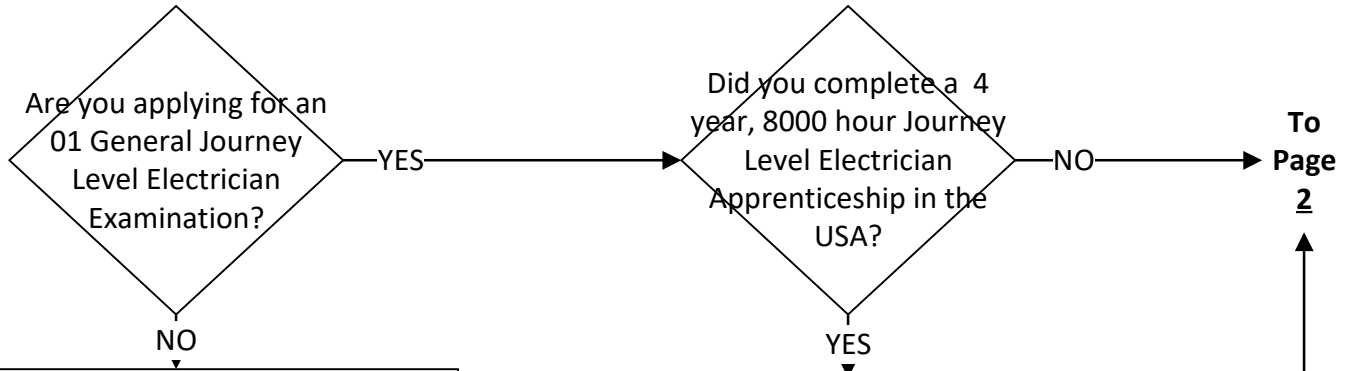




Start Here



The fastest way to get working is to obtain an electrical training certificate as explained in BOX 1 on [Page 4](#) and send documentation of work experience gained while learning the trade to the address in BOX 2 on [Page 4](#). Include your electrical training certificate number with all correspondence.

Compare your training and experience to Washington specialty electrician scopes-of-work in WAC [296-46B-920\(2\)](#).

Review the Notes on [Page 4](#) of this flowchart. Follow the flowchart to find the best representation of how you learned the trade. Submit documentation accordingly.

Provide proof of completion of at least 48 hours (24 hours if applying for a 03A, 06B, 07A, 07B, 07C, 07D, 07E or 10 specialty) of classroom training on the National Electrical Code and/or electrical theory. Examples: completion certificates from an apprenticeship; or trade school; or college; or continuing education course provider. Internet based distance learning is not classroom training.

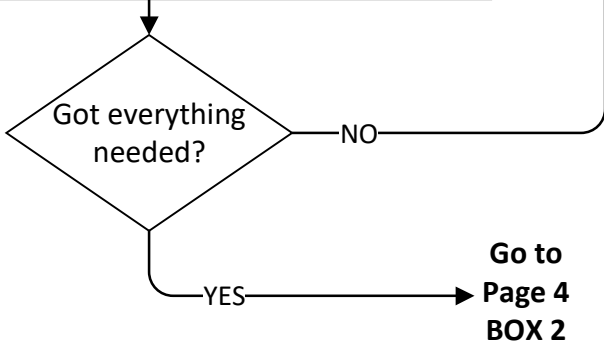
After you have been notified you have enough experience to qualify, apply for an examination using an [Out-of-State Electrical Examination Application](#).

