

MINUTES

January 20, 2021

COMPLIANCE REVIEW AND RETENTION SUBCOMMITTEE

DEPARTMENT OF LABOR & INDUSTRIES

**Joel Sacks
Director**

**Location:
ZOOM MEETING**

10:00 A.M.

**Chris Bowe
Secretary of the Council**

**THEY WHO SERVE APPRENTICESHIP
SERVE OUR NATION**

COMPLIANCE REVIEW AND RETENTION SUBCOMMITTEE

January 20, 2020

10:00 AM

MINUTES

MEETING CALLED TO ORDER @ 10:00am by Chair Riker

ROLL CALL: Present: Mark Riker, Karen Dove, Kenna May, Jesse Cote, James Owens, Kenny Branson, Peter Guzman and Ron Storvick

REPORTS:

Joint Retention and Recruitment Committee – Jason Petrait gave a report.

Compliance Specialist's Report – M/S/C to approve the report by Brittany Craighead.

UNFINISHED BUSINESS: NONE

ITEMS FROM THE DEPARTMENT: NONE

JANUARY 2021 CRRS AGENDA ITEMS:

NEW STANDARDS: (Permanent Registration)

Region 3b

1. Healthcare Apprenticeship Consortium
 - In compliance for administrative procedures for the Provisional year.
 - Recommend Program to receive permanent registration.
 - M/S/C to approve.

Region 2b

2. Washington State Controls Specialist Apprenticeship Committee - Controls Programmer
 - Insufficient data, recommend program to remain provisional through the first full training cycle.
 - Program to provide the Department with Quarterly Program Activity reports 15 days prior to quarterly CRRS meetings.
 - M/S/C to remain provisional.

NEW BUSINESS:

Region 6a

3. Inland Empire Fire Protection Apprenticeship Committee
 - In compliance for minority participation by good faith effort for 2019.
 - Out of compliance for female participation for 2019.
 - In compliance for administrative procedures for 2019.
 - Program sponsor to appear at the April 2021 CRRS meeting.
 - M/S/C to approve.

4. Johnson Controls Fire Protection Apprenticeship Committee
 - Out of compliance for minority participation for 2019.
 - Out of compliance for female participation for 2019.
 - In compliance for administrative procedures for 2019.
 - Program to work with their assigned Apprenticeship Consultant to create and implement a detailed Corrective Action Plan to address the deficient female and minority apprentice numbers.
 - Program to review and revise if needed the Recruitment and Outreach Plan.
 - Program to submit to the Department a Quarterly Progress Report on Corrective Action Plan activities. Report will be due to the Department 15 days prior to quarterly CRRS meetings.
 - Program sponsor to appear at the April 2021 CRRS meeting.
 - M/S/C to approve.

Region 3a

5. CTS Apprenticeship Committee
 - In compliance for minority participation by numbers for 2019.
 - In compliance for female participation by good faith effort for 2019.
 - In compliance for administrative procedures for 2019.
 - M/S/C to approve.

6. Pierce County Roofers Apprenticeship Committee
 - In compliance for minority participation by numbers for 2019.
 - Out of compliance for female participation for 2019.
 - Out of compliance for administrative procedures for 2019.
 - Program to work with their assigned Apprenticeship Consultant to develop and implement a detailed Corrective Action Plan to address the Administrative Deficiencies as outlined in the Program Manger's Report.
 - M/S/C to approve.

Region 2a

7. Aerospace Joint Apprenticeship Committee
 - In compliance for minority participation by good faith effort for 2019.
 - Out of compliance for female participation for 2019.
 - Out of compliance for administrative procedures for 2019.

- Program to work with their assigned Apprenticeship Consultant to develop and implement a detailed Corrective Action Plan to address the administrative deficiencies as identified in the Program Manager’s Report.
 - M/S/C to approve.
8. International Union of Elevator Constructors, Local 19 - National Elevator Industry Educational Program
 - In compliance for minority participation by numbers for 2019.
 - Out of compliance for female participation for 2019.
 - In compliance for administrative procedures for 2019.
 - M/S/C to approve.
 9. Puget Sound Electrical Joint Apprenticeship and Training Committee
 - In compliance for minority participation by good faith effort for 2019.
 - In compliance for female participation by good faith effort for 2019.
 - Out of compliance for administrative procedures for 2019.
 - Program to continue working with their assigned Apprenticeship Consultant on the current Field Action Plan to address the administrative deficiencies as identified in the Program Manager’s report.
 - M/S/C to approve.
 10. Seattle Area Roofers Apprenticeship Committee
 - In compliance for minority participation by numbers for 2019.
 - Out of compliance for female participation for 2019.
 - In compliance for administrative procedures for 2019.
 - M/S/C to approve.

