



## DECERTIFICATION of MANUFACTURED and MOBILE HOMES

The following steps must be followed when decertifying a manufactured or mobile home:

1. Purchase an alteration permit for a technical inspection from L&I and contact the inspector who will be performing the inspection.
2. The Home Must have all of the following removed.
  - a. Electrical panel removed and all wires cut off that run into the panel.
  - b. All electrical fixtures including lights, switches, and receptacles removed and wires cut off where they enter into the electrical boxes;
  - c. All plumbing fixtures removed. This includes toilets, bath and kitchen sinks, exposed plumbing water and waste lines must be cut off where they enter into the wall or floor.
  - d. Bath-tub/showers may be left in, provided holes are made into the floor of them making them unusable.
  - e. Sewer lines must be cut off at the underside of the floor.
  - f. Water inlet must be cut off at the underside of the floor.
  - g. Any serial numbers, etc. removed from the drawbar assembly and /or the front cross member. (NOTE: this can be accomplished with a hammer.); and
  - h. All Mechanical components including water heaters, furnace and or other heating sources, and kitchen appliances must be removed from the home.
  - i. If a manufactured (i.e.-HUD) home the data plate must be also removed.
3. When all items in #1 and #2 have been completed, call your local L&I office to come and remove all identification on the Manufactured/ Mobile Home.
4. The inspector will verify that all items in # 2 have been completed and will remove all identification that this structure was a manufactured/mobile home and confiscate all tags and labels plus issue any forms that might be needed. The inspector will complete form 203 if the home was a manufactured (i.e.HUD). Inspector use form 203 by:
  - a. Crossing out “sold for salvage” and printing, “**DECERTIFIED**” in the title area.
  - b. Crossing out “sold for salvage” and printing, “**DECERTIFIED**” in the first sentence.
  - c. Writing in this area the number(s) of all HUD labels removed.
  - d. If no HUD labels are attached, Note this in the same area.

Here is the web address for other FAS (factory assembled structures) forms  
<http://www.lni.wa.gov/forms/Tables/FAS.htm>