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Rec'd 8.31.23 EML	<i>Teri Gardner 9-5-23</i>
L&I Apprenticeship Consultant	L&I Admin

Department of Labor and Industries
Apprenticeship Section
PO Box 44530
Olympia WA 98504-4530



Request for Revision of Standards

TO: Washington State Apprenticeship & Training Council

FROM: Vertical Options Elevator Apprenticeship Program #1966

Please update our Standards of Apprenticeship to reflect the following changes:

- Additions shall be underlined (underlined).
- Deletions shall be struck through (~~struck through~~).
- See attached.

Form must be signed by Committee Chair and Secretary or Program's Authorized Signer

☒ Chair	Date <u>8-31-23</u>	☒ Secretary	Date <u>8/31/23</u>
☐ Authorized Signer			
Print Name: Keely Friesen		Print Name: Tim Murray	
Signature: <i>Keely Friesen</i>		Signature: <i>Tim Murray</i>	

Approved By: Washington State Apprenticeship & Training Council
Signature of Secretary of the WSATC:
Date:

Attach additional sheets if necessary

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IX. RELATED/SUPPLEMENTAL INSTRUCTION:

(X) Other (specify):

National Association of Elevator Contractors (CET Training Program), Fall Protection, Electrical and Mechanical Lock Out/Tag Out Procedures, Confined Space/Pit Safety, First Aid/CPR and Apprentice Anti-Harassment Training.

II. MINIMUM QUALIFICATIONS:

Testing: All applicants must complete and shall pass ~~three~~ five tests through TestGorilla with the following scores: 1) ~~The Next-Generation Accuplacer Test, with the minimum score of 250 in Reading, with a minimum score of 75%, and 250 in Arithmetic and 250 in Quantitative Reasoning.~~ 2) Basic Triple Digit Math, with a minimum score of 85%. ~~The Spatial Relations Test with a minimum score of 21,~~ and 3) ~~The Mechanical Reasoning Test with a minimum score of 19~~ 60%. 4) Spatial Reasoning, with a minimum score of 70%. 5) Problem Solving, with a minimum score of 60%. These tests are designed to assess the applicant's aptitude for employment in the elevator industry. Testing fees are paid by the sponsor.

III. CONDUCT OF PROGRAM UNDER WASHINGTON EQUAL EMPLOYMENT OPPORTUNITY PLAN:

4. Individuals receiving an application shall return the completed packet accompanied by copies of applicant's proof of age, High School transcripts or High School Equivalency transcripts, ~~Next-Generation Accuplacer TestGorilla~~ test results, ~~the Spatial Relations Test results, the Mechanical Reasoning Test results,~~ and a valid state issued driver license, within no more than thirty days from the date of request. Persons returning application packet outside of thirty (30) days are ineligible for consideration.

Testing:

1. All applicants shall pass the ~~Next-Generation Accuplacer TestGorilla Tests Test, and Spatial and Mechanical Reasoning tests,~~ as proctored by ~~Spokane Community College.~~ TestGorilla's webcam feature. Applicants that do not pass all ~~three~~ five tests will be notified of no offer for an interview and will be removed from the applicant eligibility pool.

Interview:

1. The interview committee members shall have at hand for review: copies of

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each applicant's completed application, High School or General Equivalency education transcript(s), ~~Next-Generation Accuplacer~~ TestGorilla test results, ~~the Spatial Relations Test results, the Mechanical Reasoning Test results,~~ valid state driver license, and applicant's proof of age.

X. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

A. Administrative Procedures:

3. Sponsor Procedures:

Administrative Procedures:

- e. Classroom certified instructors shall keep an attendance record of apprentice's actual class hours, which shall be turned in to the ~~Director of Apprenticeship~~ Committee Chair at the end of each class period. All records shall note tardiness and early departures and shall be forwarded to the committee for disposition.