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ELEVATOR SAFETY ADVISORY COMMITTEE

TRANSCRIPT OF PROCEEDINGS

November 19, 2024



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BEFORE THE DEPARTMENT OF LABOR AND INDUSTRIES
STATE OF WASHINGTON

ELEVATOR SAFETY ADVISORY COMMITTEE MEETING
TRANSCRIPT OF PROCEEDINGS
APPEARING VIA MICROSOFT TEAMS VIDEOCONFERENCE

Page 1 to 129

November 19, 2024

**CERTIFIED
TRANSCRIPT**

Taken Before:
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for
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APPEARANCES

ELEVATOR SAFETY ADVISORY COMMITTEE

Ricky Henderson	ESAC Vice Chair
Scott Cleary	Mobility Concepts
Jan Gould	City of Seattle
Garry Wood	Vice Chair
Duane Leopard	City of Spokane
John Carini	BOMA
Lyall Wohlschlager	Mobility Concepts
Carl Cary	BOMA
Jerome Phillips	Licensed Elevator Contractors Representative
Cory Winchell	Licensed Elevator Contractors Representative
Jason Howerton	City of Seattle
Brian Hornback	City of Spokane
Candace Lau	Acting Chief
Gerald Brown	Chief



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1 BE IT REMEMBERED that on Tuesday, November 19, 2024,
2 at 9:00 a.m., before Kelsey C. Walker, CCR, RPR, CSR, via
3 video teleconference the following proceedings were had,
4 to wit:

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9
10 CHAIRPERSON HENDERSON: Thank you.

11 Everybody, it's 9:00. We'll get
12 started on our meeting. We're getting started here.

13 First thing on the agenda is committee
14 introduction and welcome. I'm just going to go through
15 just the -- if you would, when we go through for the
16 ESAC committee members and the alternates, if you would
17 give your name and your -- who you're representing, and
18 also whether you are an alternate or not.

19 I'll start it out.

20

21 ESAC Introduction.

22 Welcome, Introduce Committee

23

24 CHAIRPERSON HENDERSON: I'm Rick

25 Henderson, Chair, and ad hoc representative.



1 Garry, are you there?

2 MR. WOOD: Yes, I am. Garry Wood,
3 MCI Elevator, representing registered general
4 contractors.

5 CHAIRPERSON HENDERSON: And Gerald?
6 Gerald may not be back quite yet.
7 Jan?

8 MS. GOULD: Yes. Jan Gould, City of
9 Seattle, a codes person for the conveyance program.

10 CHAIRPERSON HENDERSON: Duane?

11 MR. LEOPARD: Duane Leopard, City of
12 Spokane, one of the ad hoc positions.

13 CHAIRPERSON HENDERSON: Thanks, Duane.
14 Scott?

15 MR. CLEARY: Scott Cleary, MCI
16 Elevator. I represent the 270 exemption from licensure,
17 5.3 residential and commercial, and residential
18 18.1 equipment.

19 CHAIRPERSON HENDERSON: Thank you,
20 Scott.

21 It looks like we still have Brian on
22 our committee members' roster, but I don't believe he is
23 on. I believe he has dropped from the committee.

24 I just want to make sure Brian's not
25 on the call with us today?



1 Patrick Strafer's the next one. But I
2 believe Patrick isn't with us today.

3 John, are you -- John?

4 MR. CARINI: I'm here.

5 Good morning. John Carini, Sound
6 Transit, representing building owners and property
7 managers.

8 CHAIRPERSON HENDERSON: Thank you,
9 John.

10 Lyall?

11 MR. WOHLSCHLAGER: Lyall Wohlschlager,
12 alternate representative for the owner-employed mechanics
13 exempt from licensing.

14 CHAIRPERSON HENDERSON: Thank you,
15 Lyall.

16 Carl?

17 MR. CARY: Carl Cary, Fujitec alternate
18 representing building owners and managers.

19 CHAIRPERSON HENDERSON: Thank you,
20 Carl.

21 Jim?

22 MR. NORRIS: Jim Norris, alternate,
23 representing licensed elevator mechanics.

24 CHAIRPERSON HENDERSON: Thank you, Jim.
25 Jerome? Jerome? I know he was here



1 earlier. He may not be back yet. I'll come back to
2 him.

3 Cory?

4 MR. WINCHELL: Cory Winchell, Schindler
5 Elevator, representing elevator contractors.

6 CHAIRPERSON HENDERSON: Thank you,
7 Cory.

8 Duke Davis? Duke?

9 Jason? Jason's not here.

10 MS. GOULD: I can speak.

11 Jason Howerton is program manager for
12 City of Seattle and alternate.

13 CHAIRPERSON HENDERSON: Thank you, Jan.

14 And Duane, I'm pretty sure Dermott's
15 not going to be in the meeting today since you're here.

16 MR. LEOPARD: That's a safe assumption.

17 CHAIRPERSON HENDERSON: Thank you.

18 Backpedaling here a little bit.

19 Jerome? I know he's here. Well, he
20 was earlier. I will make sure about that coming up
21 here.

22 Has anybody seen there on the list,
23 has he dropped off, dropped out?

24 Well, it shows him still logged in.

25 I'm going to mark him present, but hopefully he'll speak



1 up here shortly.

2 All right.

3 MR. BROWN: Sorry. I had to step way.

4 CHAIRPERSON HENDERSON: I'm sorry. Say
5 again?

6 MR. BROWN: Sorry. I had to step away.

7 CHAIRPERSON HENDERSON: Okay.

8 MR. BROWN: I'm back.

9 CHAIRPERSON HENDERSON: And if you
10 would, all the ESAC members, if you can turn on your
11 camera so that all can be seen. If you would, please.

12 All right. So --

13 MR. BROWN: Ricky? Ricky, I have a
14 quick question.

15 CHAIRPERSON HENDERSON: Yes, sir.

16 MR. BROWN: Because our -- I don't know
17 if you covered this or not because I had to step away.

18 Because our meeting is being recorded,
19 we have a court reporter here, as you make comments and
20 contribute to the ESAC meeting, if you would identify
21 yourself by name and title to help our court reporter,
22 that would be great.

23 Thank you so very much.

24 MS. GOULD: Speak slowly also.

25 Jan Gould.



1 CHAIRPERSON HENDERSON: Appreciate
2 that, Gerald and Jan.

3 Yes. So if everybody caught that.

4 So if you would, before you speak,
5 please raise your hands. And the first thing you do
6 when you speak, please introduce yourself, say your
7 name, and if you -- and we need to do that every time we
8 start to speak to help out the court reporter. She's --
9 they have a tough job so we need to help them every
10 chance we get.

11

12

Comments Regarding & Vote on

13

August 2024's Meeting Minutes

14

15

CHAIRPERSON HENDERSON: With that said,
16 Rick Henderson.

17

18

The next item on the agenda is
18 comments regarding and vote on the August 2024 minutes.

19

I'd like to have -- see if we have -- is there any

20

20 comments on the agenda in the minutes from last week --

21

21 or excuse me, last meeting?

22

22 Seeing no comments, I'd like to move
23 to have a vote to adopt the minutes.

24

24 MR. NORRIS: Jim Norris makes a motion
25 to adopt the meeting minutes from last meeting.



1 UNIDENTIFIED SPEAKER: I second the
2 motion.

3 CHAIRPERSON HENDERSON: Fine. We have
4 a motion vote to adopt.

5 Everybody raise their hand for the
6 committee members to adopt?

7 Motion carried. Meeting minutes are
8 adopted.

9
10 Review of Stellar Audit Status
11 and ESAC Concerns

12
13 CHAIRPERSON HENDERSON: Next item on
14 the agenda is from the ESAC committee members. There's
15 been a lot of concern and discussion over two areas. One
16 is where we're currently at in the review of the Stellar
17 Audit that was done in 2016, current status of where we
18 are there, and also just some concerns that the ESAC
19 committee has.

20 Moving forward, we've created a
21 letter. I'd like to read the letter and put it in the
22 record if we can. This letter I will send -- send this
23 to the Department as well. I think it would probably be
24 better -- I'm going to see if I can share my screen and
25 put the letter on the screen so we can all read as --



1 see it as I read it.

2 So this is to the Washington State L&I
3 Elevator Department from the Elevator Safety Advisory
4 Committee members, and the topic is Letter Of Concern.
5 So to be clear, this is reviewed by the Elevator Safety
6 Advisory Committee members, the primary members, and it
7 addresses some concerns we have with the Department.

8 Starting the letter.

9 (As read) "The ESAC relationship with
10 the State LNI Elevator Program has reached a critical
11 juncture. A lack of accountability and consistent,
12 accurate, and timely communication from State LNI
13 Elevator Program has eroded the committee members
14 morale, interest, and motivation to continue with the
15 process in its current form."

16 "The ESAC members bring vast
17 experience, industry knowledge, and diverse perspective
18 that is invaluable. They donate their time voluntarily
19 and do so because they are dedicated to representing the
20 interest of all the stakeholders affected. Many are
21 business owners and industry professionals who sacrifice
22 time and money to be part of the ESAC. If those
23 contributions consistently result in little to no
24 substantive outcomes, there's no viable reason for them
25 to continue."



1 "The committee, which was originally
2 created in 1982 by WAC 296-81-990 and code in 2002 by
3 RCW 70-87-220, is tasked with advising the State's
4 program on the adoption of regulations and methods of
5 enforcing and administrating the elevator law. The ESAC
6 is dedicated to this purpose but has been unable to do
7 so effectively with current methods employed by the
8 State Elevator Program. ESAC is concerned about the
9 safety of the riding public in that the safety items
10 addressed by A17.3 are currently not being enforced."

11 "The ESAC has spent a majority of the
12 last year working with the State to find a reasonable
13 enforcement path for the A17.3 standard. During that
14 time, we have asked questions during meetings, drafted
15 letters with specific questions, and stated our concerns
16 about possible paths forward. Most go unanswered for
17 weeks or months, only to be provided later with delayed
18 dates for information or excuses why clear direction
19 cannot be provided."

20 "From the committee perspective, the
21 development of methods of enforcing and administrating
22 the elevator law related to A17.3 has largely been done
23 behind closed doors and only presented to ESAC once a
24 direction is chosen. This lack of transparency has
25 resulted in the State creating multiple plans,



1 variations, and directions, sometimes within days or
2 weeks of each other. This has undoubtedly added time,
3 confusion, and frustration for all stakeholders
4 involved. Utilizing this approach also circumvents the
5 entire purpose for the ESAC."

6 "A change is needed in the way the
7 State Elevator Program works with ESAC. We need a
8 transparent, cooperative approach where both sides are
9 part of the discussion and decision-making process. We
10 need to have confidence that the effort put forth will
11 result in a meaningful outcome that serves the interests
12 of the stakeholders."

13 As a follow-up on this one, also
14 reviewing, the Elevator Safety Advisory Committee did a
15 review of the Stellar Audit. The Stellar Audit was
16 completed in 2016, and since that time, there have been
17 multiple chief elevator inspectors, and all have worked
18 at making the department improvements in these areas
19 indicated by the Stellar Audit.

20 Below are 10 of the 11 conclusions
21 from the 2016 Stellar Audit and the ESAC's current view
22 on the status of each to be either improved, no change,
23 or worse, and these were from -- not from the alternates
24 but from the primary members.

25 A committee member may not have voted



1 on a conclusion that they did not have experience with.

2 And there's a note that the
3 conclusion 6 was a shared goal of safety and did not
4 require a status review.

5 The first conclusion of Stellar Audit
6 was that the elevator program does not follow a
7 consistent rulemaking schedule that aligns with the
8 release of new ASME standards. The ESAC committee had
9 six votes of there's no change from the original audit
10 and one vote of it's worse now than from the original.

11 Conclusion 2 was elevator program does
12 not have a formal criteria for amending national
13 standards. This had a vote of three for improved, four
14 for no change.

15 Conclusion 3 was most stakeholders do
16 not feel that they have sufficient access to the
17 rulemaking process or that their input is considered,
18 with four votes for improved, one vote for no change,
19 two votes for worse.

20 Conclusion 4: Official guidance about
21 rules is not consistently documented or clearly
22 communicated. One -- excuse me, 2 votes for no change,
23 five votes for worse.

24 Conclusion 5: Elevator program did
25 not adequately document the need for a small business



1 impact statement or a quantifiable cost benefit
2 analysis, part of the rulemaking standards adoption in
3 2013. We have four votes for no change and two votes
4 for worse.

5 Conclusion 7 was a
6 non-customer-centric approach to enforcement, differing
7 expectations that created an antagonistic atmosphere.
8 Two votes for this is improved, five votes for it's
9 worse.

10 Elevator program not meeting the
11 statutory requirements to inspect each conveyance
12 annually. Three votes for no change, four votes for
13 worse.

14 Conclusion 9: Program has
15 insufficient data and information to inform decisions to
16 manage workload. There were four votes for no change.

17 Conclusion 10: The elevator program
18 lacks expertise, skills, and understanding of common
19 management practices and tools, as well as adequate
20 resources. Vote of four for no change and three for
21 worse.

22 Conclusion 11: Elevator program lacks
23 strong business relationships both externally and
24 internally. One vote for improved, four votes for no
25 change, two votes for worse.



1 As we are going through it, in the
2 review, six of the ten Stellar Audit conclusions
3 indicate no improvement as seen by the ESAC. And since
4 the audit, there have been multiple chiefs working to
5 make improvements in these areas without success. ESAC
6 feels that the department needs to do a self-examination
7 to see what is inhibiting the chiefs from succeeding in
8 making these improvements.

9 And that concludes the review and
10 letter of the ESAC.

11 I'm going to open this up for
12 comments.

13 Having no comments, Brian?

14 MR. HORNBACK: Let me try this again
15 with the mic off.

16 This is Brian Hornback from the
17 Department of Labor and Industries.

18 Ricky, thank you for the letter, for
19 the concerns, and for the summary.

20 I'm sure most of you probably know
21 that Ricky sent me an email with a summary on this right
22 near the end of September and that was just about the
23 time we're making some change with the -- with the chief
24 position, at least a temporary.

25 So one of the things that was a



1 concern was, you know, the -- given the items and the
2 processes that the department put in place to address
3 the Stellar Audit, has that stayed? Has it -- did it go
4 by the wayside? Was it something we did and then
5 removed, and/or what we've done?

6 So that was where I spent a little bit
7 of time, is that our SharePoint site had essentially all
8 the documentation showing what was done as a response to
9 the Stellar Audit.

10 What I found is, and this will make
11 you happy, is that we migrated SharePoint results or
12 SharePoint sites, so I have to go back and get them to
13 restore the previous SharePoint site so I can find all
14 the documentation of the work that was done.

15 So that's -- you know, this is -- this
16 is transparency. This is where we're at, is to grab
17 that and find out were these -- were the steps that were
18 taken, are they -- are they still in place, and I don't
19 know that.

20 And then I think when we've got that,
21 then my question will be to come back to you, to all of
22 you, and say were they effective, or do we take these
23 and, you know, if they're -- if they're still in place,
24 what's not effective, what's not working.

25 So I think one of the questions that I



1 have in terms of doing this better, and in terms of
2 responding to this letter and to the current situation
3 as you all have seen it, is how do we have an
4 opportunity to greater involve ESAC in what steps we
5 take going forward, rather than as a department saying,
6 well, okay, ESAC said this, let's do that. How about --
7 how about ESAC said this, now let's work with ESAC to
8 figure out what that looks like?

9 I asked Ricky a question that I got a
10 very disappointing answer to. I said what did it look
11 like when the elevator program ran well and was
12 effective for the -- the community across the state?
13 And his answer was, "I don't know, I've never seen it."
14 That was disappointing. So, you know, partly it doesn't
15 give us a roadmap to get back to what you would consider
16 success. So now we get to redefine success and redefine
17 the roadmap.

