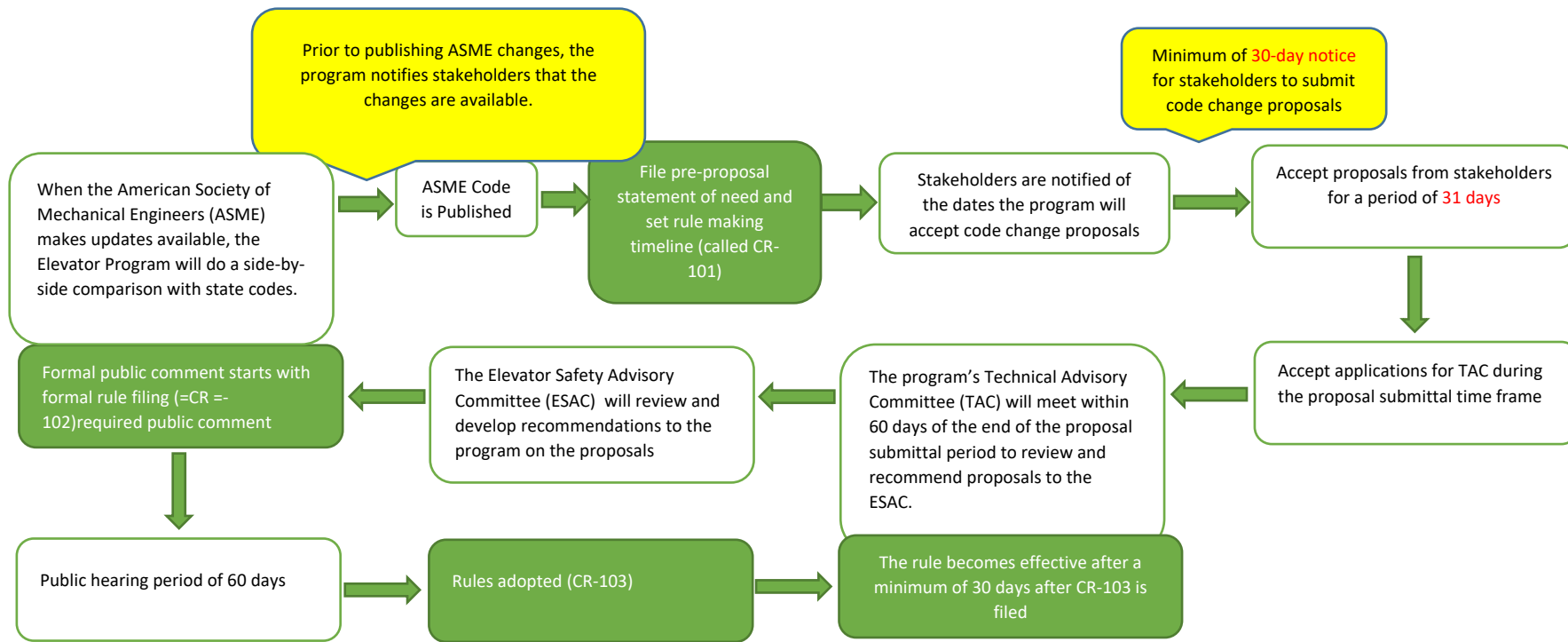


Elevator Program Rule Adoption Process



Note: The timelines may change depending on when the ASME is published, Elevator program recourses and industry participation at that time.

● Stakeholder input sought for proposed rule changes

As part of the state rulemaking process, any building owner, service company, mechanic, or elevator industry stakeholder may propose changes to the Washington Administrative Code (WAC) 296-96, Safety Standards, Administration, and Installation of elevators. Proposals may be submitted Feb. 1-28.. Proposal submission guidelines are detailed below.

Rules clarify the intent or enforcement of elevator law. Technical changes require evidence of a specific problem and evidence the proposal will provide a solution.

The program is responsible for rule development, including proposing a rule change to meet changes in policies or procedures.