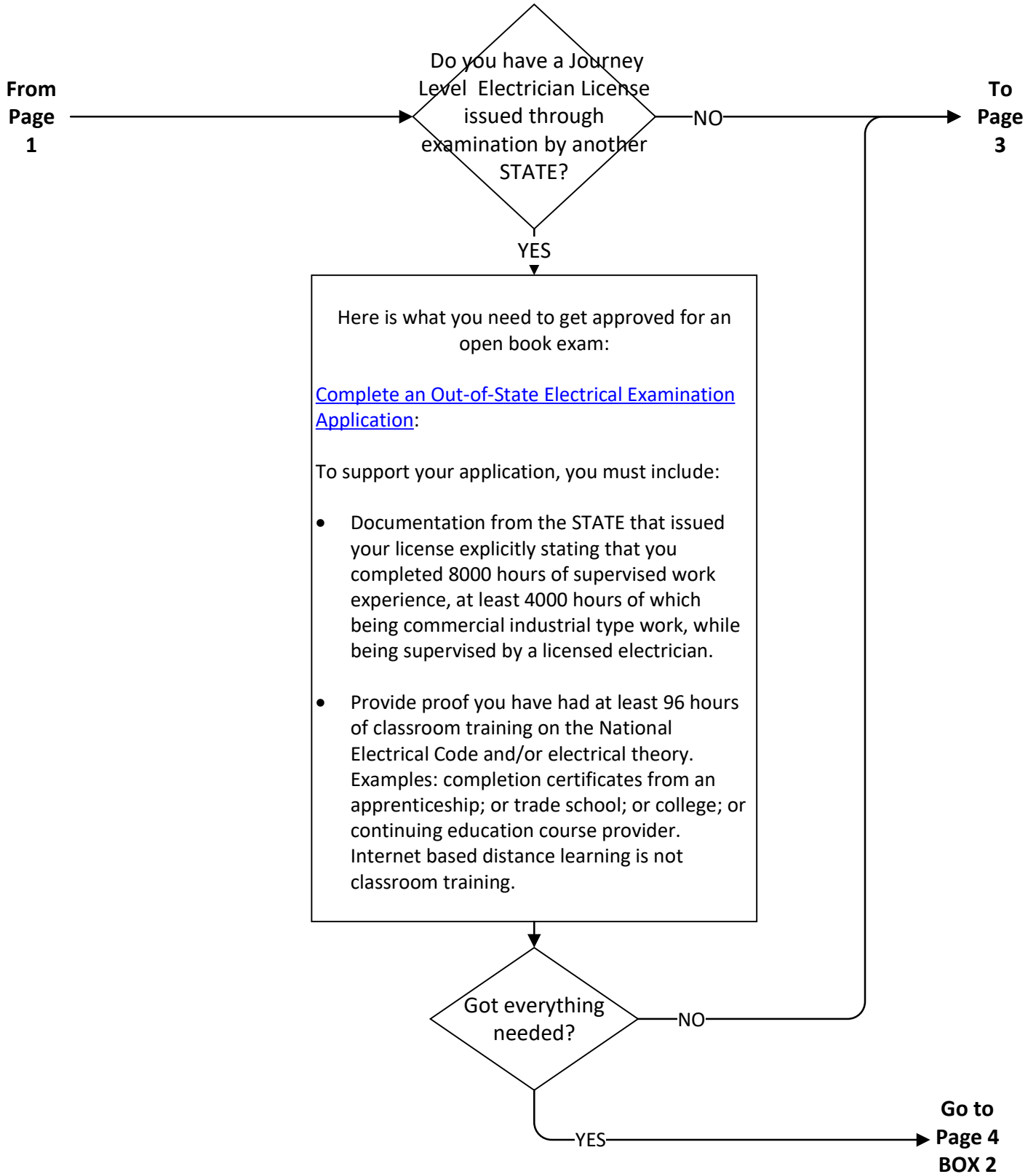
Here is what you need to get approved for an open book exam:

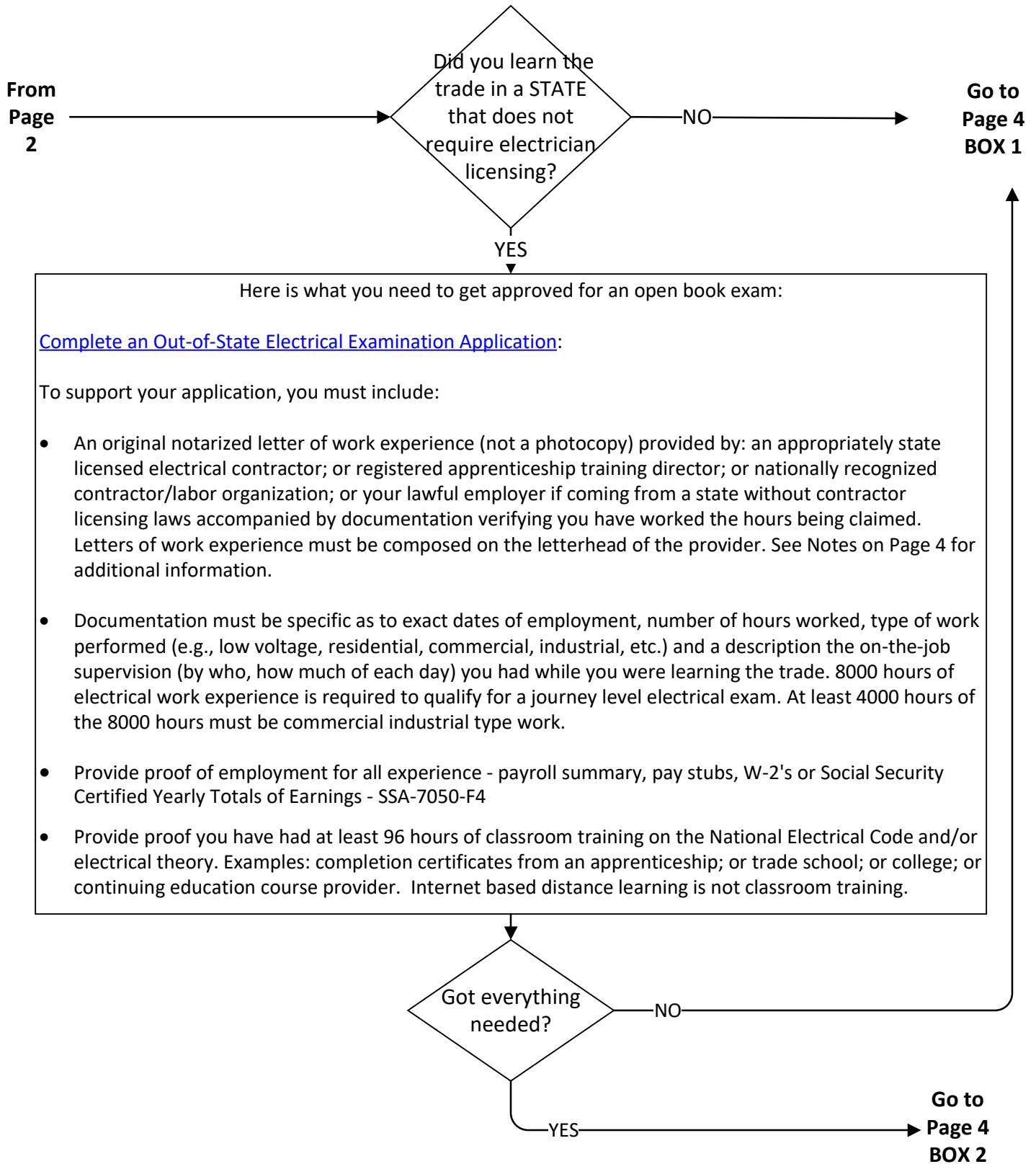
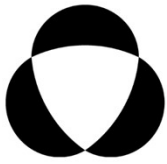
[Complete an Out-of-State Electrical Examination Application:](#)

To support your application, you must include:

- Signed documentation from your apprenticeship TRAINING DIRECTOR OR STATE apprenticeship regulatory body stating you completed your apprenticeship and 8000 hours of supervised work experience, at least 4000 hours of which being commercial industrial type work, while being supervised by an electrician.
- Provide proof you have had at least 96 hours of classroom training on the National Electrical Code and/or electrical theory. Examples: completion certificates from an apprenticeship; or trade school; or college; or continuing education course provider. Internet based distance learning is not classroom training.









BOX 1

If you need to work in the electrical trade in Washington before you pass an open book electrician examination, anyone can obtain an electrical training certificate and work for an electrical contractor under the supervision of a properly certified electrician in proper ratio. Exception: Contractors who are registered apprenticeship training agents cannot employ a trainee that is not a registered apprentice.

The quickest way to get a training certificate is online at:

<https://lni.wa.gov/licensing-permits/electrical/electrical-licensing-exams-education/electrical-trainee#apply>

Fill out required information, pay a fee, print your receipt to carry with you until your card arrives.

BOX 2

Mail your application, fee and supporting information by certified mail to:

Electrical Licensing and Certification
PO Box 44460
Olympia WA 98504-4460

*** PLEASE do not include the flowchart with your application**

Take a look at what your exam is based on:

https://lni.wa.gov/licensing-permits/_docs/PSICandidateInformationBulletin.pdf

Prepare for your examination: <https://lni.wa.gov/licensing-permits/electrical/electrical-licensing-exams-education/electrical-examination#what-to-bring>

When you get your approval letter, schedule an examination at a PSI test center near you, nationwide:

<https://lni.wa.gov/licensing-permits/electrical/electrical-licensing-exams-education/electrical-examination#scheduling>

You may either schedule your exam via the Internet at www.psiexams.com, or schedule by telephone at (855) 834-8751. A separate examination fee must be paid directly to the exam contractor.