18 I am curious from your perspective and
19 from Gerald's perspective, would we be more effective to
20 take this group, or a subset of this group, and work
21 through the conclusions you have. So when you say you
22 see no improvement, my question is what are you looking
23 for? What would it look like from you? What would the
24 department's behavior look like if there were
25 improvement?



1 On those places where some folks said
2 that you see improvement, what did that look like, what
3 is that improvement? So how can we replicate that, or
4 do we need to expand on that, et cetera?

5 So I think we've got a good basis. I
6 appreciate the information shared, but I think we've got
7 a long way to go to figure out how do we effectively
8 work with that and make a difference. And -- and I'm
9 interested in the committee's perspective and in
10 Gerald's perspective in terms of how do we -- how do we
11 actively take steps from here rather than sit on the
12 information and say, hey, thanks for that, and let's go
13 back to business. Because that's obviously not working
14 for you or us.

15 I'll pause there.

16 CHAIRPERSON HENDERSON: Thank you,
17 Brian.

18 Scott, you have your hand raised?

19 MR. CLEARY: Yes. Scott Cleary MCI.

20 This is indicative of what I see as
21 the problem. You know, we're going to -- we're going to
22 go back to -- we're going to look at stuff. We can't
23 find this, we can't find that.

24 I'm the most senior person right now
25 sitting on the ESAC. I've been on ESAC since I was



1 seven. I've been the chair, vice chair a couple of
2 times, and I've not seen any improvement. My concern is
3 that going back, we've been asking for things for a
4 year. We've wasted a year of our time trying to get
5 things resolved, and we still don't have the answers,
6 and we don't have the paperwork.

7 In any other real world, this wouldn't
8 be acceptable. There's no consequences. We keep
9 kicking the can down the road. We've got to go look
10 at -- find these records. We've got to have more
11 meetings. We have meetings all the time, and we're
12 still not getting tangible results and things back. I'd
13 be more happy just to be told, hey, we're not going to
14 include you and we'll make our decision when we make our
15 decision, other than being told it's coming Friday, it's
16 coming Friday.

17 And it's just not 17.3. There's a lot
18 of other things. The State doesn't even have a list of
19 approved products. I don't understand why. You
20 write -- you give permits out of them. Why isn't there
21 a list of approved products? We just ran into a problem
22 because a product wasn't on the list that's been
23 approved for years. So it systemic, and I think it's
24 cultural with the State.

25 You know, I might be -- I might be



1 outstepping my bounds, but the bottom line is is that
2 things have to change systemically internally. And it's
3 just not the chief. This is -- this has been going on
4 for years. This is -- this audit was precipitated
5 in '16 when Jack Day was there. Then Dottie came in and
6 just about did everything except dislocate her elbow
7 patting herself on the back that all these metrics have
8 been met. They weren't, and it's a living document.
9 Just because you met them maybe one place in time
10 doesn't mean they're that way now.

11 So I feel completely useless on ESAC,
12 and I think if you talk to the other members, they'll
13 say the same thing. We put a lot of time in because we
14 want to do things that make things better. This is not
15 a place where people want to do business. I don't think
16 it's the employer of choice. That was -- that was all
17 in the audit. So just saying that we're going to get
18 back to you, or we're going to go find something that we
19 can't find, it's not okay with me. Because you hold us
20 to different standards than you do yourself internally,
21 and that's not a fair and equitable way of regulating.

22 You know, we've tried really hard. We
23 put a lot of time and effort into it, and we're no
24 further now than we were back in January or February.
25 It's been six years, over six years since you codified



1 and adopted 17.3. Think about that.

2 We're going to be going through
3 another TAC. Do you think -- how motivated do you think
4 people are going to be to put proposals together and
5 spend a lot of time to go through the adoption process
6 when we can't get a simple guidance letter on the
7 direction of 17.3? There's always something.

8 So I'm not being disrespectful. I'm
9 not pointing out one person. I think it's the culture
10 at L&I, and it's systemic.

11 Thank you for your indulgence.

12 MR. HORNBACK: Thanks, Scott.

13 Ricky, you're on mute.

14 CHAIRPERSON HENDERSON: Sorry,
15 gentlemen.

16 Duane, you have your hand up?

17 MR. LEOPARD: Duane Leopard, City of
18 Spokane.

19 I have to agree with what a lot of
20 Scott has to say. You know, I've been the City of
21 Spokane 14 years now. Until I became a member, I
22 attended a whole bunch of meetings driving back and
23 forth when driving was still in the style, you know,
24 attending biweekly meetings and everything else. And
25 plus TAC committees, and discussing specific items and



1 issues, and the ESAC and/or the TAC would suggest often
2 things, a lot of things, only to see that a high
3 percentage of them were turned down. I'm not even sure
4 that they were considered.

5 Oh, you know, I feel frustrated on my
6 side because, yeah, I'm putting in a bunch, and I feel
7 like I'm not only representing the City of Spokane but
8 also the East side of Washington. A lot -- a lot of
9 time has been spent by these ESAC members, and it's
10 really kind of discouraging to continue without changing
11 some of this stuff, being kept in the loop, but also
12 listened to and action taken. It's something that can
13 be solved.

14 We can -- we can work as a team.
15 Teamwork keeps coming up, and I'm not sure that the
16 elevator L&I office is working as a team with ESAC. And
17 I just -- myself, I hope that it can improve. Maybe we
18 can all sit down and figure things out so that we can
19 communicate and different things like that.

20 But I hope that this -- this letter
21 brings out the good in everybody, and we just decide to
22 work together. It can be done.

23 Thank you.

24 CHAIRPERSON HENDERSON: Rick Henderson.

25 Thank you, Duane.



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Garry?

MR. WOOD: Obviously, I'm not going to keep hitting on the points that Scott and Duane kindly hit on. But I wanted to also add one extra piece.

I've been with the -- involved with ESAC for about eight years now myself in different capacities with different companies, and so forth, and one of the biggest issues that concern me -- and we have some very, very good State employees, there are some very good team members, part of L&I Elevator Program -- they're not properly funded, which isn't a secret to anybody. They're not properly supported from above, which impacts what's going on out in the State with safety. There -- and we've had this conversation before.

But at the end of the day, the State has an obligation to meet requirements by the RCW to annually inspect elevators. They can't do it without proper funding, proper quantity of inspectors, and so on, and it impacts all stakeholders. It impacts the chief on down for the workloads, everything. I mean it's no secret. So I believe that a certain amount of it is due to the improper funding and the lack of accountability from above.

I appreciate the time, but that's the



1 part that I wanted to add was the funding piece and
2 the -- the domino effect that that's had.

3 Thank you.

4 CHAIRPERSON HENDERSON: This is Rick
5 Henderson.

6 Thank you, Garry.

7 Jan and then Carl.

8 MS. GOULD: Yeah. Jan Gould, City of
9 Seattle.

10 I'm just going to piggyback what Garry
11 said. Without having the full time FTEs to do your
12 annual inspections and no process in place, this is
13 beyond the A17.3 for inspecting elevators that might not
14 have been seen or conveyances for five years. That --
15 that's just a grave concern.

16 That's it.

17 CHAIRPERSON HENDERSON: This is Rick
18 Henderson.

19 Carl?

20 MR. CARY: Yeah, Carl Cary. Fujitec
21 Elevators.

22 I just want to add also -- again, I
23 also don't want to rehash all of the points that
24 everyone has said.

25 But on the 17.3, on the potential path



1 forward that has been presented to the ESAC that, by the
2 way, we just recently got, which is frustrating in and
3 of itself, to us it doesn't seem like a logical path
4 forward for enforcing 17.3 or a way that you could, you
5 know, move forward in that way. And we're still waiting
6 for clarification on questions related to how that will
7 be potentially enforced and if that's even allowable
8 under the law, so.

9 Thank you.

10 CHAIRPERSON HENDERSON: Thank you,
11 Carl.

12 This is Rick Henderson.

13 And like I said, I think, you know,
14 nobody -- nobody here on the ESAC committee wanted or
15 liked to submit this letter here, but I did want to just
16 say that we are -- I think everyone on the ESAC is still
17 committed to moving forward and working with the State
18 in getting a good relationship, and doing what we are --
19 what we're assigned to do and required to do, and what
20 we should be doing. It's just a level of frustration
21 from all the committee members that I think was -- had
22 reached a breaking point that something wanted to be
23 done.

24 Brian?

25 MR. HORNBACK: Yeah. Brian Hornback



1 from Labor and Industries.

2 So Ricky, first off, I want to -- you
3 know, for all of the members of the committee, don't
4 be -- don't feel bad about sending that letter or about
5 putting pen to paper and telling us what's going on.
6 The bottom line is the Department's response, the
7 Department's inability to make this in a way -- to work
8 with you in a way that meet your needs, puts you in that
9 place.

10 So I recognize that we put you in that
11 place. You didn't do it. So don't be -- don't be
12 feeling bad about doing it.

13 I just sent the letter that you --
14 that Ricky forwarded to me. I sent it to Director Sacks
15 and to my boss, Steve Reinmuth, with the -- basically
16 with the intent that they will ensure accountability for
17 myself and for Gerald for the elevator program, Gerald's
18 leadership team, for working with you to make a
19 difference.

20 So what that looks like, I'll probably
21 have, I'm guessing, a number of conversations with
22 Gerald and Ricky to start with. Not to exclude the
23 committee, but he's a great point of contact for -- for
24 advice and saying, hey, if we did this or how -- you
25 know, what works best for you as a committee to see some



1 movement going forward.

2 So again, I appreciate what you said,
3 Ricky, and appreciate you said nobody wanted to send
4 that, but bottom line is that we as a department, we
5 need to have the courage to look at it and make a
6 change.

7 So I just wanted to make sure that you
8 don't -- don't be bashful about sending that. We
9 appreciate the feedback.

10 CHAIRPERSON HENDERSON: This is Rick,
11 Rick Henderson. Thank you, Brian.

12 Any other comments, feedback on the
13 letter? If not, we can move on to the next item on the
14 agenda, which is the CMP project update.

15 Candace, did I get the timing right on
16 this one for the group?

17 MS. TAYLOR: I believe so. We're here.

18

19 CMP Project Update

20

21 MS. TAYLOR: This is Nicole Taylor,
22 Nicole Taylor at L&I.

23 CHAIRPERSON HENDERSON: I think I got
24 it right.

25 MS. TAYLOR: Okay. Well, thank you.



1 And good morning, everybody. Okay.
2 So switch of topics here.

3 CMP project: Myself, Nicole Taylor
4 from L&I, as well as Amy Reynolds and Christa Rodriguez.
5 We're all here to just give you an update on where we
6 are with the project and the launching of the new
7 system, as well as give you a demonstration of how to
8 apply for a permit online.

9 So I'm going to go ahead and share my
10 screen here and just walk you through the presentation.

11 All right. These are just the agenda
12 points that we're going to hit today, but just to give
13 you quick updates from the program, some recent
14 accomplishments, some important dates that you guys will
15 want to pay attention to for training and launch, and as
16 well as how you can actually get in and start testing
17 early. And then we'll go into the demonstration.

18 So this is the vision slide. We bring
19 this to every ESAC or any all-staff meetings that we
20 have, really any presentation for the project. This
21 really is something that we have centered our whole
22 project methodology and team around. It's really about
23 building trust, breaking down silos, being super
24 transparent about where we are and any challenges that
25 we're up against, as well as just really managing the



1 scope really tightly so that we can get this launched to
2 you. We know that you guys have been waiting for the
3 system for several years, and this is really on its way.

4 All right. I did want to just ask
5 Gerald if he would mind sharing a few talking points
6 this morning, just from his perspective of what he's
7 seen in the project recently.

8 MR. BROWN: Good morning. Thanks
9 everybody who's joined us from our committee portable --
10 portal agenda today.

11 The project team continues their
12 efforts as we come closer to our February 26th launch
13 date. I want to thank everybody who voted for the topic
14 at today's demonstration and our recent poll, the team
15 that demoed the process applying for a permit, which is
16 the most requested topic. We appreciate your votes,
17 comments, and other features that are really important
18 to us as we move ways for further demonstration of those
19 items that we have coming up.

20 All of your program staff have access
21 to the portal now, and we are testing functionality.
22 There's a lot of work still happening to develop the
23 portal. The team makes great progress. Things are
24 getting real. I was able to participate and get our --
25 see half of our inspection team is involved in testing



1 this functionality. That's a good thing.

2 We're going to be able to -- one last
3 call for customers to participate in testing. Please
4 participate if you have time and interest.

5 We expect to be in formal training
6 into late January. We have -- please watch the CMP web
7 page for updates. If you haven't already, sign up for
8 the Elevator Program's newsletter to stay informed about
9 our developments.

10 This is really good to actually see
11 all these concepts we've been talking about actually
12 come to pass. And we would encourage all of those that
13 have a vested interest, which is everybody on this call,
14 to be able to sign up and participate in our testing so
15 when it comes to that rollout date when you need to
16 renew a permit or pull a permit, that you'll be able to
17 have some hands-on environment testing, or be able to
18 participate in these demonstrations so it's not rare to
19 you.

20 But I want to thank everybody again
21 for being able to be here today.

22 And I'll turn it back over to Nicole.

23 MS. TAYLOR: Thanks, Gerald.

24 All right. So just sharing with you
25 guys what we've been up to lately. We've been working



1 really hard on data migration, moving everything from
2 the old system into the new system so that we can move
3 over your inspection history, or permits, and invoice
4 payments, et cetera; right? So making sure that that's
5 all moved over into the new system. That's going fairly
6 well.

7 We've been working on the document
8 migration, so copies of things from like plan review,
9 documents that we're sending out from the agency, et
10 cetera.

11 Also working on some cleanup of the
12 company details and contact information. We have lots
13 of companies still in the database from several years
14 ago, over ten years ago, that aren't necessarily doing
15 business with L&I any longer. So we wanted to clean
16 those things up, as well as just the conveyance
17 information itself. We have conveyances that have been
18 in service in the state for a very long time and have
19 gone through two migrations of different systems in the
20 past. So just making sure that those things fit into
21 this new system as well.

22 We're also working on training
23 development. We have lot of activities happening in
24 that space right now, and a lot of work to get ready to
25 launch this early next year. And again, we have been



1 working with internal users on some acceptance testing,
2 so we have had people in the system getting their hands
3 on it and validating it.

4 Some important dates to keep in mind
5 that are coming up here, if you want to take a
6 screenshot. We'll also be posting these things on the
7 CMP website, like Gerald had mentioned. Make sure that
8 you sign up or you -- you visit that site frequently.

9 We're going to have external user
10 testing coming up in January where we'd be asking this
11 community for testers, any volunteers who would like to
12 get in and practice filing a permit, or paying an
13 invoice, or just seeing your information in the system
14 responding to inspection corrections, et cetera. So
15 that's coming up in January.

16 We're going to have training happening
17 in January and February, so there's going to be
18 different videos and things getting launched and
19 materials that you'll be able to download off the site,
20 as well as, of course, the system is going live at the
21 end of February. So February 26th is the date to mark
22 your calendars for. That system will be live to
23 everybody on the website.

24 So what is user acceptance testing,
25 and why am I talking about it, and why are we offering



1 this opportunity? This is a very common practice where
2 we have -- a vendor develops requirements and solutions,
3 and we validate those things and make sure they are
4 working correctly. So we're going through right now,
5 and we've been testing since January to validate that
6 the fees are calculating correctly, and the permits are
7 getting processed correctly, and the workflows work, and
8 we're able to see a conveyance come in the door as a new
9 install application and make it all the way through the
10 life cycle through inspection and possibly even
11 decommission, right?

12 So we've been testing lots of
13 different scenarios, over 2,800 scenarios so far, of all
14 the different intricacies of the elevator program.

15 So what we are now asking for is folks
16 who are going to really be using the system in the
17 future to get in, get your feet wet, test it out, let us
18 know any initial feedback that you have. There is still
19 slightly a little bit of time for us to make some
20 adjustments, some small adjustments before we launch.
21 But any feedback that we get from now through the next
22 several years, we're going to be collecting that and
23 working with the vendor to continue to enhance the
24 system over time as we continue to roll this out.

