

Washington State Apprenticeship Coordinators Meeting Minutes

Zoom Meeting Format
Wednesday, April 20, 2022

Chair Jeremy Clevenger called the meeting to order at 1:00 pm.

Clevenger welcomed all participants in attendance.

The meeting began with a request for the attendees to place their name, position, and program agency or the organization they represent in the chat. There were 64 individuals in attendance. Clevenger announced there is still an open position for the organization. A new Recording Secretary is required for the open position on the WA State Apprenticeship Coordinators committee.

Clevenger provided the group with an explanation of the Related/Supplemental Instruction (RSI) Review process. A partnership committee reviews all proposed RSI plans for new occupations and standards being presented to the Washington State Apprenticeship and Training Committee (WSATC) for approval. Existing apprenticeship programs in similar or equivalent occupations provide input on the elements of the proposed plans. It is very helpful to help guarantee that there are no missing elements for the new programs. Individuals are encouraged to attend this meeting to provide input.

Earlier today, the Compliance Review and Retention Subcommittee (CRRS) met to review individual apprenticeship program's compliance with their registered standard's Equal Employment Opportunity (EEO) plans. There were no programs that were required to create a Corrective Action Plan (CAP) to help guide them toward compliance with the minority and female participation in their programs. The proper administration of apprenticeship programs is also subject to review. There were 89 participants at the CRRS meeting today. Clevenger thanked all who participated in the review process.

The Child Care Task Force was also held earlier today. It was reported that there are two training sessions scheduled for June 15, and 22, 2022, with more details to follow. The creation of a Child Care Flyer was also discussed. The task force welcomes industry participation.

On behalf of the Western WA Apprenticeship Coordinators, Recording Secretary Ryan Bradt provided a report on the April 15, 2022, meeting. He provided a brief description of the variety of apprenticeship program, community partner, pre-apprenticeship program reports that were provided at the meeting.

There was no report provided by the Eastern WA Apprenticeship Coordinators organization.

There was no report provided by WA Department of Veteran Affairs.

Jody Robbins, representing WA State Labor and Industries, Apprenticeship Section, provided a report on several grant pathways that have been provided through the recent legislative session and senate bills that were passed. Robbins deferred to Katie Holder, a management analyst in the contracts and procurement division of the WA Department of Enterprise Services. Holder agreed to provide the group with a 101 on Washington's Electronic Business Solution (WEBS) for vendors. Holder presented a PowerPoint that detailed the registration process. To receive state funding, the WEBS online process must be utilized. The PowerPoint will be shared with the group. Learn more here: <https://des.wa.gov/services/contracting-purchasing/doing-business-state>

Danny Marshall, Program Administrator for Workforce Education for the State Board for Community and Technical Colleges provided a brief review of the SBCTC report he will be providing in greater detail at tomorrow's WSATC meeting. Quarterly changes to apprenticeship enrollments at participating technical colleges were presented. Marshall also introduced Genevieve Howard as the new Policy Associate at SBCTC Workforce Education who will be working on apprenticeship related initiatives. Donna stated she will be

looking into the impact of the 2022 Senate Bills impact on individual apprenticeship programs. She can be reached at ghoward@sbctc.ed. Marshall also wanted to praise the apprenticeship community for their participation as subject matter experts when the review team looks at the RSI part of the proposed apprenticeship standards. The official committee is represented by apprenticeship coordinators through the WA State Apprenticeship Coordinator chair, Labor and Industries technical experts, and himself representing SBCTC. Six new occupations were recommended for approval by the council at tomorrow's meeting. Marshall invited members of the group to participate in the Community Technical College Apprenticeship Coordinators meeting scheduled for 3:30 pm later today.

Next, Tiamarie Adams with Digital Credentialing for Apprentices was introduced to the group. Adams provided the group with a PowerPoint on an APP that is available for verifying credentialing for organizations. The Merit APP is a platform that enables organizations to issue verified credentials, licenses, and records for participants in different types of training programs. Merit works with the issuing organization to provide verified credentials into the system. Other aspects of the program were presented. Adams indicated that her organization is currently partnering with the Apprenti Apprenticeship program in Washington.

Under Good of the Order:

- Mike Ankney reported on the Spokane Construction Career Day has returned. The industry sponsored event is scheduled for April 27 and 28, 2022. Participants will have the opportunity to try hands-on projects, operate heavy equipment and machinery, and meet with representatives from the trades. An evening session has been added on Wednesday, April 27th from 5:00 to 8:00 pm for access to the general public.
- Deborah Granger reported that the Maritime Academy is part of the group hosting a marine trades job fair on May 19, 2022, in Bellingham. The event will run from noon to 4:00 pm at the Fishermen's Pavilion in Zuanich Point Park.