Notes:

- If you have military or out of country experience, see WAC [296-46B-945](#) for additional information on qualifying for the Washington electrician examination.
- To be accepted, experience must have been legally obtained as required in the state where the electrical work was performed. You will be notified by mail at the address you provided on your application if your application is approved or denied.
- No self-verification of electrical training experience will be accepted.
- Check your status by using our Verify tool: <https://secure.lni.wa.gov/verify/>
- **Questions?** Contact us at: ElectricalProgram@lni.wa.gov.

Electrical Licensing and Certification
PO Box 44460
Olympia WA 98504-4460
www.Lni.wa.gov/Electrical

For receipt of delivery, send by certified mail.

Attached is the State of Washington application for the electrician's certificate examination. *Applications received without all the information will be denied.*

Complete the checklist to determine your eligibility for examination.

Requirement	Yes	No
I have completed all fields on the application.	<input type="checkbox"/>	<input type="checkbox"/>
I have dated and signed the application.	<input type="checkbox"/>	<input type="checkbox"/>
I have included the \$95.20 fee with my application. (Make checks payable to: Department of Labor and Industries)	<input type="checkbox"/>	<input type="checkbox"/>
With my application, I am including necessary proof of my out-of-state electrical work experience that could qualify me for the examination based on the attached Out of State Application for Electrical Examination Flowchart and WAC 296-46B-945 .	<input type="checkbox"/>	<input type="checkbox"/>
I am not including the flowchart or this instruction sheet with my application.	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “No” to any of the statements above, STOP — your application will likely be denied.

Notes:

- We will let you know by mail if your application is approved or denied. If your application is approved, we will mail your approval letter with contact information for the exam provider to the mailing address you provided on this application.
- Learn more about being an electrician in Washington: www.Lni.wa.gov/Licensing-Permits/Electrical/Electrical-Licensing-Exams-Education/Electrician
- Once you successfully pass the examination, you will receive your certificate within 1 — 2 weeks. The receipt for your certification act as your certificate for 30 days.

Electrical Licensing and Certification
PO Box 44460
Olympia WA 98504-4460
www.Lni.wa.gov/Electrical

For receipt of delivery, send by certified mail.

Enclose a check or money order payable to Department of Labor and Industries for \$95.20.

Applicant Information

Name (Last, First, Middle Initial)			Date of Birth
Mailing Address			Social Security Number <i>(for ID only)</i>
City	State	Zip Code	Daytime Phone <i>(include area code)</i>
Email Address			

I am applying for the Electrical Examination for the certificate type checked below:

(See [WAC 296-46B-920](#) for scope-of-work details)

- | | |
|---|---|
| <input type="checkbox"/> (01) General | <input type="checkbox"/> (07) Nonresidential Maintenance |
| <input type="checkbox"/> (02) Residential | <input type="checkbox"/> (07A) Nonresidential Lighting Maintenance & Retrofit |
| <input type="checkbox"/> (03) Pump and Irrigation | <input type="checkbox"/> (07B) Residential Maintenance |
| <input type="checkbox"/> (03A) Domestic Well | <input type="checkbox"/> (07C) Restricted Nonresidential Maintenance |
| <input type="checkbox"/> (04) Signs | <input type="checkbox"/> (07D) Appliance Repair |
| <input type="checkbox"/> (06) Limited Energy System | <input type="checkbox"/> (07E) Equipment Repair |
| <input type="checkbox"/> (06A) HVAC/Refrigeration Limited Energy System | <input type="checkbox"/> (10) Door, Gate, and Similar Systems |
| <input type="checkbox"/> (06B) HVAC/Refrigeration – Restricted | |

Select “Yes” or “No” to the following questions:

- Have you previously been a certified electrician or trainee with this agency? Yes No
- Is this your first application for an electrician exam certificate with this agency? Yes No

All applications and notarized documents submitted must be originals and become the property of the department. Keep copies for your records.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant's Signature

Date