

# Factory Assembled Structures Advisory Board Meeting

## Labor & Industries

May 23, 2024

10 a.m. – 12 p.m.

Hybrid

### ATTENDEES:

**Board Members Present:** Calvin Dahl – Board Chair, Craig Hillis – Vice Chair, Lori Johnson, James Farley, Kevin McShane, Lance Clark

**Absent:** Todd Blevins

**L&I Staff:** Melissa McBride, Alicia Curry, Barbara Skiles, Ken Knutson, Matthew Erlich, Charles Parton, Andre Unicume, Megan Edwards, Alaina Williams, Becky Zamora, and Brian Hornback.

**Public:** Brady Peeks, Tisha Busey, Paetra Orueta, Will Macia, George Ren, Jamie Holmes.

### PROCEDURAL:

- Meeting called to order by Calvin Dahl at 10:01am
- Minutes approved

### PROGRAM UPDATE:

- Program update and staffing:
  - Plans Examiners
    - One open full time Plans Examiner position
  - Inspectors – all positions filled
  - Board Members
    - 2 open Factory Built Structure positions
    - Pending positions effective July 1, allotted 11 Board Members

### RULES & LEGISLATION:

- Rules & Legislation – Megan Edwards
  - Currently FAS has CR-103 that is out and will be filed June 18, new rules effective July 22. FAS is adopting new rules around senate bill 5089 that made changes to the Advisory Board, adding at least 11 members to the board. House bill 1514 allows RV and RPT Manufacturers who have an approved Quality Control program to request/purchase insignia while plans are under review by L&I as well as clean up changes made to the Advisory Board rules. Next steps will be a meeting June 18 to start working on the recruitment process for the open Board positions.
  - The next rule making we have open is the program needs a fiscal growth factor fee increase to cover operating expenses; fiscal growth factory rate for fiscal year 2025 is 6.4%. FAS plans to start the rule making process by filing June 4 and if adopted this will take effect January 1, 2025.

### ADVISORY BOARD BYLAWS DISCUSSION/POSSIBLE VOTE

- Passed and will be sent out for signature by Chair and Vice Chair

## **INSTALLER PROGRAM UPDATE**

- Installer Program update – Charles Parton
  - Recent Manufactured Home Installer exam on May 21, with 23 passing scores and an average score of 82. Looking into translation and interpretation testing options for Spanish-speaking people wanting to become Installers. Contractor Training Day events at L&I for Installers is having a fantastic turn out, the last one we had in January there were 34 attendees and in March there were 29. This event is for established installers to receive their Continuing Education credits while also offering others the opportunity to join for information if they are looking into becoming an Installer. Lynwood, Spokane and Bremerton are upcoming Contractor Training days Charles will be attending.
    - Discussion followed – Melissa to follow up next meeting and review RCW and WAC to see if L&I can offer Installers to receive their Continuous Education by attending seminars and factory tours. Will also follow up on translations and interpreter services available.
  - SAA/IPIA – Completed evaluation from Federal level, other review will come up by SEBA for the Installer program, the last one was in 2022.

## **NEW AND OTHER BUSINESS:**

- Vender Certification options – Lori Johnson
  - Discussion with Matt Charles and looking into available options for online certification for untrained professionals.
    - Melissa will follow up and review RCW and Legislation requirements for next meeting.
- WAC 246-215-09110 – Lori Johnson
  - 90% or more of food vendors come through the L&I approval process before they get to the County Health Department process.
    - Discussion followed – Melissa will follow up and contact Matthew Erlich to add language to the FAS page on the tab titled “Do you have a food truck?” to reference WAC 246-215-09110.
- Gold insignia stickers – Lori Johnson
  - Can we look at updating the stickers to specify what Section D “date” is asking for? Some vendors thought this was the insignia expiration date and then later notified it is the date the vendor unit was approved by L&I.
    - Discussion followed, Melissa will follow up next meeting.
  - Food truck stolen stickers
    - Ken offers a solution by putting the stickers inside the food truck, Melissa will follow up to see if this is an available option.
  - Separate committee for food truck
    - Discussion followed, Melissa will follow up next meeting.

Meeting adjourned at 11:03 am

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**Calvin Dahl, Chair**

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**Melissa McBride, Secretary to the Board**