JANUARY 2021 ADMINISTRATIVE REVIEWS:

M/S/C to approve items 11 through 15.

In Compliance:

11. C-Tran/Machinist Local #1432 Apprenticeship Committee
12. Centralia City Light Apprenticeship Committee
13. Cowlitz County P.U.D. Apprenticeship Committee
14. Grays Harbor P.U.D. No. 1 Apprenticeship Committee
15. OHOP Mutual Light Company Apprenticeship Committee

Out of Compliance:

16. JTEC, Inc. Apprenticeship
 - Out of compliance for administrative procedures for 2019.
 - Program to continue to work with their assigned Apprenticeship Consultant on the

current Field Action Plan to address the administrative definiteness as identified in the Program Manger's Report.

- M/S/C to approve.

17. Washington State Department of Labor and Industries/Classified Employees Joint Apprenticeship and Training Committee

- Out of compliance for administrative procedures for 2019.
- Program to continue working with their assigned Apprenticeship Consultant on the current Field Action Plan to address the administrative deficiencies as identified in the Program Manager's Report.
- M/S/C to approve.

18. Washington State Fire Fighters Joint Apprenticeship and Training Committee

- Out of compliance for administrative procedures for 2019.
- Program to work with their assigned Apprenticeship Consultant on a detailed Corrective Action Plan to address the administrative deficiencies as identified in the Program Manager's Report.
- Program sponsor to appear at the April 2021 CRRS meeting.
- M/S/C to approve.

DATE AND LOCATION OF NEXT MEETING:

| | | |
|----------------|-----|-----|
| April 14, 2021 | TBD | TBD |
|----------------|-----|-----|

FUTURE MEETING SITES:

| | | |
|------------------|----------|----------------------------------|
| July 14, 2021 | Tumwater | Department of Labor & Industries |
| October 20, 2021 | TBD | TBD |

ADJOURNMENT @ 11:06 p.m. by Chair Riker.

January 2021 Compliance Review and Retention Sub-Committee

Compliance Specialist Report

Active Corrective Action Plan Updates by Quarter:

April/July 2020:

- **Apprenti #1982-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated July 31, 2020. Actions required:
 - *“Transfer of all actively registered apprentices not residing within the program’s Geographic Area as identified in their Washington State Standards of Apprenticeship to the appropriate registration agency having jurisdiction within 60 days from the date of this letter.”*
 - Department has verified through ARTS that as of September 30, 2020, all apprentices not residing within the Programs approved Geographic Area have been removed from the Washington State Apprenticeship System.
 - The Department Recommends to the CRRS that this element of the Apprenti programs Corrective Action Plan be “Closed”.

- **Ardagh Group Moldmaker Apprenticeship Committee #153-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated July 31, 2020.
 - Program has continued to work closely with their assigned Apprenticeship Consultant to meet the tasks and goals identified in their Corrective Action Plan.
 - Currently the program does not have any active apprentices and does not plan to register any in the foreseeable future.

- **Ardagh Group/GMP Maintenance In-Plant Apprenticeship Committee #510-** Program has not submitted a Corrective Action Plan as required by the CRRS in the Findings letter dated July 31, 2020.
 - The sponsor has communicated to the Department through their assigned Apprenticeship Consultant due to increased Covid activity and staffing difficulties they were not able to meet the submission deadlines.
 - Program has since resumed their work on writing a detailed Corrective Action Plan with their assigned Apprenticeship Consultant and will submit to the Department.

- **Pierce County Meatcutters Apprenticeship Committee #92-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated July 31, 2020. Actions the program has taken include:
 - Forming a new Apprenticeship Committee and scheduled meetings with proposed agendas.
 - All Apprentice records have been updated in ARTS.
 - Working with Bates Technical College on updating the currently outdated RSI Plan.

October 2020

- **Operating Engineers Regional Training Program JATC #58-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated October 28, 2020.
- **Inland Northwest Masonry Apprenticeship Committee #160-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated October 28, 2020.
- **Washington Construction Teamsters Apprenticeship Committee #231-** Program submitted timely a detailed Corrective Action Plan as required by the CRRS. Plan was reviewed by the Department and found to have met the requirements as listed in the CRRS Findings Letter dated October 28, 2020.
- **Peninsula Light Company Apprenticeship Committee #524-** Program has not submitted a Corrective Action Plan as required by the CRRS in the Findings Letter dated October 28, 2020.
 - Program has since contacted their assigned Apprenticeship Consultant to work on writing a detailed Corrective Action Plan and will submit to the Department.

This concludes my report Mr. Chair.