

Apprenticeship Section – (360) 902-5320
PO Box 44530, Olympia, Washington 98504-4530
Web Site: www.Apprenticeship.LNI.wa.gov

To: All Apprenticeship Consultants and Interested Stakeholders
From: Tim Wilson, Apprenticeship Program Manager
Date: January 14, 2014
RE: Requesting Certificates of Meritorious Service from the Washington State Apprenticeship and Training Council (WSATC)

Certificates of Meritorious Service are awarded on an ongoing basis by the WSATC to individuals who distinguish themselves in the apprenticeship community here in the state of Washington. The department has minimum criteria to assist staff when consulting with their sponsors on this subject. The criterion listed below is to serve as a guide for consultation and please note the apprenticeship program manager makes final decisions in regards to such requests to the WSATC.

Certificate of Meritorious Service:

- Awarded for individuals who distinguish themselves in the administration, oversight, promotion and/or support of registered apprenticeship in the state of Washington.
- Individual in question must have a minimum of five years of distinguished service.
- Requesting entity or individual must be actively engaged in the registered apprenticeship system.

Required information for processing the request:

- Name and affiliation of the individual
- Years of service
- Brief description of the distinguishing service

Please send all requests for Certificates of Meritorious Service to apprentice@lni.wa.gov .
Include “Meritorious Service Request” in the subject line.