25 So it is not too late to volunteer.



1 You should definitely get in and play with it, get
2 familiar. We will have lots of training materials for
3 you, but it's always good to get that hands-on
4 experience.

5 This is a list of testers that we've
6 had volunteer so far, so we will be reaching out to you
7 if your name is on this list to set up some time in
8 January.

9 If you would also like to volunteer,
10 please email the elevator help section inbox. The girls
11 in the Central Office will make sure that we get your
12 names on the list and that you also are added here for
13 January.

14 Okay. So now we'll get to the good
15 stuff. We'll get to the system demonstration. So I
16 just wanted to go over a few benefits before we pull
17 that up and just make sure that everybody is aware of
18 what this new system can do.

19 One, you can apply for permits online
20 which is, of course, what we're going to be presenting
21 today. Everybody took the poll that we had sent out,
22 and it was a high vote to see permits, the permit
23 process. So we'll go through that today. You're going
24 to be able to pay for those permits online. You're
25 going to be able to print them online. You're also



1 going to be able to renew those online, and you can
2 renew multiple permits at one time.

3 You're also going to be able to
4 purchase and renew your annual operating certificates
5 online. Those -- of course, the only thing that really
6 holds those up these days is snail mail, and then making
7 sure that we receive payment for those certificates. So
8 the ability to do this online means you can renew online
9 and print same day. You don't need the Department to,
10 you know, wait six weeks before you actually get your
11 certificate in the mail.

12 For the proof of correction process,
13 that's all about responding to inspection corrections.
14 You can also request extensions or waivers if you need
15 further time or you disagree with a particular
16 correction. That can all be done online. And you're
17 also going to be able to receive alerts and reminders
18 via email when action is needed. So you'll get email
19 notifications when you successfully complete
20 transactions, as well as we're going to contact you via
21 email when it's time to renew your permits or your
22 certificate, et cetera.

23 Okay. So now we'll get into the
24 demonstration here. So let me just make sure -- I'm
25 going to click one page and make sure I stayed logged in



1 the whole time.

2 Perfect. Okay. I'll go back to home
3 here.

4 Well, I think I stayed logged in.
5 Let's make sure it brought us back here. I might have
6 timed out while I was doing all that talking.

7 Okay. This is the main page when you
8 log in, and the text is a little bit smaller on this
9 particular screen right now so I'll zoom in just a
10 little bit. When you log in, you'll see your
11 information reflected here. I'm logged in as
12 Nicole Taylor. I work for Taylor Elevator Contracting
13 Company, and so I'm seeing that company's information
14 here and the email address. I also see here on the
15 left-hand side all of my options for the different
16 transactions or information I could look up in the
17 system.

18 Of course, today is all about applying
19 for a new permit, so we'll stick with that option, and
20 we'll go right into the process. So when filing a new
21 permit application -- filing an application, excuse me,
22 for a permit, you'll have lots of options here. So new
23 install, conveyance hoist installation, permit, or
24 alteration, or variance permits are also available
25 online. I'm going to walk us through the new install



1 process here.

2 So when I select new install
3 application, I'm then presented with the applicable
4 permit types that I could purchase or apply for here.
5 So commercial conveyance, I have all of these different
6 types here that I can select. I also see the
7 residential conveyance when I scroll down just a little
8 bit and those particular types of conveyances there.

9 So for today's purpose, I'm going to
10 go through just the commercial, and I'm going to select
11 passenger hydraulic. And I'll just click next. Once
12 I've made my selection, then the system knows which
13 questions and which fields are going to be required of
14 me as I walked through the application, so it's dynamic
15 once you make that initial selection.

16 So now the very first screen that I'm
17 presented with is for me to verify my entity
18 information, so the company that I work for, Taylor
19 Elevator Contracting. Primary contact information is
20 displayed from what's already saved within the system.
21 So Nicole Wiseman, who's my coworker, not to be confused
22 with Nicole Taylor, she's here as the primary contact.

23 It's also pulling over my contractor
24 license information, and it would display here as well
25 the expiration date and status of those licenses for



1 quick viewing as I proceed. Of course, I'm using test
2 information in this environment so this is not
3 displaying accurately.

4 MS. RODRIGUEZ: Nicole?

5 MS. TAYLOR: Yes.

6 MS. RODRIGUEZ: Yes. Please stop here
7 real quick. There's a question that's just clarifying
8 what permit application you're working on. Is there a
9 change of ownership from an application, or is that
10 another process?

11 MS. TAYLOR: That would be a separate
12 process. If you're going to -- if there's a transfer of
13 ownership, you'll want to work with the elevator program
14 directly on that, so you'll want to give them a call.
15 This is specifically the new installation application.

16 So second tab here, once I confirm my
17 company information is to verify the address
18 information, and we have a few different addresses. So
19 we have the entity mailing address information, of
20 course, for the Taylor Elevator Contracting Company.
21 And then I also have the option to input a different
22 permit mailing address. If I want my correspondence for
23 this permit to go somewhere else, I can indicate that
24 here, or I could copy directly from that mailing address
25 if I want to keep it the same so I don't have to type it



1 all back out.

2 And then I go on down here to the site
3 location. Site location would obviously be where the
4 conveyance is located, right? From here, we have a
5 quick lookup if you want to leverage an existing site
6 location. So maybe there's already an elevator there,
7 or maybe you're filing multiple permits at one time and
8 you've already -- maybe you're working on your second
9 one, right? So you could look up the site location
10 information here. I'm going to go ahead and type in
11 1234 Main Street because I know that I've already had a
12 conveyance there, and I'm going to go ahead and select
13 the one I want, which shows my address here, the correct
14 building name, and my contact person.

15 And then there's also this job site
16 contact information. This would just be that person
17 that we should talk to directly about the permit, or
18 talk to about when we want to go do the inspection,
19 et cetera. So just who should we really call. If it's
20 not the main company contact and it's somebody else, we
21 want that name here. If not, then you can just copy
22 from any of the other addresses so you don't have to
23 retype that information.

24 So I'm just going to copy from my
25 entity, proceed forward. And I am moving kind of fast



1 just because I know time is limited for you all this
2 morning. So if anybody wants me to slow down, please
3 just let me know.

4 I forgot to put a name there and
5 there.

6 Okay. Moving on. All right. So then
7 owner information, this would be where you relate the
8 permit to whoever owns it. So we would go and add here,
9 and we have two ways this can happen. So the first way
10 is if you just know the owner's UBI number right up
11 front, and you know that they're already existing in the
12 system, you can just type that directly in here. So I'm
13 going to just demonstrate that, 456, okay. And I'm
14 going to click search, and that's going to pull up
15 Taylor Buildings, who's the building owner in the
16 future, and that just pre-fills all of their information
17 here.

18 Now, if I select "no" in the space
19 because I don't think this owner maybe exists or maybe
20 L&I doesn't recognize them quite yet, I want to fill out
21 all of this information. You can do so. The UBI number
22 is still a required field now in the future, and once
23 you input that number, the system is still going to do a
24 lookup. So as soon as I input that same UBI number
25 here, the system will then alert me that that person



1 already does exist, and if I click okay, we can pull
2 their information right in. So again, it would be a way
3 for me to automatically pull in Taylor Buildings'
4 information.

5 UNIDENTIFIED SPEAKER: Hey, Nicole.
6 What about temporary construction hoists? The owner of
7 the hoist and the erector of the hoist very rarely are
8 the same entities, so.

9 MS. TAYLOR: Yeah. So the construction
10 hoist actually has a different application process. So
11 back in the first step when I selected new install, right
12 below that I had construction hoist installation as an
13 option, and it would kind of change the flow here and the
14 questions that are required for that application. So
15 it'll look a little bit different when you go to file one
16 of those.

17 I do see a couple hands, though, so
18 I'll pause here.

19 And go ahead, Scott.

20 MR. CLEARY: It looks really good. So
21 this field won't come up for a residential; correct?

22 MS. TAYLOR: Correct.

23 MR. CLEARY: Because it can be
24 confusing.

25 MS. TAYLOR: Correct.



1 MR. CLEARY: All right. Thank you.

2 UNIDENTIFIED SPEAKER: I'm trying to
3 lower my hand. I can't.

4 MS. TAYLOR: That's okay.

5 All right. Thank you.

6 Okay. So moving forward here, I'll
7 just save this.

8 Then I'll show it to you that Taylor
9 Buildings with that contact information is now listed in
10 the owner area, and we can move forward.

11 This additional information section is
12 really where the bulk of the information gets input, so
13 this would be where you would attach a copy of your
14 plans. We're getting rid of plan review. It will not
15 be in service anymore when this is live. You will
16 instead attach any plans for your permit application
17 directly right here, and it will all be received by L&I
18 at one time, and it'll be a lot easier as well to kind
19 of go back and forth if there's any questions, or we
20 need any additional copies in the future. So you'll
21 attach those kinds of documents here, and that's --
22 that's a pretty standard upload feature. You just click
23 add here, and you start browsing your files and upload a
24 particular document.

25 So I'll just grab a quick test



1 document. My computer might freeze.

2 Okay. There we go. Need some coffee.
3 It does take a second to upload here. I grabbed a
4 fairly decent-sized PDF.

5 MR. BROWN: So as you use this system,
6 if it takes a little bit for yours to load, you can
7 remember that Nicole, hers took a little bit to load too,
8 so.

9 MS. TAYLOR: Yes, and it's usually when
10 it's processing something for the first time that day.
11 So this is the first time I'm attaching the document.
12 There we go. So it does take a little bit sometimes, and
13 then other times, it moves very quickly.

14 So once I have those documents
15 attached, then I can move down here into this conveyance
16 information section. And let me actually -- sorry. I'm
17 going to go ahead and attach another one because I know
18 that I'll get an error later. Bear with me while we
19 wait one more.

20 CHAIRPERSON HENDERSON: Nicole, while
21 we're -- this is Rick Henderson.

22 While we're waiting, I think Scott has
23 a question.

24 MS. TAYLOR: Oh. Go ahead, Scott.

25 MR. CLEARY: Scott Cleary, MCI.



1 Now, will this -- are you going to
2 have an approved list of products that have been
3 approved by the State that interfaces with this so the
4 program will know that this has already been vetted,
5 it's been field vetted, and it's approved? Because
6 right now there's an inconsistency with that
7 understanding of what's been approved and what hasn't
8 been.

9 MS. TAYLOR: I'm not sure I followed
10 your question.

11 MR. CLEARY: You're coming up -- we're
12 putting all the different products in, but there's
13 products that have been approved by the State, and
14 there's products on that list that haven't been approved
15 yet.

16 Will this program know what's been
17 approved by the State and what hasn't?

18 MS. TAYLOR: I see Poa's hand up, so
19 Poa's going to jump in here and help me.

20 Go ahead.

21 MR. CLEARY: Thank you.

22 MR. PAOKALANI: No worries, man.

23 Unfortunately, there isn't a checks
24 and balances, like once you input something into the
25 system that it checks to make sure it's an approved



1 product or anything like that. Unfortunately, no. The
2 project hasn't been provided anything for that type of
3 function to be put into the system, just like you said
4 earlier in the public discussion part how there still
5 isn't any list available for these pieces of equipment.
6 We don't have anything to be built into the system for
7 that type of function in checks and balances,
8 unfortunately.

9 MR. CLEARY: Scott Cleary, MCI.

10 So how does that -- so how do we make
11 sure that the products that are being put through this
12 program are approved or not? There's got to be, in my
13 view, some checks and balances on this, or things can
14 just get approved that having been looked at by the
15 State and we're not sure if they're code compliant or
16 not.

17 MS. TAYLOR: Great question.

18 I think where you maybe are leading
19 into is kind of what happens after this application is
20 submitted. And so for that, once this is submitted, it
21 does go to the State directly for review still, so we'll
22 have technical specialists reviewing the plans and the
23 application to confirm that it does meet requirements.

24 But I also see Sergey's hand.

25 So Sergey, please go ahead.



1 MR. DOLGIKH: Sergey Dolgikh, elevator
2 technical specialist.

3 So when we're speaking of vetted
4 product and approved product, it goes just like it
5 always has, via process of request for new equipment to
6 be considered for the vetting process and for the --
7 being considered for the permit process to be -- to be
8 involved. Just a standard permitting process.

9 So before standard permitting process
10 begins, we are asking for the manufacturers to reach out
11 to us and to submit a standard documentation that we
12 have, a paragraph of what the process is, and we send it
13 out to the manufacturers. And then we -- after we get
14 all the information, technical specialists get together
15 in the review meetings with the chief, and we are making
16 sure that the product is code compliant. And the chief
17 makes final determination on whether the product is good
18 to go for a standard permitting approval process.

19 Then the vetting inspection. The
20 first time vetting inspection takes place, and after
21 vetting inspection confirms that all the aspects of the
22 new equipment that were described in the vetting
23 documentation are concurrent with each other, then the
24 product is fully vetted and allowed for inspections in
25 the field.



1 After that, personally me, I have
2 this -- part of my role is to put it in our SharePoint
3 internal website, all the documentation, which I'm
4 actually doing right now as we are in this meeting for a
5 couple of different products. And then that information
6 is internally available for our staff to look at if they
7 need to confirm and verify certifications and things
8 like that. This is currently what the process is for
9 vetted products and vetting products.

10 If we were talking about adjusting a
11 little bit of that process, I don't know if it's going
12 to be connected to CMP specifically by default to be
13 able to access this information, but SharePoint also is
14 morphing into something that may be turned into external
15 sort of website, like we have a public website now. I
16 don't know about those things, but that's the rumors I
17 heard. And there might be a possibility in the future
18 to be able to look those things up.

19 This is all I got for this moment as
20 the question was asked. If you have follow-up
21 questions, by all means, let me know.

22 MR. CLEARY: Scott Cleary, MCI.

23 Sorry to take up so much time. But
24 this is a -- there's got to be some sort of a box in
25 there so the inspector knows that this is going to be a



1 vetting inspection, not just a regular inspection,
2 because there's more to it. And I know in the past that
3 inspectors weren't aware that with the inspection they
4 were doing was supposed to be a vetting inspection.

5 So I see this as a concern, and I --
6 we need to have some sort of mechanism in there that
7 triggers a box or something for the inspector, as well
8 as the company.

9 MR. DOLGIKH: Thank you.

10 Sergey Dolgikh, elevated technical
11 specialist.

12 So, Scott, to address that comment, we
13 do have, as part of our standard process when we have a
14 new equipment, we have -- we put in stamp on the
15 drawings that indicates that this first-time equipment
16 that is being done, the inspection is being done on that
17 first-time equipment out in the field, that it's being
18 vetted as part of vetting inspection, and that's the
19 standard process that I'm aware of. That's the standard
20 process that I've used, and the permit gets the same
21 stamp.

22 So I don't know if this in the past,
23 if this was missed or not followed, I don't know. But
24 as I stepped into this, that's what I'm told to do, and
25 that's what I'm doing with my stuff.



1 So that's all I got.

2 MR. CLEARY: Thank you.

3 MS. TAYLOR: Thank you both.

4 MR. CLEARY: Thank you.

5 MS. TAYLOR: And we'll take that also
6 as a takeaway for feedback, Scott. Thank you. And we'll
7 make sure that we've got something in place.

8 Okay. So after I've uploaded these
9 documents here, the rest of this section is all about
10 inputting the conveyance information details.

11 So, of course, I'm putting in test
12 information here. So, of course, Samsung is probably
13 not a typical manufacturer using -- and these numbers
14 probably make no sense to anybody in the industry. I am
15 not pretending to be knowledgeable in this space. I'm
16 just showing you here the different required fields and
17 the different information that's going to be included.

18 So you'd put in kind of all of the
19 specifications here that typically you're putting on an
20 application sheet or continuing to help answer questions
21 about as you go through your process.

