

Teri Gardner 8-25-2021

Department of Labor & Industries
Apprenticeship Section
PO Box 44530
Olympia WA 98504-4530





REQUEST FOR REVISION OF STANDARDS

Received 08/25/2021
By S. Patterson
L&I apprenticeship coordinator

TO: Washington State Apprenticeship & Training Council

From: Tradesmen Apprenticeship & Comprehensive Training #2182
(NAME OF PROGRAM STANDARDS)

Please update our Standards of Apprenticeship to reflect the following changes.
Additions shall be underlined.
Deletions shall be ~~struck through~~.
See attached.

Authorized signatures (chr.) 	Approved by: Washington State Apprenticeship & Training Council
(sec.) 	Secretary of WSATC:
date: 8-25-21	date:

attach additional sheets if necessary

I. GEOGRAPHIC AREA COVERED:

These Standards shall cover the counties of Clark, Cowlitz, Skamania, King and Lewis in the state of Washington.

X. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

A. Administrative Procedures:

3. Sponsor Procedures:

[Please reformat to correct Number/Letter/Number format]

i. Travel Policies for Apprentices: Location of RSI Training – The Tradesmen Apprenticeship & Comprehensive Training program located in Battle Ground, WA will make every effort to offer its training program in its approved regions to better accommodate the needs of its apprentices. Instructors from Battle Ground will travel to the King County region to conduct RSI training for those apprentices who are dispatched to the King County region. Due to the hands-on lab requirements, some training will be held at the Battle Ground facility. If an apprentice is required to travel more than 50 miles for training they will be accommodated as follows:

- 1. Lodging – will be arranged and paid for by the program at a local hotel or company leased property. Apprentices may be required to share rooms, maximum of 2 apprentices per room. Occupants must be of the same gender.**
- 2. Food – Apprentices required to travel will be given a food per diem of \$35 a day.**
- 3. Mileage – will be reimbursed at the current Federal allowed rate.**
- 4. All apprentices will be released from “on the job” commitments to attend scheduled instruction.**

j. Failure to follow the above requirements listed in these standards will result in a request to appear before the Apprenticeship Committee for possible disciplinary action up to, and including cancellation.

B. Disciplinary Procedures

3. Sponsor Disciplinary Procedures:

- a. Travel Policies for Apprentices for Disciplinary Procedures – The Apprenticeship Program will conduct disciplinary hearings at the Tradesmen Apprenticeship & Comprehensive Training facility in Battle Ground, WA. If an apprentice is required to travel more than 50 miles for disciplinary procedures, they will be accommodated as follows:
1. Lodging – If an overnight stay is required, lodging will be arranged and paid for by the program at a local hotel or company leased property. Apprentices may be required to share rooms, maximum of 2 apprentices per room. Occupants must be of the same gender.
 2. Food – Apprentices required to travel more than 50 miles to attend a disciplinary hearing will be given a food per diem of \$35 a day.
 3. Mileage – will be reimbursed at the current Federal allowed rate.
 4. All apprentices will be released from “on the job” commitments to attend disciplinary hearings.
- b. Failure to maintain employment with Tradesmen Electric may result in cancellation of the apprenticeship agreement.