

For L&I Staff Use Only

Rec 20220901 By SP/Vanc
L&I Apprenticeship Consultant

Teri Gardner 9-1-22
L&I Admin

Department of Labor and Industries
Apprenticeship Section
PO Box 44530
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Request for Revision of Standards

TO: Washington State Apprenticeship & Training Council

FROM: Electrical Management Group of Washington #2214

Please update our Standards of Apprenticeship to reflect the following changes:

- Additions shall be underlined (underlined).
- Deletions shall be struck through (~~struck through~~).
- See attached.

Form must be signed by Committee Chair and Secretary or Program's Authorized Signer

<input type="checkbox"/> Chair	Date	<input type="checkbox"/> Secretary	Date
<input checked="" type="checkbox"/> Authorized Signer	08/31/2022		
Print Name: Jen Tumlinson	Print Name:		
Signature: <i>Jen Tumlinson</i>	Signature:		

Approved By: Washington State Apprenticeship & Training Council
Signature of Secretary of the WSATC:
Date:

Attach additional sheets if necessary

Teri Gardner 9-8-22

INTRODUCTION

The Electrical Management Group of Washington, also known as EMGW throughout these standards, was established for the purpose of developing and delivering a top-level education to electrical apprentices, contractors, and journey level workers within the Washington State Electrical community. Our focus is education and training as well as building habits for success that will offer any person attending the program the opportunity to become a productive, valued, highly paid, highly skilled member of the electrical industry.

I. GEOGRAPHIC AREA COVERED:

~~These standards will cover the following counties in Washington State:~~

~~Western Region: Clark, Cowlitz, Lewis, Pacific, and Wahkiakum Counties.~~

~~Eastern Region: Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, and Walla Walla Counties.~~

These standards will cover the state of Washington broken out into regions.

For the purpose of these standards, regions I through VI will contain the following counties:

Region I: Whatcom, Skagit, Snohomish, San Juan, Island

Region II: King

Region III: Clallam, Jefferson, Kitsap, Pierce

Region IV: Grays Harbor, Mason, Thurston, Pacific, Lewis, Wahkiakum, Cowlitz, Clark, Skamania, Klickitat

Region V: Okanogan, Chelan, Douglas, Kittitas, Grant, Adams, Franklin, Walla Walla, Columbia, Benton, Yakima

Region VI: Ferry, Stevens, Pend Oreille, Lincoln, Spokane, Whitman, Garfield, Asotin

III. CONDUCT OF PROGRAM UNDER WASHINGTON EQUAL EMPLOYMENT OPPORTUNITY PLAN:

A. Selection Procedures:

~~1. An application for the Eastern Region can be requested by sending an email to info@emgow.com. Paper applications are also available at EMG Southeast Training Center 791 County Haven Loop, Pasco, WA 99301 (“Eastern Training Center”).~~

~~An application for the Western Region can be requested by sending an e-mail to info@emgow.com. Paper applications are also available at the EMGW Training Center located at 1006 NE 146th St., Vancouver, WA 98685 (“Western Training Center”).~~

~~Applicants residing in the defined Geographic Area may apply in-person or send their applications to the applicable Training Center at the address listed above.~~

~~Completed applications are accepted in person on Tuesdays at Training Centers from 9 a.m. to 4 p.m., March thru November, as posted by the Committee. Applicants may mail completed applications to the appropriate regional Training Center where they are applying for admission.~~

1. Applications may be obtained online at www.emgow.com for all regions. Paper applications may be requested by emailing info@emgow.com or calling toll free 855-592-1611.

Completed applications are accepted March thru November, as posted by the Committee. Applicants may mail completed applications to PO Box 871477 Vancouver, WA 98687 or submit applications by email to info@emgow.com.

3. Apprentices accepted into the EMGW Apprenticeship Program and placed in the Apprenticeship Pool will be asked to complete a Regional Referral Availability form. The Form will list in order of preference the ~~counties~~ regions in which the apprentice is available for employment. The form may be updated at any time for future employment. An applicant's failure to complete the form will result in the applicant committing to employment in any ~~county~~ region within EMGW's Geographic Area.

