

For L&I Staff Use Only*Received 08/19/2025-CA**Teri Gardner 8-19-25**Received 08/13/2025-CA**Teri Gardner 8-14-25*

L&I Apprenticeship Consultant

L&I Admin

Department of Labor and Industries
Apprenticeship Section
PO Box 44530
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Request for Revision of Standards

TO: Washington State Apprenticeship & Training CouncilFROM: Glaziers, Architectural Metal & Glassworkers Apprenticeship Committee #0294

Please update our Standards of Apprenticeship to reflect the following changes:

- Additions shall be underlined (underlined).
- Deletions shall be struck through (~~struck-through~~).
- See attached.

Form must be signed by Committee Chair and Secretary or Program's Authorized Signer

<input type="checkbox"/> Chair	Date	<input type="checkbox"/> Secretary	Date
<input checked="" type="checkbox"/> Authorized Signer	<i>8/19/25</i>		
Print Name: Sarah Swarhout		Print Name:	
Signature: <i>[Signature]</i>		Signature:	

Approved By: Washington State Apprenticeship & Training Council
Signature of Secretary of the WSATC:
Date:

Attach additional sheets if necessary

X. Administrative/Disciplinary Procedures:

A. Administrative Procedures:

3. Sponsor Procedures:

C. Tuition

1) All apprentices are responsible for their own tuition and parking fees.

(2) Registration for classes will be completed on or prior to the first class in each quarter. ~~Students who do not register quarterly on time. Tuition must be paid within 30 days of when the quarter begins. will not be allowed in class and will be counted as absent until the registration has been completed. Absences If registration or tuition payments have not been completed then they will be handled within the rules stated in~~ Section X, Article B.3, Paragraphs ~~a(1), a(2), and a(3)~~ f(1) f(2) of these standards.

B. Disciplinary Procedures

3. Sponsor Disciplinary Procedures:

f.

- (1) All tuition and parking fees are required to be paid within 30 days of the quarter they are owed. If tuition is still due prior to the next scheduled step/percentage increase it will not go into effect until tuition is paid.
- (2) Failure to comply with the above language in this section by the apprentice could be just cause for suspension, cancellation or other disciplinary action by the JATC