22 But essentially, once you start
23 filling this out, kind of one key area I wanted to
24 highlight here is the conveyance designation field.

25 That's really your description for your record, so you



1 can quickly identify this particular conveyance.

2 So you would want to just say like
3 where it's at. So West corner, or building A, or tower
4 1, or car 1, car 2, car 3; however you typically
5 describe your conveyances internally would be the name
6 that you'd put here.

7 And then you'd fill out this
8 specification information. Work your way towards the
9 bottom of the page. Some more of this information here.
10 You can tell the required fields by the red asterisk,
11 and the optional fields do not have that, of course.

12 So I'm just going to kind of skip down
13 through these optional ones for the sake of time. The
14 very last section here on this particular page is about
15 the contract value. So you'll want to put in the
16 contract -- total contract value for the permit, and
17 then this is what then is reflected over to the State.

18 So once you move from that page, we
19 just have a couple of additional questions for you here.

20 Is this in an existing building yes or
21 no? I'll say yes, because I already looked up my site
22 location. And then the second one here is just to help
23 us doublecheck that this really is something in our
24 jurisdiction. And then we'll continue forward .

25 And the very last page here on this



1 online application is just the attestation stating, of
2 course, that this information is true. I understand
3 that I need to input that full contract value, and this
4 information is true to the best of my knowledge. And it
5 will automatically pre-fill your name and today's date,
6 and this -- your name directly as the person who's
7 logged into the system. So when you get registered,
8 that will fill here. So then you just submit the
9 application.

10 This then goes to the internal staff.
11 They make sure that we did receive everything that we
12 needed, and then it'll pass on to the technical
13 specialist for review.

14 Right here, once I clicked submit, I'm
15 presented with the fee details page. This will then
16 calculate based on contract value, type of permit, et
17 cetera. Total value here.

18 Now, you can choose to pay here online
19 right now, or you can submit and pay later. So we do
20 know that some folks have, you know, a cap on their
21 credit cards, may not be able to purchase the permit on
22 a card, or they might need to reach out to their
23 financial team and get a paper check for a particular
24 invoice amount.

25 So if you choose submit and pay later,



1 it will fall to your invoice page where you'll be able
2 to see that. You could still pay online, or you could
3 print an invoice and send it to your financial
4 department.

5 I'm going to go ahead and click submit
6 and pay later, just to show you that functionality.

7 And it appears I have a bug here at
8 the very tail end.

9 There we go. Submitted. Okay. So it
10 has been submitted. I have a transaction number 2593.
11 It also provides me with some expectations here. It
12 might take some time. If you want to pay via check, you
13 can take it to a field location, or mail it to us here.
14 And if you wanted to view that invoice and print it,
15 again send it to your financial folks. You can do so by
16 clicking this button.

17 If you wanted to see a PDF summary of
18 everything that you submitted online, you can print that
19 out right here for your own records.

20 But I'll also show you where you can
21 view this just directly through your portal. So I'm
22 going to click return to home. The internet might be
23 getting slow here. There we go.

24 Okay. Back to home. Now, if I click
25 on manage invoices, I would find that particular invoice



1 because, again, I said submit and pay later. I didn't
2 choose to pay directly online right away.

3 What I can also do is I can view my
4 pending applications. So that 2593 transaction number
5 is right here, new install. You can see the status of
6 it. It's pending application review. It's currently
7 ready for administrative review, and I'll be able to
8 watch the process right here on this page.

9 So you can tell which applications
10 I've already submitted via mail, which ones I have
11 submitted online, which ones are in technical specialist
12 review, and which ones have just entered the pipeline
13 right here at the administrative step. Once these are
14 approved, you'll be able to print them out online.

15 So go back to the home page again.

16 You'll be able to go to manage my
17 permit link instead. When you click on that, then
18 you'll see any permit that has been approved and the
19 current status of that. So I can see here I have
20 already for Taylor Elevator Contracting several
21 commercial conveyance permits. I can see what types of
22 permits those were for, and I can see the permit status.
23 So these have been finalized. I've still got an active
24 one here, et cetera.

25 And then the last thing I'll point out



1 is that you can also renew right here online. I'll show
2 you here. The system will automatically display back to
3 you any permits that are eligible for renewal. So when
4 you click the renew permits link from your home page, it
5 will then load two options here.

6 So you can choose to renew your
7 permit, or if you were logged in as a building owner,
8 you'd have the ability to renew an operating
9 certificate. So renewal for permit, and this is the one
10 I have eligible for renewal. So it's actually not quite
11 reaching its expiration date yet. It's still got a few
12 months here, but if I wanted to renew early, I could.

13 And if I had a long list of things
14 here, I could also choose which ones to renew or not
15 renew. We have this little dropdown here on the side
16 that you can indicate for each individual record which
17 ones you're ready to renew or not. So you don't have to
18 renew everything when you go through here.

19 And so that really concludes my
20 demonstration on how to fill out an online application.

21 One thing I just want to circle back
22 on again is that we do have multiple application types
23 that you can file. So if I were to click on apply for
24 new permit again here, we have the new installation, we
25 have the construction hoist installation. We also have



1 the alteration permit and the variance permit.

2 So again, those different tabs and
3 different fields throughout the application are
4 different depending on your options. But basically the
5 same process.

6 Any further questions?

7 (No audible response.)

8
9 MS. TAYLOR: Okay. Well, I'm going to
10 take us back to our slide deck here because we just have
11 a couple last slides, and then we'll let you go.

12 All right. So I'm going to pass the
13 torch over to Amy.

14 MS. REYNOLDS: Good morning, everybody.
15 Amy Reynolds. Thanks for giving me a few minutes of your
16 time.

17 So let's talk about training. So I'm
18 going to share, kind of reinforce what you've already
19 heard about training, but I want to offer a few
20 additional details.

21 So training is going to start in
22 mid-to-late January, and it's going to be offered in
23 multiple ways. On the CMP web page, you're going to
24 find videos you can watch at any time and user guides
25 with screenshots that mirror the videos. So if you're



1 someone that would really prefer to print a document and
2 follow along, you'll be able to do that.

3 We're also going to offer virtual
4 training opportunities in January and February and
5 beyond. The training team right now is really focused
6 on creating materials first for the most common user
7 tasks so that you'll feel comfortable using the system,
8 you know, pretty quickly after it's available. So
9 you'll see those posted in kind of waves, right? Maybe
10 two at a time, three at a time, four at a time.

11 So let's go ahead and go to the next
12 slide.

13 So as always, we appreciate your help
14 to ensure everyone in your industry knows what's coming.
15 So keep forwarding those newsletters, encourage folks to
16 sign up for the newsletter, and visit our website
17 Encourage them to visit our website as well.

18 And then finally, we always appreciate
19 your feedback. So we tested this link. It should be
20 working if have you access to the chat, but I'm going to
21 put a link in the chat here to our survey. Give me just
22 a minute.

23 It's copied something else for me.

24 Okay. Here we go. Awesome. So that
25 should be available to everyone externally, and



1 hopefully you can see that link showing up in the chat.
2 It's a very quick survey. Most of it's multiple choice,
3 but it really does help us know where we're getting you
4 the information you need, where you're feeling
5 confident, and where we could lean in a little more to
6 make sure that you are ready to use this system the
7 minute we launch it. Thank you for your feedback in
8 advance.

9 All right. Back to you, Nicole.

10 MS. TAYLOR: Thank you, Amy.

11 All right. Just one last call for any
12 last questions or volunteers. Anybody wants to test? I
13 do see we have one volunteer here in the chat. Thank
14 you so much. We'll definitely add you to the list.

15 If anybody else wants to volunteer,
16 feel free to add your names to the chat, or to reach out
17 to the elevator section email, and they'll get your name
18 over to us.

19 Thank you so much.

20 MR. BROWN: Just a real quick comment.
21 Thank you.

22 I know -- I know it sounded like she
23 went through it awful quick, but the great thing about
24 this system is it -- it's more intuitive than what we'd
25 seen before, and so it's really going to help.



1 We understand that like people who
2 file your permits in your offices, we understand that
3 there's a turnover rate. And with this new system, our
4 goal is to have something online in our -- on our
5 website so you can do a refresher, or train new people,
6 or perhaps train several people in your office, so if
7 that person is out, you can still get your permits filed
8 with somebody and by somebody in your office, and that
9 they will have the confidence in being able to do it.

10 It all looks new and different, but
11 once you get into it and use it a few times, like I
12 said, it becomes more intuitive. There's the roadmap on
13 how to get things accomplished and be able to satisfy
14 the business need, following up on your compliance
15 reports, things like that. The system is really going
16 to help you as a external user to be able to get in and
17 take care of business, and we're going to see a really
18 great improvement.

19 That's why we did all this and spent
20 all this money, is we're seeing -- we're going to see a
21 great improvement on how externally that you can relate
22 to the department and your business needs, and being
23 able to do things online that we couldn't do before.

24 And so this portal is really the
25 answer to those questions that we've had in the past.



1 There's a lot of things that this does that we haven't
2 discussed yet, how our inspectors are getting in and
3 being able to take part of the testing, and answers to
4 pertinent questions about what they see in the field
5 when they're out there inspecting your conveyances, and
6 how we are able to get you these reports when they're
7 done instead of batching them and things like that.

8 So this is really helping. It's nice
9 to have the second set of eyes, the central office
10 staff, to look at these things so there's no
11 unintentional delays in permit filing.

12 But job well done to this development
13 team. We've got some of the best and brightest working
14 on this, and my hat's off to them because this is a huge
15 undertaking, and they have met the challenge, and
16 they're still meeting the challenge. And they're going
17 to bring us across the finish line before we go live,
18 and also be there after we go live to help -- help us
19 make whatever improvements that we need to do.

20 But our base product is sound, and
21 it's functioning, and that's -- that's what we want to
22 see.

23 And so once again, thank you, Christa
24 and Cole and everybody involved in this project. Poa
25 has been a great help to us. He speaks elevator, which



1 we really like.

2 And so -- and we really depend on you
3 as the stakeholders to step in and get involved. And we
4 thank all of those that have volunteered for this, and
5 we look forward to having others involved too.

6 So thank you again.

7 MS. TAYLOR: Thank you.

8 CHAIRPERSON HENDERSON: This is Ricky
9 Henderson.

10 I appreciate that, everybody, for that
11 demonstration. It was really good.

12 Next item on the agenda is the
13 follow-up on the A17.3 inspections.

14 Brian?

15

16 Follow Up Divisional Leadership

17 A17.3 Inspection

18

19 MR. HORNBACK: Thank you, Ricky.

20 This is Brian Hornback, Department of
21 Labor and Industries.

22 So we have a approved policy from --
23 both from our government affairs and policy division,
24 and from and approved by our AG, received a -- their
25 approval of it basically yesterday. So the next steps

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1 is to work with you.

2 So what we have is a policy that we
3 believe is effective and what we believe will work. And
4 now we want to make sure we get it to you to get some
5 feedback.

6 I'm going to bring up the policy
7 letter and share my screen.

8 I've asked to have this placed on
9 letterhead so we can actually send it out to you. So my
10 admin assistant should get it on letterhead for me
11 today. So I'll have letterhead at the bottom instead of
12 the top because that's what I do. Let me share this.

13 So there's two documents that will
14 accompany this. One is the actual, the overall policy
15 statement, and then the other one is -- we'll bring that
16 up as well, sharing that as well. We'll swap back and
17 forth here.

18 The other one is essentially the
19 side-by-side comparison work that -- in terms of a more
20 detailed explanation of the WAC, what will be enforced,
21 how we plan -- how we plan to go about that. If I try
22 and walk you through this and explain it, then I'm going
23 to get it all wrong.

24 So I'm going to invite Gerald to speak
25 on that in terms of anything you want to make sure you



1 relay. I'll have both of these over to --

2 Ricky, can I just send them to you
3 this afternoon for you to distribute?

4 CHAIRPERSON HENDERSON: That'd be fine.

5 MR. HORNBACK: And then from there, I'm
6 not sure how you want to go about getting feedback from
7 the -- from the committee, or if you would rather kind of
8 do a realtime where we set aside a conversation meeting
9 with the committee and Candace, et cetera.

10 I'm not sure the effective way to
11 come, gather feedback, and be able to tell us, you know,
12 what you think, where you think we need to adjust, et
13 cetera, so.

14 CHAIRPERSON HENDERSON: Rick Henderson.
15 Just shooting from the hip here real
16 quick, I think I'd like to have some time for the
17 committee to review, and then we'll set some time to
18 discuss.

19 MR. HORNBACK: Happy to do it that way.
20 Trying to -- when I asked that question, trying to be
21 sensitive to exactly what you've -- what you've said
22 earlier and I don't disagree with, and that we don't need
23 to make the decisions behind closed doors and, you know,
24 hide a process and send for your feedback.

25 So I'm open to the dialogue, or open



1 to giving you time and then setting something up where
2 we can get back together to do it. Whatever works best,
3 so.

4 I'm going to pause for just a moment
5 and ask Gerald if there's -- Gerald, is there anything
6 you want to talk about in terms of the overall letter,
7 the policy statement, or the breakdown that goes with
8 that?

9 MR. BROWN: Sure.

10 Basically, what the policy letter
11 describes is this is a bridging policy between our
12 impending legislative -- legislative WAC rules update
13 that -- our ESAC and our newly called TAC, when we get
14 to that point, are going to be discussing changes and
15 revisions to our rules on existing elevators, review of
16 A17.3 adoption, and also being able to have a minimum
17 safety standard in place in the interim, like I said,
18 bridging between what we currently have in adopted rules
19 and what we have in pending changes.

20 And so we established in here,
21 reestablished --

22 UNIDENTIFIED SPEAKER: I've changed my
23 mind.

24 MR. BROWN: Okay. I don't know who
25 else is talking.



1 But anyway, we're trying to set what
2 we refer to as a minimum safety standard to follow in
3 the interim, and basically it's the same regulations
4 that have been in place on these elevator -- existing
5 elevators installed prior to '96 and 2000 that they've
6 been under for 14 years. And then also basing this on
7 the fact that because those were in place and the -- and
8 the work that was done, we enjoy such a great safety
9 track record where we don't have any recordable or
10 trackable incidences or accidents related to not
11 enforcing the complete A17.3 as currently adopted.

12 And so this is the change from
13 having -- right now, we've suspended a blanket
14 enforcement of all the A17.3 items. Our inspectors will
15 go out and follow this appendix that was shown, which is
16 a recap of selected previous rules that were in effect
17 that govern this equipment that they've been subject to
18 for, like I said, 14, 15 years. And we're using that as
19 our minimum safety standard.

20 Our inspectors will go out and make
21 sure that these existing elevators meet these -- still
22 meet this criteria. If there's anything that's found to
23 be unsafe, it'll be addressed like any other write-up.
24 The building owners will receive a notice of correction
25 or statement of deficiencies, just like we're normally



1 doing now, with other write-up items, and they will be
2 able to either correct those items in the 90 days that's
3 outlined, or they'll be able to file for an extension
4 request, asking for more time to comply to these items
5 that are written up.

6 But the policy statement leads to try
7 to create a clearer path to what we're doing in the
8 interim of legislative and rules updates.

9 CHAIRPERSON HENDERSON: Thank you,
10 Gerald.

11 This is Rick Henderson.

12 Jan, you have your hand raised?

13 MS. GOULD: Yeah. Can we see the rest
14 of the document?

15 MR. BROWN: So what you got right now
16 is --

17 (Cross-talk.)

18
19 MR. BROWN: I tried to scroll.

20 MS. GOULD: No Appendix A?

21 Jan Gould, sorry. City of Seattle.

22 MR. BROWN: The Appendix A was the one
23 he showed before.

24 MS. GOULD: Oh, okay.

25 MR. BROWN: It had the two columns



1 so --

2 MS. GOULD: Thank you.

3 MR. BROWN: This is just basically a
4 two-column. It's not a side-by-side. It's a --

5 MS. GOULD: Right.

6 MR. BROWN: It's just a two-column like
7 you would find it --

8 MS. GOULD: This has been reviewed and
9 approved by law?

10 MR. BROWN: Right.

11 MS. GOULD: Thank you.

12 MR. HORNBACK: This is Brian Hornback.
13 Jan, with apologies, it's 23 pages, so
14 I figured you probably didn't want to spend the time
15 reading here, so.