4. EXCEPTIONS:

[Please reformat this section to correct Number/Letter/Number format]

7. g. Direct Entry - Individual applicants who can verify through evidence acceptable to the Committee that they have worked a minimum of 4,000 hours as an electrician in the Inside Electrician trade will qualify for an interview and will not be required to meet the education and testing requirements. ~~Evidence of Inside Electrical experience can be presented through evidence such as payroll records and certified statements from employers detailing specifically the work performed and the hours spent on the specific types of work performed.~~ Individual applicants seeking direct entry through this exception will be evaluated by the Committee for their experience to determine whether they meet the required experience detailed by these Standards. If approved, the Committee will determine the extent that the applicant's prior Inside Electrical work experience will qualify for and satisfy the required apprenticeship work experience and training under these Standards. The Committee will then make a determination, based on that evaluation, and place the successful applicant in the training program at the appropriate level. Individual work experience does not automatically place an applicant into the apprenticeship program. Work experience only allows the applicant to by-pass the applicable education and testing requirements as determined by the Committee.

IX. RELATED/SUPPLEMENTAL INSTRUCTION:

- (X) Sponsor approved online or distance learning courses (specify): Web based online learning, Electrical Management Group of Washington**

X. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

A. Administrative Procedures:

3. Sponsor Procedures:

c. Related Supplemental Instruction:

Tuition - Apprentices are required to register for related training and pay the required tuition each term. Your tuition will be payable to the ~~Electrical Education Trust~~ EMGW on or before the end of the first week of any new school term. Failure to pay tuition in the timeline directed by the Committee may be cause for late fees, removal from class resulting in an unexcused absence and possible ~~termination~~ cancellation.

- d. **Request for Credit Based on Previous Experience - Apprentices desiring credit for previous experience must submit a request to the Committee outlining their request. Requests for previous experience must occur no later than (1) year after the Apprentice registers with EMGW's Apprenticeship Program. The Committee will consider and make a determination to count prior experience towards the Apprentice's required minimum credits only after the Apprentice has successfully completed the probationary period. The Committee reserves the right to review and evaluate Apprentices on a case-by-case basis.**

Request for Previous Experience Credit must be supported by appropriate documentation detailing the amount and specific type of work performed as well as adequate proof that the Apprentice satisfactorily performed the work leading to Previous Experience Credit. The burden is on the Apprentice to present adequate, verified supporting documentation to the Committee. ~~The Committee will not consider experience obtained greater than five (5) years prior to the applicant's request date.~~

~~Appropriate supporting documentation for Previous Experience Credit includes but is not limited to verified letters from the former employer(s) on company letterhead signed by an authorized agent from the former employer(s). The letter should utilize the (Monthly Progress Report) MPR format. State certified affidavits are also accepted by the Committee to support a request for Previous Experience Credit.~~

All hours proposed as Previous Experience Credit hours must be verified through the L&I Electrical Licensing Section. The Committee retains sole discretion to approve any proposed

~~hours, regardless of documentation submitted to support the Previous Experience Credit request. Applicants requesting Previous Experience Credit from a “like” Apprenticeship Program must have registered those OJT hours with their current committee in order for EMGW’s Committee to consider the hours as part of the credit request. No more than 2,000 hours of previous experience without apprenticeship schooling verification will be granted.~~

g. Travel policy for Apprentices: If an apprentice is required to travel more than 50 miles for training, they will be accommodated as follows:

- 1) Lodging will be arranged and paid for by the program at a local hotel. Apprentices may be required to share rooms, maximum of 2 apprentices per room. Occupants must be of the same gender.**
- 2) Food – Apprentices required to travel will be given a food per diem of \$35 a day.**
- 3) Mileage will be reimbursed at the current Federal allowed rate.**
- 4) All apprentices will be released from “on the job” commitments to attend scheduled instruction.**

B. Disciplinary Procedures

3. Sponsor Disciplinary Procedures:

e. Travel policy for Apprentices: If an apprentice is required to travel more than 50 miles for disciplinary procedures, they will be accommodated as follows:

- 1) Lodging will be arranged and paid for by the program at a local hotel. Apprentices may be required to share rooms, maximum of 2 apprentices per room. Occupants must be of the same gender.**
- 2) Food – Apprentices required to travel will be given a food per diem of \$35 a day.**
- 3) Mileage will be reimbursed at the current Federal allowed rate.**
- 4) All apprentices will be released from “on the job” commitments to attend Disciplinary hearings.**