A sample **Proposal Form for 2017 WAC 296-96 Rule Changes** is attached. All proposals must be submitted using an electronic MS Word version of this form which is available on our Rulemaking page at: <http://lni.wa.gov/TradesLicensing/Rules/ByTrade/Elevator/Rulemaking.asp#proposal>

Elevator Program Rule Adoption Process

Stakeholder proposals **must be received** from 12:01 a.m. Feb. 1 through 11:59 p.m. Feb. 28. Any proposal received before or after these dates will be rejected. All proposals must be made electronically using the proposal form.

You can submit a proposal by:

- Sending it as an email attachment to Elevatorsect@lni.wa.gov
- Mailing a compact disc to Chief Elevator Inspector, P.O. Box 44800, Olympia, WA, 98504-4460. The proposal must be received by the closing date.

Proposed revisions should include the relevant existing law and should use legislative format. Use underscore to denote wording to be inserted (e.g. inserted wording) and strike-through to denote wording to be deleted (e.g. ~~deleted wording~~).

Proposals not submitted according to these instructions will be rejected

● Technical Advisory Committee (TAC)

The program will appoint a Technical Advisory Committee (TAC) made up of experts and interest group representatives to review and make recommendations on proposals from the elevator industry.

If you're interested, submit a letter of interest for a specific position to: Chief Elevator Inspector, P.O. Box 44800, Olympia, WA, 98504-4460, or by email to Elevatorsect@lni.wa.gov. Letters will be received Feb. 1-28 and show constituency support. Include an email address and daytime phone number. All applications will be evaluated to determine that the applicant meets the requirements for the position.

In order to keep the size of the TAC to an efficient and effective size, the committee will be limited to 22 voting members. The TAC makeup will be based on an equitable distribution relative to proportion of involvement within the elevator industry in Washington. TAC membership provides an opportunity for everyone interested in the Elevator Program's WAC development to participate in the process.

If necessary, each successful candidate may have an alternate. There department will not assign an alternate. Any TAC member that is absent must notify the Chief Elevator Inspector of the alternate's name one week prior to the TAC meeting. Failure to make the required notification will result in the position being vacant during the meeting.

● The TAC – Process

The TAC will make recommendations on industry proposals and identify those that may have an economic impact on small businesses, construction costs, or the cost of enforcement. The TAC must review and evaluate proposals based on the need:

- o To address a critical life/safety need;
- o To address a specific state policy/statute;
- o To maintain a fair competitive environment;
- o To address a unique character of the State; or
- o To correct errors and omissions.

Elevator Program Rule Adoption Process

The TAC will operate on a majority basis. A majority vote, of members in attendance, in support of a motion=, will be considered as significant support for a specific proposal. The TAC can propose amended language. All voting members share an equal vote. The department will consider all TAC recommendations. Public testimony **will not** be received during the TAC meeting.


● General TAC – Membership

Chairperson– Chief Elevator Inspector (non-voting)

2	Elevator Safety Advisory Committee Members (non-voting)	1	ASME Code Panel Member
1	Fire Marshall	1	Engineer
1	Elevator Labor Representative	1	Testing Laboratory
1	Grain Industry Representative	1	General Public Member
2	L&I Inspection (Supervisor & Inspector)	3	Elevator Mechanics
2	City Regulator (Supervisor & Inspector)	3	Elevator Contractors
		3	Building owners

Notes:

- o Contractor positions must be filled by a licensed Elevator contractor or representative of an elevator contractors' association.
- o Elevator mechanic positions must be filled by a certified elevator mechanic who is not an owner in an elevator contracting business.



Washington State Department of
Labor & Industries

Elevator Rule Development Form

Chapter 296-96 WAC Elevator Rules

Proposal Number: _____

How to Submit this Form:			
Mail requests to:	Email requests to:	Fax requests to:	
Department of Labor & Industries Elevator Program PO Box 44480 Olympia Wa 98504-4800	ElevatorSect@Lni.wa.gov	360-902-6132	

Submitter Information			
Name/Company Name	Date		
Email Address	Phone Number	Fax Number	
Street Address	City	State	Zip Code

1. Proposal (Please provide the WAC rule number or National Code Section and include the new or revised language or language for deletion. Use underscore to denote the language to be inserted and ~~strike through~~ to denote language to be deleted.)