16 MS. GOULD: Yeah.

17 MR. HORNBACK: I will -- like you said.
18 I will -- I will have it over to the Department, over to
19 Ricky, as soon as my admin assistant takes care of me and
20 gets that first document on letterhead.

21 MR. BROWN: One important notation on
22 here. If you look at that first item, it's going to take
23 you back to the current WAC rule. If we have a current
24 WAC rule under Part D, we are not circumventing the
25 currently adopted WAC rule if there was one of these



1 items in the previous 2014, 2013 WAC rule about a Part D.

2 The current wording is listed like --
3 says through horizontal hatch type covers. We already
4 have a current Part D, and we're following the current
5 one. So if there was anything that was duplicated in
6 2013 or 2014 or that has been redefined in current WAC
7 approval, we make a notation through this Appendix A.

8 So this Appendix A is what the
9 inspectors are going to use when they go in the field
10 looking at this older equipment to make sure it's still
11 in compliance, or that it is in compliance, and using --
12 if they have to cite that it needs to be corrected,
13 they're going to cite from the current adopted code of
14 an A17.3 equivalent until such time as we can complete
15 our WAC rules update process.

16 Sorry. Didn't mean to interrupt.

17 CHAIRPERSON HENDERSON: Thank you,
18 Gerald.

19 Any other comments for Brian or Gerald
20 from the committee?

21 (No audible response.)

22
23 CHAIRPERSON HENDERSON: This is Rick
24 Henderson. I did have one follow-up.

25 Looking into the TAC and the follow-up



1 of the next step forward on this one of adopting new
2 rules or formulating those, is there any kind of -- do
3 we have a timeframe right now on when that's going to
4 get started or any plan to get started?

5 MR. BROWN: Yes. We have -- that will
6 be part of our legislative update with Alicia. We've had
7 meetings on the proposed times to file our CR101, time to
8 when we will start accepting the rules, changes in our
9 tech applications, things like that, and then convening.
10 We anticipate a pretty long TAC, probably all week, but
11 not just a couple of days.

12 So we really encourage those that
13 have -- be able to sign up for that when that becomes
14 available. We'll make sure that that's posted and
15 brought up to our ESAC members and to the other
16 stakeholders. We have the criteria set up for what
17 comprises the -- and the groups that are represented on
18 the TAC. And then after the TAC meets, then it goes to
19 ESAC where they'll also have an opportunity to vote up
20 or down on the proposed changes, like the process we go
21 through the TAC.

22 The TAC is a little bit more tedious
23 than the ESAC because in the TAC, if somebody had made a
24 recommendation for a change and four or five people make
25 the same or a similar recommendation for that same rule,



1 part of the TAC is we consolidate it down, come up with
2 a final draft, and then vote it up or down. So the
3 TAC -- the ESAC doesn't have to go through that
4 time-consuming part of it where there's consolidations
5 going on.

6 Those who have served on TAC, you can
7 also -- even if you're not officially part of TAC, you
8 can still participate by being there to audit what's
9 going on. And if you have questions or concerns, you
10 can email your representative in your particular field
11 of interest to that TAC member, and they can ask, but
12 you would work through them.

13 And so it's -- it really is an open
14 meeting. It's just during the TAC, we're trying to get
15 those that vote to participate in the discussions and --
16 but your input is still welcome. But that'll be the
17 vehicle to be able to bring up concerns.

18 CHAIRPERSON HENDERSON: This is Rick
19 Henderson. Thank you, Gerald.

20 Duane?

21 MR. LEOPARD: Duane Leopard, City of
22 Spokane.

23 Does anybody know right off what year
24 exactly A17.3 went into effect?

25 MR. BROWN: 2018 to 2019.



1 MR. LEOPARD: Thank you.

2 MR. CLEARY: Yeah. It was October
3 of '18.

4 CHAIRPERSON HENDERSON: This is Rick
5 Henderson.

6 Carl?

7 MR. CARY: Yes. Thanks for the update,
8 Gerald.

9 So go over one more time what you're
10 going to do in the event of conflict between that WAC,
11 that addition of the -- essentially the 2014 WAC and
12 current code, if current code has something
13 retroactively that's required but the -- that part of
14 the WAC says that you don't have to install that
15 retroactive requirement.

16 For -- for example, a perfect example
17 is single bottom cylinders, right? The current -- the
18 2014 version of the WAC says that you don't have to
19 replace it. You just have to log the oil. A17 says
20 that single bottom cylinders retroactively are no longer
21 allowable. So, I guess, what wins in that situation?

22 MR. BROWN: The -- the portion of the
23 code that talked about -- the portion of the WAC rule
24 that talked about just logging, that went away in 2021.
25 I struck that part of our rules change because we had



1 adopted the approach in A17.1 to do the three options; to
2 replace the jack, to do a life jacket safety device, or
3 to apply safeties to the car. That all became effective
4 in 2021.

5 WAC rules change, and there again,
6 this is one of those items that when you have a chance
7 to review the appendix, it will take you to the current
8 WAC rule and not refer back to what was in 2013, 2014.

9 MR. CARY: Okay. So 2303 as it was in
10 that WAC I guess is no longer in this new one.

11 MR. BROWN: Correct. Correct. So
12 you'd look to the current WAC. And throughout the
13 Appendix A, it'll list those items that have been
14 changed, that are currently enforced and adopted through
15 current WAC rule, and that was one of them. But it'll
16 also list in the appendix, take a look at the current
17 rule, and it'll just -- it's an easier way to adopt it.

18 It's like the old -- the 2013, '14 had
19 a huge section on MCP. None of that. All that was
20 struck from Appendix A because we already had something
21 in place. We're not reinventing the wheel. Of course,
22 we cannot enforce our site. The old code, it's a
23 guideline for the inspections, and it sets a temporary
24 safety measure when we're in the process of rule change.

25 So when it comes right down to that



1 item, we have an A17.3 requirement. It's like when we
2 go out and do current inspections, we are following the
3 guidelines for A17.2. But as we understand, we can't
4 cite A17.2 as an infraction. And so because we're using
5 the guidelines of how to inspect it and what to look for
6 in A17.2 in our current inspections in the field right
7 now, when we actually make a citation, it always has the
8 A17.1 code reference.

9 Well, this process is going to be the
10 same thing, but instead of having an A17.1 code
11 reference, it'll have an A17.3 code reference because
12 that is still the adopted code. But it's not being
13 enforced right now.

14 Does that -- does that help clarify
15 why we're using this guideline?

16 MR. CARY: Across Fujitec, yeah, a
17 little bit. So again, are -- is a directive to
18 inspectors to write up single bottom jacks currently, and
19 if so --

20 MR. BROWN: Yes.

21 MR. CARY: -- what timeframe are they
22 giving for correction?

23 MR. BROWN: The timeframe for
24 corrections will follow under the same write-up. They
25 have 90 days to either correct the -- any item that we



1 list, or to prevent -- present what we call a POC or plan
2 of correction. In the new system, in the new portal
3 system, it's called a POC.

4 But we just had it as the regular
5 extension process where the building owner would say,
6 hey, I got this bid from my -- from my elevator company,
7 and when you get into underground stuff, we understand
8 the cost estimate is like \$35,000. It's going to take
9 me 24 -- you know, 18 months to 24 months to whatever to
10 budget this money to have this correction. And then I
11 will -- they will submit that to me for an extension
12 approval, and it will -- we will follow that due
13 diligence guideline. So we have a plan of action in
14 place.

15 We're not setting an arbitrary -- you
16 got 24 months, you got two years, or five years to fix
17 this. We're never going to do that again because that
18 just did not pan out, and it niched everybody in a box.
19 The smaller companies could -- the smaller business
20 owners, building owners couldn't follow. They had no
21 way to generate that much funds.

22 And so we are going to go on a
23 case-by-case basis for the extension request, and if it
24 comes down to a variance request for A17.3 items, we're
25 going to follow the same guidelines that we do now. We



1 want to see if they're asking for a variance to waive
2 this expense, but they meet the minimum safety
3 requirements as outlined in Appendix A, then that will
4 be part of the variance.

5 So the variance process is still in
6 place and also the extension requests. So when your
7 customer gets that write-up like on their fire
8 extinguisher's not working, you know, hey, I can get
9 that fixed in 30 days, or whatever they do.

10 But it's -- it's we have -- we have
11 systems in place. We're not trying to create anything
12 new or anything that puts any unnecessary burden on the
13 building owner. So we already have -- we already have
14 the vehicle in place, and we intend on using it.

15 CHAIRPERSON HENDERSON: This is Rick
16 Henderson. Thank you, Gerald. Thanks, Carl.

17 Candace, did I see you had your hand
18 up there for a moment or --

19 MS. LAU: Yeah. Candace Lau with L&I.
20 I think Gerald covered it.

21 CHAIRPERSON HENDERSON: All right.
22 So any other questions? Any other
23 feedback from the group?

24 So if I'm -- this is Rick Henderson.
25 If I'm following this correctly,



1 looking at it, the -- currently right now the State
2 hadn't repealed or doesn't repeal A17.3, but it does set
3 forth a variance process.

4 Is that -- am I kind of following that
5 correct, Gerald?

6 MR. BROWN: Gerald Brown. Inspectors.
7 Sorry, I haven't been doing that.

8 Basically, what we're doing is we have
9 suspended blanket enforcement where I send somebody out
10 with the whole 86 pages of A17.3 and start citing it.
11 Because the A17.3, the way it's presented and worded,
12 it's really hard and difficult to have a clear
13 definition of what's expected. A lot of it is
14 interpreted differently, and that's the good part about
15 having it in rule because it makes it plain spoke. And
16 it makes it easier to follow.

17 So that A17.3, we currently have
18 elected to suspend the blanket enforcement of it in the
19 field by our inspectors, and that's -- that's about the
20 extent of that. Yes, it's still an adopted code, and
21 yes, we still have that. That will be the -- in the
22 interim. Like I said, this is all a temporary measure
23 until we have a chance to review and update our WAC
24 rules process and put things in there that will help us
25 reestablish guidelines for minimum safety requirements



1 for existing elevators. So prior to 2000.

2 So yes, like I said before, the
3 citation won't be on the old rule. The citation won't
4 refer back to the adopted code, just like we're doing on
5 the A17.1 items that we're inspecting with the A17.2
6 format where we -- you don't -- you don't get cited for
7 A17.2 liabilities. It's a guideline, but it's -- yeah,
8 that's the -- that's the process.

9 CHAIRPERSON HENDERSON: Okay. Rick
10 Henderson.

11 Brian, you have your hand raised?

12 MR. HORNBACK: Great. Thank you.

13 This is Brian Hornback, Department of
14 Labor and Industries.

15 I'm just -- I'm going to attempt a
16 real short answer to your question. I would categorize
17 it as a suspension of enforcement rather than a
18 rescission of the code or rescinding of the code. The
19 rescinding of the code requires full rulemaking process.
20 So this is as requested statement saying what we are
21 doing for suspending enforcement while we go back to a
22 rulemaking process.

23 CHAIRPERSON HENDERSON: Okay. This is
24 Rick Henderson. Thank you, Brian.

25 And if I'm understanding it correctly,



1 we're kind of -- it's almost like an automated variance
2 process is what we're doing through the -- it's the
3 policy that's going to be in place. We're doing a
4 variance for the A17.3, and we're using the Part D to
5 fulfill the requirements of the variance. So a better
6 way to say it is --

7 MR. BROWN: That's basically what the
8 policy is. You're correct. It's like a blanket variance
9 where they don't actually have to file it. It's covered
10 under a policy letter which we posted on the website
11 along with the appendix, so everybody has access to it.
12 Our inspectors will have that in hand, follow these
13 guidelines.

14 Candace is going to be working with
15 them on training our inspectors or tech specs of this is
16 the -- this is how we're doing this. I'll work with
17 them, everybody, so everybody is on the same page.
18 We'll put this out to the stakeholders so everybody
19 understands this is what they're doing when they come on
20 site on these older elevators.

21 Remember, my records show, you know,
22 roughly 9,000 units were installed during this period.
23 But it doesn't reflect the ones that had major
24 alterations on them so they now meet all of these
25 minimum State safety guidelines. When people file all



1 of the alterations and just -- you know, they're just
2 doing a door package. Obviously, it didn't change a
3 little job.

4 But when you do a major alteration
5 that involves the controller, you know, all of the
6 aspects of A17.3 come into effect so we have again
7 proper access to the equipment areas. And everything
8 outlined in that, that doesn't change, but that will be
9 reflected in the wording in the new Part D.

10 So just so you're aware that we're not
11 trying to, you know, write out an enforcement on an old
12 expired, like what we're using it as a safety standard
13 guideline at Appendix A. And we are indeed following
14 the currently -- the current wording and what's posted
15 on our website for existing Rule 296-96 Part D.

16 CHAIRPERSON HENDERSON: This is Rick
17 Henderson. Thank you, Gerald.

18 Any further comments or questions?
19 Scott, I saw your hand pop up there for just a moment.
20 Didn't know if that was a ...

21 MR. CLEARY: Yeah. Scott Cleary, MCI.

22 Brian, what you just said was -- makes
23 sense, but is that brief statement going to be put in
24 writing anywhere on how -- the suspension of it or that
25 mechanism so it's just plain bolded so we know exactly



1 what the State is doing?

2 MR. HORNBACK: Great question. So I'm
3 assuming that the letter that we're putting forth doesn't
4 spell that out clearly enough for you. Is that -- is
5 that what you're saying?

6 MR. CLEARY: Yeah. I mean because
7 there's a little bit of ambiguity between both of you,
8 and what you said makes sense.

9 Is that spelled out in writing just
10 like you said it?

11 MR. HORNBACK: Unfortunately, it's not
12 in the letter as clearly as stated. Let me see if I can
13 do that.

14 So Gerald, let's take a quick look at
15 that, the letter, and see if there's a way to
16 incorporate that in that.

17 First off, is what I said absolutely
18 accurate? If I've got a piece of it wrong, let me know
19 that. But let's see if we can't today make that -- that
20 what I hope was a very clear statement of where we're at
21 and add that to the letter, if we can do that without --
22 without delaying anything. I'm not sending it back to
23 the AG for another review after we add that.

24 So let's see if we can figure out, see
25 if we can get that in there this afternoon, okay?



1 MR. BROWN: Right. You bet, and this
2 is why we're sharing this with ESAC for input, just like
3 Scott who pointed over here because he's there on my
4 screen. Mr. Cleary pointed out that, you know, perhaps
5 that we need to touch up the introduction on it to cover
6 that. Just that's -- that's why we're sharing it.
7 That's why we want input. We need to work on all this
8 together like we talked about prior in the meeting, that
9 ESAC plays a vital role in making sure that this goes out
10 to the rest of the stakeholders clear and concise.

11 And thank you, Scott, for bringing
12 that up.

13 MR. HORNBACK: So this is
14 Brian Hornbach.

15 I will adjust that letter. I have to
16 go to a board meeting here in a couple of minutes, so
17 they'll get done with that. I'll put -- I'll adjust the
18 introduction to the letter to essentially make that
19 statement clear, send it to Gerald, probably Gerald and
20 Candace, ask them to review to make sure I didn't just
21 confuse the issue or get it wrong, and we'll -- we'll
22 still get that out to you today.

23 MR. CLEARY: Thank you.

24 CHAIRPERSON HENDERSON: This is Rick
25 Henderson. Thank you, Brian. Thank you, Gerald.



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Further comments?

(No audible response.)

