

<i>CC</i> 8/20/2025 For L&I Staff Use Only <i>Christina Chance 8/18/2025</i> <i>CC</i> 8/4/2025		<i>Teri Gardner 8-20-25</i> <i>Teri Gardner 8-18-25</i>
L&I Apprenticeship Consultant		L&I Admin

Department of Labor and Industries
 Apprenticeship Section
 PO Box 44530
 Olympia WA 98504-4530



Request for Revision of Standards

TO: Washington State Apprenticeship & Training Council

FROM: Spokane Heat and Frost Insulators and Allied Workers Apprenticeship Committee #272

Please update our Standards of Apprenticeship to reflect the following changes:

- Additions shall be underlined (underlined).
- Deletions shall be struck through (~~struck through~~).
- See attached.

Form must be signed by Committee Chair and Secretary or Program's Authorized Signer

<input type="checkbox"/> Chair <input checked="" type="checkbox"/> Authorized Signer	Date <u>8/4/2025</u>	<input type="checkbox"/> Secretary	Date
Print Name: <u>Andrew Richman</u>		Print Name:	
Signature: <u>[Signature]</u>		Signature:	

Approved By: Washington State Apprenticeship & Training Council
Signature of Secretary of the WSATC:
Date:

Attach additional sheets if necessary

X. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

B. Disciplinary Procedures

3. Sponsor Disciplinary Procedures:

PENALTY POINTS SYSTEM

c. Class-Related Infractions:

1) **1 - Point per: Excused absence or tardiness.**

- For the morning session, arrival any time after 7:00 am is considered tardy and after 7:30 am is considered absent. For the afternoon session, arrival after 1:00 pm is considered tardy and after 1:15 pm is considered absent.
- To be considered excused, notice of the absence or tardiness must be properly communicated to the Coordinator or Instructor prior to the absence or tardiness whenever possible. Proper communication is given in person or in writing (text message, phone call, email, letter or other written document) and acknowledged by the Coordinator or Instructor.
- On a facts and circumstances basis, the Coordinator may accept a notice of absence afterwards given an emergency or other exigent circumstances.
- The Coordinator's determination of whether a notice may be accepted after an absence/tardiness, or as to whether communication is properly conveyed, is final.
- **0 points if the absence is due to the apprentice working on a job where their presence is needed. That absence would need to be communicated by the employer to the coordinator or business manager.**

5) **2 - Points per: Unexcused absence or tardiness.**

XI. SPONSOR – RESPONSIBILITIES AND GOVERNING STRUCTURE

E. Committee governance (if applicable): (see WAC 296-05-009)

c. The employer representatives shall be:

Ryan Clark, Secretary
11616 E. Montgomery Ave. #12
Spokane Valley, WA 99206

Armando Enriquez
702 N. California Ave.
Pasco, WA 99301

Trent Leach
11616 E. Montgomery Ave. #12
Spokane Valley, WA 99206

~~Jeff Deasy, Alternate~~ Eric Flones, Alternate
~~702 N. California Ave.~~ 1975 Butler Loop
~~Pasco, WA 99301~~ Richland WA 99354

FROM: **Spokane Heat and Frost Insulators and Allied Workers Apprenticeship Committee #272**

d. The employee representatives shall be:

Shawn Sailand, Chair
3919 E. Main 2502
Spokane, WA 99202

Brian Homes
3919 E. Main
Spokane, WA 99202

~~Sonny Sandretto~~ Stephen Bowdish
W. 7th Ave.
Kennewick, WA 99336

Rory Homes, Alternate
3919 E. Main
Spokane, WA 99202