

# Written Respirator Program and Recordkeeping

Chapter 296-842 WAC

## Rule

WAC 296-842-12005

### Develop and maintain a written program



#### Exemption:

This section does **not** apply to respirator use that is voluntary.  
See WAC 296-842-11005 for voluntary use program requirements.

- (1) Develop a complete worksite-specific written respiratory protection program that includes the applicable elements listed in Table 3. The program shall cover each employee required by this section to use a respirator.



#### Note:

Pay for respirators, medical evaluations, fit-testing, training, maintenance, travel costs, and wages.

- (2) Keep your program current and effective by evaluating it and making corrections. Do **all** of the following:
  - (a) Make sure procedures and program specifications are followed and appropriate.
  - (b) Make sure selected respirators continue to be effective in protecting employees. For example, if changes in work area conditions, level of employee exposure, or employee physical stress have occurred, you need to reevaluate your respirator selection.
  - (c) Have supervisors periodically monitor employee respirator use to make sure employees are using them properly.
  - (d) Regularly ask employees required to use respirators about their views concerning program effectiveness and whether they have problems with:
    - Respirator fit during use
    - Any effects of respirator use on work performance
    - Respirators being appropriate for the hazards encountered
    - Proper use under current worksite conditions
    - Proper maintenance.

**-Continued-**





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## Rule

WAC 296-842-12010

### Keep respirator program records

- (1) Keep records of your current respirator program
- (2) Keep each employee's current fit test record, if fit testing is conducted. Fit test records must include:
  - (a) Employee name
  - (b) Test date
  - (c) Type of fit-test performed
  - (d) Description (type, manufacturer, model, style, and size) of the respirator tested
  - (e) Results of fit tests, for example, for quantitative fit tests include the overall fit factor **and** a print out, or other recording of the test.
- (3) Keep training records that include employee's names and the dates trained
- (4) Keep written recommendations from the LHCP.
- (5) Allow records required by this section to be examined and copied by affected employees and their representatives.



#### Reference:

See chapter 296-802 WAC, Employee medical exposure records, for additional requirements that apply to medical records.



# Notes

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