Next Meeting is scheduled for Wednesday, July 20, 2022.

Meeting adjourned at 1:49 pm.

Western WA Apprenticeship Coordinators Meeting Minutes

Zoom Meeting Format
Friday, April 15, 2022

Chair Racheal Geyer called the meeting to order at 10:00 am.

Geyer welcomed all the coordinators, service providers, and guests in attendance.

Geyer introduced Recording Secretary, Ryan Bradt, Assistant Training Director, Puget Sound Electrical JATC.

The meeting began with brief introductions by attendees placing their name, position, and program agency or organization they represent in the chat. There were 42 individuals in attendance.

Most apprenticeship programs provided an update on their current work outlook and the status of their program.

Several pre-apprenticeship programs and community partners provided the group with program updates and announcements on upcoming activities:

- Marianna Talbott announced the Northwest Carpenter's Institute of Washington (NWCi) pre-apprenticeship program has multiple cohorts active. Focusing on retention efforts, NWCi created electronic postcards to share contact information for community based organizations that offer support to Apprentices.
- Jerry Jordan announced the PACT (Pre-Apprenticeship Construction Training) just completed their Winter Cohort and a Spring Cohort started April 4th with 18 students.
- Steven Petermann announced the Washington Department of Corrections (DOC). TRAC and CTAP are both ready and will be starting a TRAC Cohort, May 5th
- Lawrence Willis announced the L.O.V.E. T.O. (Lending Our Voluntary Efforts To Others) program is seeking recognition as a pre-apprenticeship.
- Michelle Barre with Clover Park Technical College presented on the purpose of workforce development funding and dislocated worker grants. Explained that programs with Apprentices registered at a college may be eligible for worker retraining funding. Encouraged apprenticeship programs contact someone in the college workforce department.

Representatives from the Regional Public Owners provided the group with updates and announcements.

- Jon Bersche, City of Seattle discussed the importance of getting into high schools and spreading the word on Apprenticeship.
- Marianna Talbot, spoke about how the Regional Pre-Apprenticeship Collaboration (RPAC) is building strong, coordinated pre apprenticeship pathway across the region. Recognized that many in the meeting were instrumental in the growth of this collaboration before the COVID. We want to thank you and welcome you back. For those who have never attended - we want to welcome you to join us. RPAC: feeds your apprenticeships, is a one stop shop for your LNI diversity requirements and allows you to influence the elements and style of pre apprenticeship

training to produce the highest quality of applicants for you. RPAC meets the last Friday morning of the month at 8am

- Racheal McAloon announced the Washington State Labor Council is partnering in a multi-State Grant and the Washington Development Department here in Olympia is having Regional economic and job outlook workforce forums that will soon be announced for April 26 & 27.
- Shana Peschek announced that the Child Care Sub Committee will be meeting Wednesday before the council meeting. Two trainings are being developed and a printed flyer that will be distributed to all apprentices in the State. Asked all apprenticeship programs to encourage their apprentices to update their mailing addresses in Labor and Industries database.
- Danny Marshall with the Washington State Board for Community and Technical Colleges shared that 19 out of 32 Washington Colleges have active apprenticeship programs, this number has been as high as 22 in the past. Currently there are 160 active apprenticeship programs in the State. Current number of registered Apprentices in the State is 7,752 which is a 5% increase from last Fall. Over the last 5 years the number of FTEs in the State hit a high-water mark of 4,356, currently at 3,702. Stated appreciation for the efforts by those SMEs involved in the recent RSI proposal review. All 6 proposals have been recommended to the council.
- Brittany Craighead, Compliance Specialist with Washington State Labor and Industry announced that the Washington State Apprenticeship Council Meeting is next week and that several new Zoom protocols would be in place. These include logging in with first and last name only (no affiliation) and the chat feature will only be used for identification of the speakers.

Good of the order

- Christina Rupp announced the Palmer Pathways Pre-Apprenticeship program recently had a graduation and is recruiting for the next cohort starting May 16th.
- Peter Lahmann of Washington State Department of Veterans Affairs announced if anyone has needs for applicants to contact him. Possible June 23rd career fair at Seahawks stadium.
- Brittany Craighead announced there is high likelihood that the October council meeting will return to in-person. Location TBD.

Next Meeting is scheduled for Friday, July 15, 2022, and will be held via the virtual Zoom format.

Meeting adjourned at 11:06 am.

Respectfully Submitted by: Ryan Bradt, Recording Secretary