

Department of Labor & Industries
Apprenticeship Section
PO Box 44530
Olympia WA 98504-4530



REQUEST FOR REVISION OF STANDARDS

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L&I apprenticeship coordinator

TO: Washington State Apprenticeship & Training Council

Teri Gardner 11-12-2021

From: Western Washington Operating Engineers Facilities Custodial Services Apprenticeship Committee #0397

Teri Gardner 12-9-2021

(NAME OF PROGRAM STANDARDS)

Please update our Standards of Apprenticeship to reflect the following changes.
Additions shall be underlined.
Deletions shall be ~~struck through~~.
See attached.

Authorized signatures
(training coordinator)

(sec.)

Approved by:

Washington State Apprenticeship & Training Council

Secretary of WSATC:

date:

11/5/21

date:

Western Washington Operating Engineers Facilities Custodial Services Apprenticeship Committee #397

attach additional sheets if necessary

INTRODUCTION

Sponsor Introductory Statement (Required):

The following Standards for the development of Facilities Custodial Services Technician and Grounds Maintenance Specialist apprentices have been prepared by Local 286-302, International Union of Operating Engineers and Industry representatives, assisted by the Apprenticeship Division, Department of Labor and Industries. When approved and registered with the Washington State Apprenticeship and Training Council, these Standards will govern the training of apprentices in the industry.

II. MINIMUM QUALIFICATIONS:

Minimum qualifications must be clearly stated and applied in a nondiscriminatory manner [WAC 296-05-015(17)].

A. Facilities Custodial Services Technician

Age: Not less than eighteen (18) years at time of application.

Education: ~~None-High school diploma or equivalent are preferred but not required.~~

Physical: Must be able to meet the needs of the trade, with or without reasonable accommodations.

Testing: None.

Other: ~~Applicant must have a valid Washington State Driver's license and/or dependable transportation.~~

Applicants must be able to write and speak the English language proficiently enough to complete the course of study.

B. Grounds Maintenance Specialist

Age: Not less than eighteen (18) years of age at time of application.

Education: ~~None-High School diploma or equivalent are preferred but not required.~~

Physical: Must be able to meet the needs of the trade, with or without reasonable accommodations.

Testing: None.

Other: Applicant must have a valid Washington State Driver's License.

Applicants must be able to write and speak the English language proficiently enough to complete the course of study.

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~~Applicants must be able to write and speak the English language proficiently enough to complete the course of study. Exemptions may be made by the Apprenticeship Committee in a non-discriminatory manner.~~

III. CONDUCT OF PROGRAM UNDER WASHINGTON EQUAL EMPLOYMENT OPPORTUNITY PLAN:

A. Selection Procedures:

- ~~The International Union of Operating Engineers Local 286 and the Western Washington Operating Engineers Facilities Custodial Service Apprenticeship Committee are not in any way serving as a referral agency and p~~ Persons desiring apprenticeship training under the Western Washington Operating Engineers Facilities Custodial Services Apprenticeship Committee ~~shall make application to~~ must first be employed by an employer approved by the Apprenticeship Committee, and on becoming employed, appear before the Apprenticeship Committee to be interviewed. The applicants are to be selected by the individual employers in accordance with customary and established policies. At the time of the ~~interview~~ registration, the applicant shall be informed of the obligation to abide by the Standards established for the trade. Upon acceptance of the applicant, the Apprenticeship Committee shall make an evaluation based on the employer Training Coordinator's recommendation and place ~~him/her~~ the applicant in the proper work experience and wage progression period and register the applicant with the Registration Agency.
- ~~The applicant will sign the "Record of Apprenticeship Applicants" form and will be given an "Application for Apprenticeship" and will return same to the Apprenticeship~~Training Coordinator.
- ~~The applicant will be instructed to request transcripts of all school records, which will be forwarded to the Apprenticeship Committee~~ Training Coordinator.
- ~~Each applicant will be instructed to attend a regular meeting of the Apprenticeship Committee and/or the Apprenticeship Committee~~ Training Coordinator in which the applicant is to be registered. The purpose of the applicant's attendance is to explain the apprenticeship program and the responsibilities the apprentice must fulfill during the term of apprenticeship.
- ~~All employers hiring apprentices must sign a compliance form agreeing to be bound by the Affirmative Action Program contained in these Standards and as approved by the Washington State Apprenticeship and Training Council.~~
- Applicants must be able to write and speak the English language proficiently enough to complete the course of study. Exemptions may be made by the Apprenticeship Committee in a non-discriminatory manner.

X. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

A. Administrative Procedures:

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3. Sponsor Procedures:

c. **Facilities Custodial Services Technician:**

- (1) **Facilities Custodial Services Technician apprentices must complete the following classes during their apprenticeship term: Boiler Operator 3 & 4s License, Sustainable Custodial Cleaning, Conflict Resolution, Handling Building Emergencies, Basic HVAC, Basic Computers, and General Maintenance.**
- (2) **Exemptions may be made by the Apprenticeship Committee in a non-discriminatory manner.**
- (~~2~~ 3) **Equivalent training may be substituted if approved by the JATC. ~~Proof of boiler license testing must be on file.~~**

B. Disciplinary Procedures

3. Sponsor Disciplinary Procedures:

- a. **The Record Book must be submitted to the Training Coordinator's office no later than the fifth of the following month, regardless if apprentice is working or not. If the apprentice violates the above rule three (3) times, they may be suspended from employment or eligibility for employment for ten (10) working days by the Apprenticeship Committee or their designated authority.**

XI. SPONSOR – RESPONSIBILITIES AND GOVERNING STRUCTURE

[Please delete and replace committee in its entirety]

E. Committee governance (if applicable): (see WAC 296-05-009)

1.

- c. The employer representatives shall be:

**Shirley Wilke, Chair
Federal Way School District
1066 South 320th Street
Federal Way, WA 98003**

**Brian Humphreys
Custodial Supervisor
Federal Way School District
1211 South 332nd Street
Federal Way, WA 98003**

Western Washington Operating Engineers Facilities Custodial Services
Apprenticeship Committee #397

Geoff Lawson
Operations Coordinator
Auburn School District
1302 4th Street SW
Auburn, WA 98001

d. The employee representatives shall be:

Jose Miranda, Secretary
IUOE Local 302
18 "E" Street SW
Auburn, WA 98001

Ryen Young
IUOE Local 302
18 "E" Street SW
Auburn, WA 98001

Bryan Raby
IUOE Local 302
18 "E" Street SW
Auburn, WA 98001