CHAIRPERSON HENDERSON: With that said, that closes out that part on the agenda and brings us to the break portion of our meeting. So we're a little bit early. I got 10:43. Our scheduled break is 10:45 to 11:00. I'm just going to let it go for 11:00.

If everybody could be back at 11:00, I would appreciate it. Thank you.

MR. BROWN: Thank you, everybody.

(Brief recess.)

CHAIRPERSON HENDERSON: Well, we're a little bit after 11:00. Let's go ahead and get back started.

Kelsey, are you ready?

MS. COURT REPORTER: Yes. Thank you.

CHAIRPERSON HENDERSON: All right.

MR. CLEARY: Ricky, could you put the -- could you put the agenda up please, sir?

CHAIRPERSON HENDERSON: Yes.

MR. CLEARY: Thanks.



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Chief's Report
Candace Acting Chief for 60 Days Expired

CHAIRPERSON HENDERSON: So this is
Rick Henderson.

The next item on the agenda is the
Chief's Report for Gerald.

MR. BROWN: Okay.

CHAIRPERSON HENDERSON: Gerald, do you
have things that you needed me to start sharing for --

MR. BROWN: Oh, no. No, that was the
bad news. The bad news is my person who normally creates
that wasn't able to create it, so I've got numbers and
discussions today instead of graphics and things like
that. I can show pictures of my grandkids, but that's
probably, you know, plagiarism, so.

Jan?

MS. GOULD: Can you have them for next
ESAC?

MR. BROWN: Oh, yes. Yeah.

MS. GOULD: Thank you.

Jan Gould.

MR. BROWN: Absolutely. Yes, I will
have all of my ducks in a row. This is a stepping in and



1 out thing, so.

2 First part of the Chief's Report.

3 Candace Lau, are you there? Could you turn your camera
4 on so we can see you.

5 There's Candace.

6 MS. LAU: Okay. I can do that.

7 MR. BROWN: As everybody knows, I had
8 to step back from my duties and assignments because of
9 the health condition that I had. And Candace was asked
10 to step up and serve as the acting chief. And I just
11 wanted everybody to know what an excellent job that she
12 did and how much I really, really appreciate it
13 personally and professionally for the program and myself.
14 I'm able to focus on my recovery, and Candace is awesome,
15 and she's done and doing a great job for our program.
16 And thank you so very much.

17 I think we were all very comfortably
18 represented, and business of the program got taken care
19 of, and Candace has done an exceptional job. And thank
20 you so much, Candace. And I think everybody else too
21 appreciates you stepping up and the leadership that you
22 showed, and your dedication to the program is very
23 evident.

24 MS. LAU: This is Candace with L&I.

25 Thank you, Gerald. I appreciate that,



1 and I'm glad you're feeling better.

2 MR. BROWN: Thank you.

3 Yeah. We -- I sent out a notice to
4 ESAC and our elevator staff and things like that about
5 resumption of my full duties as chief. And my health
6 has gotten to a really good place, and I'm just on a
7 continuing treatment process that I do on my day off,
8 and everything is looking great. My doctor is happy,
9 and she started to use those terms like remission and
10 stuff like that. So, how can I not be happy?

11 So thank you again for everybody's
12 support and thoughts and prayers in my behalf, and I'm
13 so very grateful.

14 So Ricky, your hand's up?

15 CHAIRPERSON HENDERSON: This is
16 Rick Henderson.

17 I just wanted to, you know, also say
18 thank you for Candace for being able to step in and
19 doing the fine work that she always does. And I'm also
20 double thankful for the good reports you got for your
21 health, and that you're back. Very, very good. Thank
22 you, Gerald.

23 MR. BROWN: Thank you. Thank you,
24 everybody. I appreciate all the well wishes I receive,
25 and thank you again.



1 I'm going to go ahead and go into our
2 scorecard and accident review report.

3

4 Scorecard & Accident Report Review

5

6 MR. BROWN: As far as our accident
7 review since the last period, time period, reporting
8 period since the last ESAC, we had five accidents
9 reported; four on an escalator, and one on an elevator.
10 Fortunately, all of them were minor in retrospect.

11 And we -- we've had, in our inspection
12 reports that are out there, all types of inspections
13 that our programming has done in the last reporting
14 period. We've done 5,703 inspections, and that covers
15 annuals, and turn-ons, and things like this.

16 So even though we have a limited
17 staff, everybody has stepped up and done a great job.
18 And I'd like to thank our partners, our stakeholders'
19 partners, in having their jobs ready to make these
20 inspections happen so we're not having to go back so
21 often as, you know, perhaps it's done in the past. We
22 appreciate everybody's hard work to get everything done.

23 We have some great news. We have a
24 brand shiny new Inspector II in Spokane. His name is
25 Jim Dorgan, and Jim has joined our team and is in the



1 process of onboarding, and we are very fortunate to have
2 Jim. He is -- will be serving, like I said, in the
3 Spokane area, and we are just really happy. We're
4 really grateful to upper management for making that
5 happen and finding the funding.

6 And then in addition to that, we
7 recently got notified of an additional position that we
8 can fill, Inspector II position, and will be recruiting
9 for that shortly. That will also be over on the East
10 side because we were pretty short over there, and so we
11 are in the process of getting that processed and posted.
12 And it geographically is in the Yakima area. We'll
13 actually have an inspector posted over there to take
14 care of that area and to assist us in neighboring areas.
15 And then as conditions warrant, that we will be able to
16 have additional inspectors over here on the West side of
17 the State for some positions that we have there.

18 But we have -- we had seven open
19 positions, and now we have six unfilled positions, and
20 hopefully after this recruitment, there will only be
21 five, and we'll continue to work on that. We've got a
22 commitment out of upper management to keep an eye on
23 our -- on our budgeting and things like that, to offer
24 positions whenever we can and whenever they can help us
25 that way. And so that's all good news.



1 Duane? You're muted.

2 There we go.

3 MR. LEOPARD: Well, from my side of the
4 state in Spokane, I'd like to say hello Jim, as shiny as
5 he is, and actually I'd like to meet him sometime. Have
6 him give me a call. We'll get coffee.

7 MR. BROWN: Wait a minute. Are you
8 hiring? No, I don't...

9 MR. LEOPARD: As a matter of fact --
10 (Cross-talk.)

11
12 UNIDENTIFIED SPEAKER: You got it.

13 MR. BROWN: All right. All right. I
14 appreciate it. Thank you for your comments. I
15 appreciate that very much.

16 So we have 27 inspectors, Inspector
17 IIs currently. We have two Inspector Is that have
18 carried on our residential inspection program for our
19 18.1 equipment, and they are doing a great job. But
20 hopefully, we'll be able to get our positions, staff,
21 sooner than later.

22 I know that we've got a commitment out
23 of the highest management that we are not going to
24 balance the budget of safety inspectors. Regardless,
25 the way it appears, they have the same urgency and angst



1 as we do to get our inspector positions filled.

2 We have -- as far as the -- our
3 backlog is concerned, it's pretty much equal to the
4 missing inspectors and not -- not in excess of that. So
5 that gives us great hope to be able to bring this to a
6 really high ratio, especially with the implementation of
7 our new CMP program. We'll be able to have more finite
8 tracking, scheduling, things like this, tools for the
9 inspectors to use and for you to use to help get these
10 inspections done.

11 Scott Cleary.

12 MR. CLEARY: Yeah, thanks.

13 I always -- you know, I'm quick at
14 times to bring up the inadequacy of State, but I want to
15 say what a great job that the IBEDs have done in the
16 past, and they seem to work really well. And that's a
17 program that I think has really been successful. I like
18 to see it expand a little bit, but everybody involved in
19 that has been doing a great job.

20 MR. BROWN: Thank you very much. And
21 they deserve it. They work very hard. They're very
22 dedicated, and they -- and they're carrying a full load
23 with doing, like you said, the IBED program. They're
24 also out in the field cross training for Inspector II's,
25 which is part of what the Inspector I program is about.



1 But I know that they keep an eye on the shop to make sure
2 that they don't miss anything and people aren't
3 unnecessarily waiting for inspections, and that the
4 quality of the inspections is as high as it is.

5 Thank you, Scott, for that input.
6 Thank you very much.

7 We're down still one central office
8 staff admin for me so I can get my graphic reports up on
9 the screen but -- and to keep me on track, so hopefully
10 that'll be in the works there somewhere too.

11 So are there any questions so far on
12 the scorecard or any of the information that we had?

13 Jan?

14 MS. GOULD: Jan Gould, City of Seattle.
15 What percentage of annuals are
16 completed?

17 MR. BROWN: Well, there again I'll have
18 to have a scorecard run on that to be able to answer that
19 question. I know that we've slipped quite a bit as far
20 as we were up in the 70 percent range, even though we
21 were down like four inspectors and still up in the
22 70 percent range. And I know that has slipped some
23 because of our number of inspectors. We did have one
24 other inspector announce his retirement here in the last
25 week-and-a-half, but he won't be leaving until May. And



1 so I know upper management is keeping an eye on that too.
2 And they're trying to be supportive as we can. We don't
3 know anything, hard answers on that yet.

4 But yeah, I believe it's down a bit,
5 but I don't think it's down to 40 percent like it was
6 when I started, so.

7 Scott.

8 MR. CLEARY: Scott Cleary, MCI.

9 For those who had the chance to work
10 with Dave Cates, I think everybody needs to know that he
11 passed away a little bit ago, and kind of a sad thing.
12 He was a good inspector and represented the State well.
13 So I just wanted to pass that on for the record.

14 MR. BROWN: Thank you, Scott. I
15 appreciate that. I have it on my sheet here. So yeah,
16 he'll be missed. Every time we lose one of our senior
17 inspectors to retire unfortunately or death like this,
18 it's -- it takes a -- it takes out a huge block of
19 experience and training and the good work that he's done.

20 So we want to let you know that we do
21 indeed have a dedicated staff, and they are doing above
22 and beyond things to try to capture and get as much work
23 done as we can. The empty routes aren't really
24 necessarily empty with their efforts to pick up annuals
25 and do inspections in the open routes and help us out in



1 that respect. We're not trying to burn anybody out
2 because, heaven knows, we don't want any more
3 retirement. But we are addressing this, these issues,
4 and we appreciate it.

5 Like I said, one more time, we
6 appreciate you guys having these shops ready to go, and
7 that helps us immensely. And if you have questions or
8 concerns about our inspection scheduling form and the
9 items that are on it, you know, and why those are so
10 important, and how well it's actually working, it's
11 helping you work with your site contractors most of the
12 time. And it's -- it's important that we continue to
13 follow that -- those guidelines.

14 Jason.

15 MR. HOWERTON: Yeah. I just wanted to
16 say we put together just a couple of slides for the City
17 of Seattle. Once you're done, Gerald, if you guys got
18 time, we'll throw up kind of where Seattle is at if you
19 guys are interested.

20 MR. BROWN: That would be great.

21 MS. GOULD: Yeah. Jan Gould.

22 We were asked at the first-touch base
23 meeting after the last ESAC to do that, so.

24 MR. BROWN: Oh, okay. Yeah. Well,
25 I've reached conclusion of my scorecard and accident



1 review. If anybody has any questions, contact me
2 directly, put them in the chat.

3 But I'll turn over some time to Jason
4 and Jan.

5 MR. HOWERTON: All right. Thanks for
6 that, Gerald.

7 Let's see if I can get something up
8 here for you guys.

9 Everybody see that all right?

10 MS. GOULD: Yep.

11 UNIDENTIFIED SPEAKER: Yes.

12 MR. HOWERTON: All right. So I'm Jason
13 Howerton, City of Seattle Conveyance.

14 So what this is, this first slide here
15 just represents our inspections, annual inspections from
16 January through the end of October. We're at about
17 7,700 inspections so far for the year. We're tracking
18 at about 99 percent completion rate through October.
19 That's pretty consistent with where we've been for the
20 last almost 18 months.

21 The next slide here relates to
22 inspections performed. So I'll give you guys a second.
23 And let me know if anybody wants me to send this to
24 them. I can do that as well.

25 This is basically installation permits



1 for '23 and '24. The gray represents '23, and the green
2 is '24 of a month-by-month issuance. The last graph
3 doesn't include installation inspections, just annual
4 inspections. So this just gives you a rough number of
5 where we're at month over month. That's pretty much
6 what we've got.

7 And if anybody has any questions,
8 happy to answer more. Send us out if anybody's
9 interested.

10 Jan, did you have anything you wanted
11 to add?

12 MS. GOULD: No, but can you drop them
13 in the chat so people can grab them if they want?

14 Jan Gould.

15 MR. HOWERTON: I absolutely will.

16 All right. Thanks for your time.

17 CHAIRPERSON HENDERSON: Hey, Jason.

18 This is Rick Henderson.

19 A quick question. On that second
20 slide that you have up there right now, it says
21 installation permit issuance. So are these permits
22 issued or inspections performed?

23 MR. HOWERTON: This is just permit
24 issuance, the numbers. I hadn't pulled together the
25 numbers. I'll have them for the next one of the actual



1 total combined inspections for installation and annual.

2 CHAIRPERSON HENDERSON: Okay.

3 MR. HOWERTON: But this just reflects
4 issuance.

5 CHAIRPERSON HENDERSON: All right.

6 Thank you.

7 MR. HOWERTON: Yep, you bet.

8 CHAIRPERSON HENDERSON: Scott Cleary?

9 MR. CLEARY: Scott Cleary, MCI.

10 Jason, do you have a procedure in
11 place to figure out or how to prioritize inspections
12 that haven't been getting done in the prior year?

13 Is there -- is there a priority on how
14 you arrange to get to 100 percent?

15 MR. HOWERTON: No, because we -- what
16 we came to -- the conclusion we came to is chasing back
17 and forth with the old with the new.

18 We basically just started over
19 September a year ago, and we started from the beginning.
20 And one full calendar year, we have been to every single
21 site. And even though that graph shows 99 percent, I
22 can tell you that we have inspected every single
23 conveyance in the City of Seattle's program over the
24 last 12 months, every single one. Obviously, not
25 everyone passed, but everyone has had at least one site



1 visit, and many of them have multiple follow-up visits
2 to make sure that the people are actually complying with
3 the corrections we've issued.

4 So we've been to every single site.

5 MR. CLEARY: Does that include 18.1
6 equipment, commercial 18.1 equipment?

7 MR. HOWERTON: Everything. Every
8 conveyance, all 99,000-plus conveyances in our program
9 have had a site visit within the last 12 months.

10 MR. CLEARY: Fantastic. Thank you.

11 MR. HOWERTON: Absolutely.

12 CHAIRPERSON HENDERSON: Duane?

13 MR. LEOPARD: Just a quick question for
14 Seattle. Can I borrow two of you guys for about two
15 months?

16 MR. HOWERTON: We're not currently
17 farming out any employees, but we'll let you know how it
18 goes.

19 MR. LEOPARD: Just fill in, get me
20 caught up. You guys are doing great on your percentages.

21 MR. HOWERTON: It's been long and
22 painstaking to get here.

23 MR. LEOPARD: It's tough to get -- to
24 catch up what's lost, the time. That's why I need about
25 six people for about two months. That would be good.



1 MR. HOWERTON: We'll see what we can do
2 for you.

3 MR. LEOPARD: How about eight? Okay.
4 I'll quit now.

5 CHAIRPERSON HENDERSON: All right.
6 This is Rick.

7 Jan and then Scott.

8 MS. GOULD: Jan Gould, City of Seattle.
9 Duane, are you still the only
10 inspector in Spokane?

11 MR. LEOPARD: It's wonderful being
12 lonely. Yes, I am. We have a current opening too. I'll
13 get into that later.

14 CHAIRPERSON HENDERSON: Well, Scott?

15 MR. CLEARY: Scott, MCI.

16 I just wanted you to bring that up,
17 Duane, that you're -- you're fighting alone. There's a
18 lot going on, and you don't have a lot of support. So
19 my hat's off to you keeping things at least above water.
20 So well done.

