9881
Fax: (360) 902-5675

In addition, two interactive, web-based versions of the awareness education are currently under development, one for general industry and one that is office specific. Once completed, they will be available through the L&I Ergonomics web site: <http://www.lni.wa.gov/wisha/ergo/>.

L&I will consider any of these materials as a safe harbor; in other words, if the awareness education materials are delivered as outlined in the instructor’s guide, the program will be in compliance with the rule.

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