



# Class B Random Electrical Inspection Labels

## *What you should know*

### What is a Class B label?

Instead of a regular electrical work permit, Washington electrical contractors may purchase Class B work permit labels to complete and post on electrical work that requires minimal electrical circuit modifications and has limited exposure to hazards. The labels are sold in books of 20. Each label is about one-fifth the cost of a regular permit. Class B work is subject to random spot checks by L&I inspectors.

### Electrical contractors and electricians

If you use Class B labels, please make sure you:

- Do not work outside of your allowed scope of work.
- Follow all the rules for using Class B labels:
  - Check the specific rules for use of the Class B labels in WAC 296-46B-908.
  - Go to [www.ElectricalProgram.Lni.wa.gov](http://www.ElectricalProgram.Lni.wa.gov) and click on Laws, Rules, Policies.



### Guidelines for electrical contractors, assigned administrators and master electricians

You are the *primary responsible party* for using Class B labels properly, which includes **making sure**:

- Permits are used and posted when required.
- Label are filled in and used properly.
- Your Class B labels are kept in a safe place. They are valuable, and someone else could use them if they were lost or stolen.
- Each label is validated before use.
  - Your label is validated when you enter the jobsite information into L&I's Electronic Permit & Inspection System (EPIS) using Secure Access Washington (SAW).
  - Learn more: [www.ElecPermit.Lni.wa.gov](http://www.ElecPermit.Lni.wa.gov)

### Important:

- You may not give or resell a Class B label to anyone outside your company.
- L&I cannot refund you for unused Class B labels.
- We may send written warnings or citations to contractors who do not comply with this law.


### Important: Cities with electrical inspection programs do not recognize L&I's Class B labels.

More than 25 Washington municipalities\* have their own electrical inspection programs. Job sites in all other areas are covered by L&I's electrical inspection program. For a list of the cities: go to [www.Lni.wa.gov](http://www.Lni.wa.gov), and type 'city inspectors' in the search box.

\*As of March 2013

## Tips for filling in a Class B label right the first time:

- Fill in every field completely and accurately.
- Use the electrical certificate number of the person who is actually doing the work, not the contractor or administrator's number.
- Make certain that the jobsite owner's name and phone number is complete and accurate. This is critical to arranging a successful inspection.
- Write on the label a description that briefly refers to **all** work being done, such as:
  - 'Thermostat – new construction'
  - 'Like-in-kind heat pump replacement'
  - 'Extend garage circuit – two new receptacles'
  - 'New low-voltage security system panel in reception area'

| Class B Basic Electrical<br>Work Label  |  |
|---|--|
|    |  |
| <b>B000</b>   |  |
| Use permanent marker and write clearly. Clean and dry surface before adhering.  |  |
| This label is only valid after user enters information for this jobsite into Electronic Permit & Inspection System (EPIS) using Secure Access Washington (SAW). |  |
| Validation Date   | <b>March 1, 2013</b>   |
| Date of work  | <b>March 4, 2013</b>   |
| Elec Contractor Name  | <b>Wee Bee Electric</b>  |
| Elec Contractor License #   | <b>WEEBEL*123D9</b>  |
| Installing Electrician Certificate #  | <b>JOURNEY8120Y</b>  |
| Site Address  | <b>Grizzly Bear Pizza<br/>402 N. First Street</b>  |
| City  | <b>Yakima</b>  |
| County  | <b>Yakima</b>  |
| Job site owner name and phone #(to arrange inspection)  | <b>Jeremiah Johnson (509) 123-4567</b>   |
| Description of work   | <b>Like-in-kind gas furnace replacement.<br/>Furnace room in northwest corner of kitchen</b> |

F500-089-000 Class B Basic Electrical Work Label 03-2013

## Guidelines for electricians and telecommunications workers

If you use a Class B label, you are responsible for:

- Using and posting permits when they are required.
- Using and filling in Class B labels properly.

### Important:

- You may not give or resell a Class B label to anyone outside your company.
- The electrician actually doing the work must be sure his/her own L&I certification number is written in the *Installing Electricians Certificate* # box. (Telecommunications workers, who are not required to have an electrical certificate, must write their **name** in this box.)
- The information on the label must match the information entered online by the contractor.
- Failure to comply with the law might result in written warnings or citations.

## How to post your Class B label once you've filled it out:

Before work begins, the installing electrician must post the label securely where it can be easily seen on **one** of the locations below:

- Main service/feeder location supplying the structure or system.
- Purchaser's equipment.
- The equipment conductors, if the equipment is not in place.

If your Class B label is selected for random L&I inspection, we will attempt to arrange access for the inspection based on the jobsite owner's information you entered into your online permit. If we can't arrange the inspection, the contractor must arrange access for the L&I inspector.

## Questions?

- Contact your L&I electrical inspector.
- Visit your local L&I office. Find a location near you: [www.Offices.Lni.wa.gov](http://www.Offices.Lni.wa.gov)
- Learn more at: [www.ElectricalProgram.Lni.wa.gov](http://www.ElectricalProgram.Lni.wa.gov)

Other formats for persons with disabilities are available on request. Call 1-800-547-8367. TDD users, call 360-902-5797. L&I is an equal opportunity employer.