21 CHAIRPERSON HENDERSON: Well, no other
22 questions on the -- on the Chief's Report Scorecards.

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Legislative Updates
State of Washington

CHAIRPERSON HENDERSON: That moves us to our next agenda item, which is legislative updates for State of Washington.

Alicia, do you have any updates for us?

MS. CURRY: Yep. Thanks, Ricky.

So I know -- I'm sorry. Alicia Curry. I'm the FSPS senior policy manager.

At the last meeting, we had talked about getting started on the elevator rulemaking project for code adoption and putting together the timeline for what that would look like, and we have established a draft timeline for everyone.

Megan has been working closely with the elevator program on that piece, so I'm just going to turn it over to her so she can share all of that with you.

Megan, are you there?

MS. EDWARDS: Yes. Thank you, Alicia. I'm sorry.

MS. CURRY: Thanks.

MS. EDWARDS: Hard time finding the



1 unmute button.

2 Hi. Megan Edwards for Labor and
3 Industries for FSPS.

4 I'm a management analyst, and I do the
5 rulemaking for our public safety programs.

6 So like Alicia said, we have been
7 working or I have been working with the elevator program
8 to come up with a timeline for you guys. So this is a
9 tentative timeline. We all know that sometimes snafus
10 happen, and things get moved. But as it stands right
11 now, we intend to file the CR-101 package for the code
12 adoption in February 4th of next year, and then the 102
13 package will be then filed in January of 2026.

14 We intend to hold a public hearing in
15 February of 2026. We discussed and we will be holding
16 two separate public hearings. One will be in person in
17 the Tekla office, and the other one will be held
18 virtually a few days later. And then we plan to file
19 the 103 package in May of 2026, and then the rules will
20 go into effect July 1 of 2026.

21 Any questions?

22 MS. CURRY: Megan, can we share what
23 we're looking at as far as dates for accepting proposals
24 and applications to participate in the TAC for everybody?

25 MS. EDWARDS: Yes. Sorry.



1 That will happen after the 101 is
2 filed. We will begin accepting applications for the TAC
3 and proposals in February of 2025. Right now, it's
4 scheduled for the 5th of 2025, and that will go for just
5 over 30 days, which will go until just towards the end
6 of March.

7 And then we will notify the TAC
8 members and the applications shortly thereafter, the end
9 of March, and begin the review process of those, end of
10 March through April. And then we will publish those in
11 May, and then we will start -- begin scheduling those
12 TAC meetings for May of 2025.

13 Go ahead, Scott.

14 MR. CLEARY: Scott, MCI.

15 What will trigger small business
16 impact, and is that being looked at? Is that being put
17 into the schedule?

18 MS. EDWARDS: Yes. That will happen
19 once we do the review and do what we call the rule
20 analysis tool. It will trigger that, and then that will
21 go off to a different program that will develop those,
22 both the small business impacts statement and the other
23 documents required for that.

24 MS. CURRY: So we'll know more -- I'm
25 sorry, Scott.



1 We'll know more, too, about what that
2 looks like once we know exactly what the proposals are,
3 what the changes are, what the -- what is in the
4 schedule.

5 We're planning on doing a cost benefit
6 analysis. I mean we expect that there's going to be a
7 cost benefit analysis, right, and a small business
8 economic impact statement just to the scope -- the
9 number and the scope of the changes that are being made,
10 so.

11 MR. CLEARY: What's the anticipated
12 schedule, impact on schedule to go through that process?

13 MS. EDWARDS: Can you say that again?
14 Sorry.

15 MR. CLEARY: To go through that process
16 of doing an impact statement and then having everything
17 checked and balanced and public -- public meetings and
18 that, what is the potential impact until that schedule
19 that you just laid out?

20 MS. EDWARDS: So to do the CTA and the
21 small business impact statement, we have it scheduled for
22 a five-week -- it's a five-week process to get those
23 reports done.

24 MR. CLEARY: Thank you.

25 MS. CURRY: And that could change,



1 Scott, depending on, you know, the number of changes as
2 well.

3 MS. EDWARDS: Yes.

4 MS. CURRY: I mean it could go a little
5 bit longer, it could be a little bit less. But we just
6 kind of got an estimate in our timeline of about five
7 weeks, but it can take longer. I mean if we have, you
8 know, fifty rules that are going to need to be analyzed,
9 it can take awhile to get that process done.

10 MR. CLEARY: Thank you.

11 MS. CURRY: Yeah. We're kind of at a
12 guessing game right now until we know how many proposals
13 are going to come in. So we're kind of just -- we're --
14 this is a timeline based on what we're kind of
15 anticipating, so.

16 MR. CLEARY: Scott Cleary, MCI.

17 Because we're going to be looking at
18 it more in depth. We're going to look at 18.1 this
19 time, which we didn't do last time. We're going to look
20 at A90 and probably 10.4. So I think it's going to be a
21 pretty big TAC and a lot of proposals, I would
22 anticipate, especially now that we're going to look at
23 how we work on Part D of the WAC.

24 So I think that's optimistic. I think
25 it's going to be a heavy load. I've been involved in



1 two of these, and so there's a lot that goes on, and
2 there's a lot of internal stuff for you guys to go
3 through. So the sooner we get started, the better.

4 CHAIRPERSON HENDERSON: All right.
5 This is Rick Henderson.

6 Alicia, I'm assuming that concludes
7 the update?

8 MS. CURRY: Yes. I don't have anything
9 else to share at this time.

10 CHAIRPERSON HENDERSON: All right.
11 Thank you.

12 MS. CURRY: I mean other than, you
13 know, legislation, or legislative session is starting to
14 gear up, and that's scheduled to begin on January 13th.
15 So just to share that with everybody.

16 CHAIRPERSON HENDERSON: Okay. Thank
17 you. This is Rick Henderson.

18 Thank you.

19
20 City of Seattle Update

21
22 CHAIRPERSON HENDERSON: Jan, any
23 updates from the City of Seattle side?

24 MS. GOULD: Yep. Jan Gould, City of
25 Seattle.



1 I'm going to share my screen first,
2 and I put this in the chat on 8:28 this morning. So
3 these are all the codes.

4 Can you see my screen?

5 CHAIRPERSON HENDERSON: Yes.

6 MS. GOULD: Okay. These are all the
7 codes that adopted on November 15th of this month, and
8 they're all 2021 except for Seattle Boiler Code 2024, and
9 Seattle Amendments to the National Electrical Code is
10 2023, and we're adopting the NEC 2023.

11 And then very briefly, we made -- I'm
12 going to do this very quickly. We're going to have
13 another industry meeting in early January, and we'll go
14 over changes to chapter 30 and to the 620 section of
15 Seattle Electrical Code.

16 But in the past, since long before I
17 got here, we always required 48 inches working clearance
18 in front of disconnects and controllers no matter if it
19 was hot to neutral, or hot to ground, or hot to hot. We
20 are now going with 110.26 A1 for clearances, so that's a
21 good thing. These machine rooms can be smaller.

22 A couple more quick changes. We are
23 now allowing an AC, MC, and MI cables in -- related to
24 elevators. This is under general wiring methods so it
25 includes the elevator hoistway, machine room, and



1 escalators, where we haven't allowed this in the past.
2 And the length can't exceed 6 feet.

3 And then under 620.26, our electrical
4 panel board that we've required since 2014, SEC, you can
5 have a door on it, but you can't have a lock. So many
6 times on annuals we've gone out, and somebody in the
7 building has locked the panel, and we can't get to the
8 110 circuits, such as the car lights and such to verify
9 that they're working.

10 And then under 620.27, prohibited
11 equipment, nothing can be in front of the panel board
12 or -- including the main line breaker is prohibited from
13 the machine in the control room. And so an exception
14 is -- and their associated secondary conductor,
15 overcurrent protection disconnects.

16 And then under 620.91 right here. Oh,
17 and again, if you've got a big panel board in the
18 machine, you know, we can't have a cover over it because
19 the electrical code is not real clear about being
20 accessible, so you can't have a panel blocking your
21 breakers to get to it. So we've added that.

22 And then, let's see real quick here.
23 Oh, that's just a code reference where you can see other
24 requirements for location of disconnects and see 3020.6.
25 And under the 18, that was 3020.5.



1 And let's get down to guarding the
2 securing of equipment, non-elevator equipment, wiring,
3 pipes, and other materials are prohibited from the other
4 machine hoistway, pits, machine rooms, control rooms.
5 Only such equipment and wiring that pertain directly to
6 the elevator and its operation are permitted in these
7 spaces. And then see chapter 30 for further protection
8 or information.

9 And then let's find --

10 I missed it. Sorry.

11 620.91. It's under an informational
12 note. We've added as well a pit sump pump should be
13 supplied by emergency or standby systems as required by
14 the Seattle Building Code. And under our Seattle
15 Building Code, chapter 30, only FSAs and occupation of
16 evacuation operation elevators, sump pumps are required
17 to be on the generator or emergency power.

18 Any questions?

19 CHAIRPERSON HENDERSON: Jan, this is
20 Rick Henderson.

21 In the notes there in the chat, the
22 effective date was November 15th.

23 MS. GOULD: Yep, a couple of days ago.

24 CHAIRPERSON HENDERSON: Okay. So just
25 a couple of days ago.



1 MS. GOULD: Yeah.

2 CHAIRPERSON HENDERSON: So the codes
3 that we're looking at right here that you have up, is
4 that -- they're available on the City's website?

5 MS. GOULD: I can send you the 620 of
6 2023.

7 And I just asked our engineering
8 services to get us a clean copy of chapter 30.

9 We found a mistake about four months
10 ago that was important, and so she didn't get back to
11 us. But that will be available, and we'll have that
12 available in the meeting invite for both of these, for
13 our meeting in early January.

14 CHAIRPERSON HENDERSON: All right.

15 MS. GOULD: And I can get it to you as
16 soon as engineering services gets it to me. But
17 available to the public, it usually takes a few months.

18 CHAIRPERSON HENDERSON: Okay.

19 MS. GOULD: And remember in the City of
20 Seattle, we go by the issuance for construction. We go
21 by the issuance of the building permit, not the elevator
22 or electrical permit. And for modernizations, we go by
23 the application date of an alteration permit, unless it's
24 got an associated building permit associated with it.
25 Then we go by the building permit.



1 CHAIRPERSON HENDERSON: This is
2 Rick Henderson. Thank you on that one.

3 So the new buildings, it'll be awhile
4 before this gets seen in the new buildings, but for
5 mods, it could be pretty quickly.

6 MS. GOULD: Yes.

7 CHAIRPERSON HENDERSON: Those have a
8 much quicker turnaround.

9 MS. GOULD: Correct.

10 CHAIRPERSON HENDERSON: Thank you, Jan.

11 MS. GOULD: And we didn't -- excuse me,
12 Jan Gould.

13 We stayed with 2019 ASME A17.1. We
14 did adopt the 2028 18.1 for accessibility lifts.

15 CHAIRPERSON HENDERSON: This is
16 Rick Henderson.

17 Is there plans on trying to harmonize
18 with the State whenever they -- for the adoption of the
19 next edition of the A17.1?

20 MS. GOULD: Yes. We plan sometime in
21 2026 to adopt the A17.1 2022. In Seattle, we can't adopt
22 standards between code cycles. All we can do is an
23 errata -- excuse me -- when mistakes are found. So we
24 won't be adopting the 2022 until sometime in 2026.

25 CHAIRPERSON HENDERSON: Thank you, Jan.



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MS. GOULD: Mm-hmm.

ESAC Subcommittee Status Updates
Conveyances in Rental Units

CHAIRPERSON HENDERSON: That brings us to the next item on the agenda, which is the subcommittee status updates.

Jim, do you have an update for us on the conveyances in rental units?

MR. NORRIS: Yes. So just a brief overview is our goal was to bolster the language in the current WAC as far as what is the actual definition of a private residence, and then expand that to be able to have inspections in those places that did not meet that requirement. And additionally, for point of sale of houses, I shared the -- sort of the final draft of our -- of our language. We're strictly looking at WAC changes and not RCW at this time. I shared that with the committee a couple of weeks ago.

And so I think at this point we need to have a vote to say this is what we're presenting to the State, what can you do for -- do with our language, or where would we be at on that.

I'm not sure if Gerald saw that. He



1 wasn't on the last meeting I don't think. But it did go
2 to Candace and everybody else.

3 CHAIRPERSON HENDERSON: This is
4 Rick Henderson. Yes, I think that would be the next
5 appropriate thing. But I notice we have some comments or
6 hands up here.

7 Jan?

8 MS. GOULD: Jan Gould, City of Seattle.
9 I have the document up. Would you
10 like me to share, Jim?

11 MR. NORRIS: Do you want to read the
12 whole thing right now, Ricky?

13 CHAIRPERSON HENDERSON: I don't think
14 we have the time to read the whole thing. Hopefully, the
15 ESAC members have had a chance. Like you said, they've
16 had it for two weeks. I would hope that we -- that
17 everybody's reviewed it by now.

18 Scott Cleary?

19 MR. CLEARY: Scott Cleary, MCI.

20 I think that's a great idea, Jim. I
21 think the next pre ESAC with the whole committee I think
22 we can -- should take a vote on it.

23 CHAIRPERSON HENDERSON: Okay. This is
24 Rick Henderson.

25 Andy? I see you have your hand up.



1 Andy, you're muted if you're speaking.

2 MR. NORRIS: While he's trying to
3 unmute, I was trying to get it into the -- into the
4 messages, the comparison language document for everybody
5 to see if they want it, but I couldn't seem to get it
6 into the message box.

7 CHAIRPERSON HENDERSON: Yeah.
8 There's -- this is Rick Henderson.

9 There's some issues on some -- some of
10 us being able to put anything into the chat.

11 So I think, right now, we have a
12 motion in front of us to move this to our next ESAC
13 committee meeting to vote on this, to move it forward to
14 the -- to the Department, not in this meeting but in two
15 weeks when we have our quick touch-base meetings.

16 With that said, for the committee
17 members, the mains on the committee members, if we could
18 have a quick vote on it, or if you're an alternate that
19 your primary is not here, you can have a vote on it.

20 Move to have this voted on in our next
21 meeting, raise your hand.

22 And I see six -- and with eight, nine
23 members raising their hand, I think we've got a couple
24 of extras. But that does -- I believe that does pass,
25 so this will be voted on in the next meeting to move



1 forward up to the Department.

2 I appreciate all the work on that,
3 Jim. I know there's been a lot of work on your part,
4 and it's been much appreciated. And a good way to
5 finish up the year for you.

6 All right. Appreciate it.

7 MR. BROWN: Ricky, you might look in
8 the chat. Andy was having some problems trying to speak
9 there, but he did put a comment in chat.

10 Can you see that?

11 CHAIRPERSON HENDERSON: Will we have
12 a -- I can't seem to unmute. Will we have a chance to
13 review?

14 The ESAC committee members can review
15 to move it on. If you -- I don't believe the -- outside
16 of the ESAC committee for review, I don't think that's
17 typical procedures that we go by.

18 Scott, do you have any -- you've been
19 on the committee here for longer than anybody else. Do
20 typically the committee members -- or does this get
21 opened up to outside the committee?

22 MR. CLEARY: Scott Cleary, MCI.

23 Usually our stakeholders can make
24 their comments to their representative, and their
25 representative can put that into the calculus of what



1 they want to do. So I think it's appropriate if
2 somebody wants to see it and then bring up their
3 comments to the representative, I think that's fair.
4 We've done that in the past.

5 CHAIRPERSON HENDERSON: So, Andy, I
6 would recommend that you reach out to your representative
7 and ask for a copy to review and give your feedbacks to
8 it, to your representative.

9 And I see Andy --

10 MR. BROWN: The list of representatives
11 is on the screen right now. So whichever group
12 represents your interests there, Andy, that would be the
13 person you would contact. And you could go to the L&I
14 website to get an email address to contact that person.
15 So that would probably help.

16 CHAIRPERSON HENDERSON: And if you're
17 not getting a copy of it here, or somebody else, you
18 know, reach out to me or your representative, and we'll
19 make sure you get a copy to review.

20 Thank you for that interest in that,
21 Andy. I appreciate you.

22 Scott, you still have your hand up.

23 MR. CLEARY: Scott Cleary, MCI.

24 I think this is a great way of doing
25 it. We want -- we really want our stakeholders to give



1 feedback to representatives because that's what we're
2 here for. It's -- (audio distortion) -- speaking, and
3 we want to know what impacts our stakeholders and have
4 their comments back so we can make a very good, informed
5 decision that we may not think about. You might be in a
6 situation and have some really good questions.

7 So this is what we encourage everybody
8 to do that's on these meetings is if you have comments,
9 get them submitted, call, email, text your
10 representative so we make sure that it's just not us
11 voting. It -- we're getting feedback from our
12 representatives or from our stakeholders.

13 So thank you.

14 CHAIRPERSON HENDERSON: This is
15 Rick Henderson.

16 I 100 percent agree with you on that,
17 Scott. I feel like, you know, the more stakeholder
18 interests that we have here, the better job we do as an
19 ESAC.

20 So it's very much appreciated, Andy,
21 your interest here.

22 And please, looking for more feedback
23 from our stakeholders.

24 MR. CLEARY: Scott Cleary, MCI.

25 We don't want to do our work in a



1 vacuum. We want to be very transparent. We've been
2 beating this drum for a while. So please give comments
3 back. We represent you. That's why we're on this
4 committee, and so exercise that. Ask questions.

5 If you're not sure which direction to
6 go, you can contact me, Ricky, or anybody on the
7 committee.

8 CHAIRPERSON HENDERSON: Yeah.

9 MR. CLEARY: Thanks for your -- you
10 know, we want you to be involved, and that's what makes
11 it important.

12 CHAIRPERSON HENDERSON: Absolutely, and
13 I'm going to see if I can drop the link in the chat. On
14 the L&I website, there is the page where all of the ESAC
15 members contact information.

16 MR. BROWN: Matthew Erlich already put
17 it on there for you. That's that --

18 CHAIRPERSON HENDERSON: Oh, there is
19 it. Thank you. I appreciate it.

20 MR. BROWN: Under programs committee.
21 So thank you, Matthew.

22

23 Cab Interior Alterations

24

25 CHAIRPERSON HENDERSON: All right.



1 That brings us to the next subcommittee status update for
2 Cab Interior Alterations.

3 Jason and Jan?

4 MS. GOULD: Jan Gould.

5 Jason, do you want to speak?

6 We have not -- I think we were asked
7 to take this on in late May, and we have nothing to
8 report, embarrassingly, at this time.

9 We'll dig in next year here, Jason?

10 MR. HOWERTON: Jason Howerton, City of
11 Seattle.

12 Yes, we are. We've started doing some
13 of the prep work that we are behind, but we'll have
14 something for the first of the year.

15 CHAIRPERSON HENDERSON: This is
16 Rick Henderson.

17 Thank you, Jan, Jason.

18 MS. GOULD: Jan Gould.

19 It's an important subject, so.

20 CHAIRPERSON HENDERSON: Yes, I agree.
21 And -- but it's also a complicated one at the same time.

22 MS. GOULD: Jan Gould.

23 Very much so.

24 CHAIRPERSON HENDERSON: Thank you, Jan,
25 Jason.



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Audience Questions
Conversation from Stakeholders

CHAIRPERSON HENDERSON: This brings us into the end part of our meeting where we bring -- open it up to audience questions and conversations from stakeholders.

So everyone in the -- in the audience, ESAC members or non-ESAC members, any questions that have come up or that you have for us either toward the Department or toward the ESAC, this is an opportunity for you to bring it up.

Duane?

MR. LEOPARD: Well, since nobody has any questions, I'll make an announcement.

City of Spokane has an opening for normally two inspectors, so we're down to 50 percent. The latest announcement that went out, we are allowing QEI certified individuals to apply. We've opened it up a little bit. You know, the East side is a great place to live, having lived here and grown up here and everything else. The pay's pretty good. I live and work in a great environment.

So if anybody is interested, go to the



1 City of Spokane website and you know, put in the
2 application.

3 And Gerald, I see you smiling.

4 So yeah, it's been tough. Questions
5 were asked about that earlier. I'm not overly busy with
6 construction or modernization, so I'm just trying to get
7 caught up on annual inspections.

8 We had gentlemen -- John Kennedy was
9 here for us for about six or eight months. Somebody lit
10 a fuse under him, and he was like a rocket going through
11 his side of town, so we were fortunate in getting caught
12 up on that side. So I'm just still trying to get caught
13 up on mine, plus attend meetings and everything.

14 So that's the news I've got. If
15 anybody wants to join, come on over. Send us your help.

16 CHAIRPERSON HENDERSON: This is
17 Rick Henderson.

18 Thank you, Duane.

19 Still open to -- for any audience
20 conversation, comments, questions from stakeholders.

21 Any conversation going on anywhere?

22 Sergey?

23 MR. DOLGIKH: Yeah. Just a quick
24 comment. Considering that there was an interest about
25 the approved product list and all that kind of stuff, I'm



1 working on it as the time permits between -- between
2 installation permits, approvals, and all that kind of
3 stuff. And so I'm hoping to get some kind of Excel
4 spreadsheet put together because as you guys can imagine,
5 this list is constantly morphing, moving, you know, with
6 new equipment being brought in, and all that kind of
7 stuff, so.

8 Sorry. I didn't announce myself.
9 Sergey Dolgikh, Elevator Program technical specialist.

10 But anyway, that's kind of -- that's
11 kind of where it's at. So that's all I can say as far
12 as Scott bringing up that approval list and all that
13 good stuff.

14 CHAIRPERSON HENDERSON: This is
15 Rick Henderson.

16 Scott?

17 MR. CLEARY: Scott Cleary, MCI.

18 Thanks for bringing it up. I know
19 Candace and I have talked, and I think it's a good idea
20 that the State sends out a letter to all registered and
21 licensed elevator companies for us to send the list to
22 you of what we know have been approved by you guys. It
23 might speed up the process a little bit, and if there's
24 any ambiguities, that can be worked out internally with
25 you guys. I think -- I think this is an easy win. I



1 really think it's important that we do that
2 expeditiously.

3 CHAIRPERSON HENDERSON: This is
4 Rick Henderson.

5 Thank you, Scott.

6 Sergey, is that your hand up left over
7 from --

8 MR. DOLGIKH: Yeah. I just wanted to
9 reply to what Scott said.

10 I think it's important definitely to
11 keep this kind of information out for -- for our
12 installers and companies to see, to have on demand kind
13 of a thing. But just to -- I'm looking at the list
14 right now. I mean I literally am looking at something
15 that was built over the period of three, four years, and
16 it's all over the place, and it needs to be systemized
17 as far as per instance -- per company, per manufacturer,
18 when it was done, and such like that.

19 So that's what I'm kind of thinking
20 about, maybe putting together some quick Excel
21 spreadsheet and have this ability to filter out by
22 whatever, you know, filter -- somebody can do it, just
23 try to isolate the products and such like that.

24 But I don't know if this list will be
25 posted on the website. It's up to management to decide,



1 up to the program to decide how we want to introduce you
2 guys. But just to make sure this list is going to be
3 ever evolving and being updated all the time because the
4 industry is really fluid and -- on how the new equipment
5 is being brought in. And just be patient with us.
6 We're trying to keep up the best we can.

7 Thank you.

8 CHAIRPERSON HENDERSON: This is
9 Rick Henderson. Thank you, Sergey.

10 Scott?

11 MR. CLEARY: Scott, MCI.

12 I think this is one of the things I'm
13 going to sponsor a proposal to get into the WAC, to have
14 a vetting process so it's completely listed. I know
15 you've got a checklist, but there's no timelines. I
16 think we really need to do it once, twice a year, or
17 however we all see fit. But we've got to have a
18 standardized process that's sent out to the new
19 manufacturers.

20 And, you guys, internally you're not
21 engineers. So I think it's really important for the
22 manufacturers to send all the calcs to you guys to make
23 sure. As long as they're stamped, that should be
24 sufficient, but there should be a procedure in place
25 that makes it easier for all the tech specialists to do



1 their normal work but also vet new products.

2 And you're correct. There's a lot --
3 a lot of new products coming on the market, and I think
4 a lot of new technologies. So I think it's really
5 important that we have a documented process that we can
6 all follow.

7 Thank you.

8 CHAIRPERSON HENDERSON: This is
9 Rick Henderson.

10 Thank you, Scott.

11 Sergey?

12 MR. DOLGIKH: Yeah. I just kind of
13 wanted to add into this. This is Sergey Dolgikh,
14 Elevator Program technical specialist.

15 I want to make a suggestion with what
16 Scott just brought up to the table and suggest that -- I
17 don't know.

18 I'm not part of ESAC so I can't really
19 do any kind of voting, but drop that suggestion on the
20 docket just to say that look, if we want to come up
21 with -- with and edit our vetting process, which has
22 been -- I've been in the middle of this for about a
23 year-and-a-half now, and it's been like pulling teeth.
24 It's -- it's incredibly time-consuming and -- between
25 getting people together and for meetings and things like



1 that.

2 So the suggestion is to open up for
3 vetting perhaps as a part of editing the process, the
4 revising process, open up for vetting twice a year,
5 okay? So that way, we are not stretching our resources
6 thin that are already stretched thin, and that way we
7 can give all the attention that we need to the --
8 whatever new equipment is on the market and the
9 installers are trying to bring in for conformity with
10 codes, and such like that. So, yeah, twice a year
11 sounds good. Open it for a month, a month-and-a-half.

12 And Scott said a very interesting
13 thing. We're not engineers so we truly can't really vet
14 the equipment for engineering tests, but we can review
15 the documentation that comes with it, and we can -- we
16 can determine whether it's conformity to -- its
17 conformance to existing code, correctly adopted code.
18 And that -- I think that's where our vetting should
19 pretty much be focused, and part of vetting process
20 should be a vetting inspection to verify in the field as
21 built that it's in fact what it says on the paper.

22 That's kind of a suggestion that I
23 have, but thank you very much.

24 CHAIRPERSON HENDERSON: This is
25 Rick Henderson.



1 Thank you, Sergey.

2 All right. With that said, we're --
3 we still have about five minutes on the clock.

4 And Gerald?

5 MR. BROWN: Yeah. I wanted to briefly
6 address a topic that's come up from a lot of our
7 stakeholders about people who are buying stuff on the
8 internet, and perhaps a contractor is installing.
9 Somebody is, you know, the favorite uncle or electrician
10 down the street or whatever, is putting in these
11 conveyances because the people bought it on the internet
12 so it must be okay.

13 And this is something that has always
14 been a really dangerous alternative than following State
15 rule about conveyances being installed by qualified
16 personnel in our state for public safety aspects. And
17 people, you know, they ask me periodically as the chief,
18 you know, can't you stop people from buying stuff on the
19 internet and putting it in their homes, and the answer
20 is no. I have no way of knowing what people are doing
21 on the internet.

22 But we would encourage everybody on
23 this call to let them know that just because it looks
24 like a brand name conveyance, it could be a model that
25 they only sell outside of the United States, or



1 something that is really hybrid, that kind of thing.

2 And so we would encourage -- if there
3 is a way to put this out, we would encourage the public
4 to go through licensed contractors in the state --
5 there's a way to go online and look at who's licensed
6 and who's not -- and have them install conveyances that
7 are code-compliant to be installed, and the applications
8 that they call for not to piecemeal an electric hoist in
9 a wooden box on the side of their house, and that kind
10 of thing.

11 But this stuff happens, and people are
12 going to do whatever people are going to do. But I just
13 wanted you to know that our program and this committee
14 are dedicated to public safety, and we would always,
15 always, always recommend to friends, neighbors, people
16 that ask us questions -- and I'm sure people on this
17 call have been asked to install some of this equipment.
18 And -- and frankly, they don't, and we're proud of the
19 fact that they're standing up for safety.

20 Thank you.

21 CHAIRPERSON HENDERSON: Rick Henderson.

22 Thank you, Gerald.

23 Scott?

24 MR. CLEARY: Scott, MCI.

25 I also think it's really important



1 that during TAC, we address and get something into rule
2 about putting residential elevators into commercial
3 applications like Airbnbs and little inns that serve,
4 you know, two or three floors. You know, I think we can
5 facilitate something as long as they change how they do
6 their permits, how they do their operating permits, and
7 also getting annuals in five years. But I think that
8 really needs to be highlighted because there's really a
9 lot of them. And I know there's been a couple of cases
10 lately.

11 And we need to do a better job of
12 reaching out and explaining to owners that just because
13 a contractor said they can put it in and asks for
14 forgiveness other than permission doesn't mean that the
15 State's going after them or being vindictive. Rules are
16 rules, and I think we need to clearly define what a
17 single-family dwelling is and, you know, how you can't
18 cross that line into an Airbnb. If you rent out your
19 house to the world, I feel that you should lose that
20 residential exemption. And, you know, these are my
21 stakeholders so I want to make sure everything's done
22 and done right.

23 But I think we really need to address
24 that, Gerald, in the TAC coming up.

25 MR. BROWN: Yes. I agree.



1 CHAIRPERSON HENDERSON: This is
2 Rick Henderson.

3 Thank you, Scott. I agree as well.

4 All right. Well, this is bringing us
5 to the -- to the end of our timeframe for ESAC
6 committee.

7 Again, a final statement. I would
8 like to reach out to all of our stakeholders here
9 listening that if you have any questions or concerns to,
10 as mentioned earlier, please reach out to your
11 stakeholder on the subcommittee and get those concerns
12 raised so that they can bring them up to us in front of
13 the ESAC.

14 Duane, you have your hand up?

15 MR. LEOPARD: Well, I'd like to make
16 the motion to adjourn the meeting and also a comment
17 during discussion.

18 CHAIRPERSON HENDERSON: All right.

19 I have a motion to adjourn.

20 Do I have a second?

21 MR. WOOD: I second that motion.

22 Garry Wood with MCI.

23 CHAIRPERSON HENDERSON: All right. I
24 have a second. Do I have discussion?

25 MR. LEOPARD: I'd like to thank the



1 court reporter for her fine job that she's done.

2 But after this meeting is closed, I'd
3 like to leave it open for general comments that don't go
4 on record, such not, if people are so inclined to stay.

5 CHAIRPERSON HENDERSON: I'll second --
6 I'll second that motion.

7 All right. Any further discussion?

8 (No audible response.)

9
10 CHAIRPERSON HENDERSON: All right.
11 With that said, per the rules, I believe with that motion
12 and it's seconded, I believe we can adjourn the meeting.

13 Thank you, everybody, for taking the
14 time.

15 MR. LEOPARD: Thank you, Kelsey.

16 MS. COURT REPORTER: Thank you, guys.

17 CHAIRPERSON HENDERSON: Thank you.

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20 (Proceeding concluded at
21 12:05 p.m.)

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C E R T I F I C A T E

I, KELSEY C. WALKER, a Certified Stenographic Court Reporter in and for the State of Washington, residing at Bloomington-Normal, Illinois, do hereby certify;


That the foregoing proceedings were taken before me and thereafter reduced to a typed format under my direction; that the transcript is a full, true and complete transcript of said proceedings consisting of Pages 1 through 129;

That as a CCR in this state, I am bound by the Rules of Conduct as Codified in WAC 308-14-130, that court reporting arrangements and fees in this case are offered to all parties on equal terms;

That I am not a relative, employee, attorney, or counsel of any party to this action or relative or employee of any such attorney or counsel, and I am not financially interested in the said action or the outcome thereof;

That upon completion of signature, if required, the original transcript will be securely sealed and the same served upon the appropriate party.

IN WITNESS HEREOF, I have hereunto set my hand this December 3, 2024.


KELSEY C. WALKER
WA CCR #23030635, RPR, CSR

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