

WordBridge Authorization Process

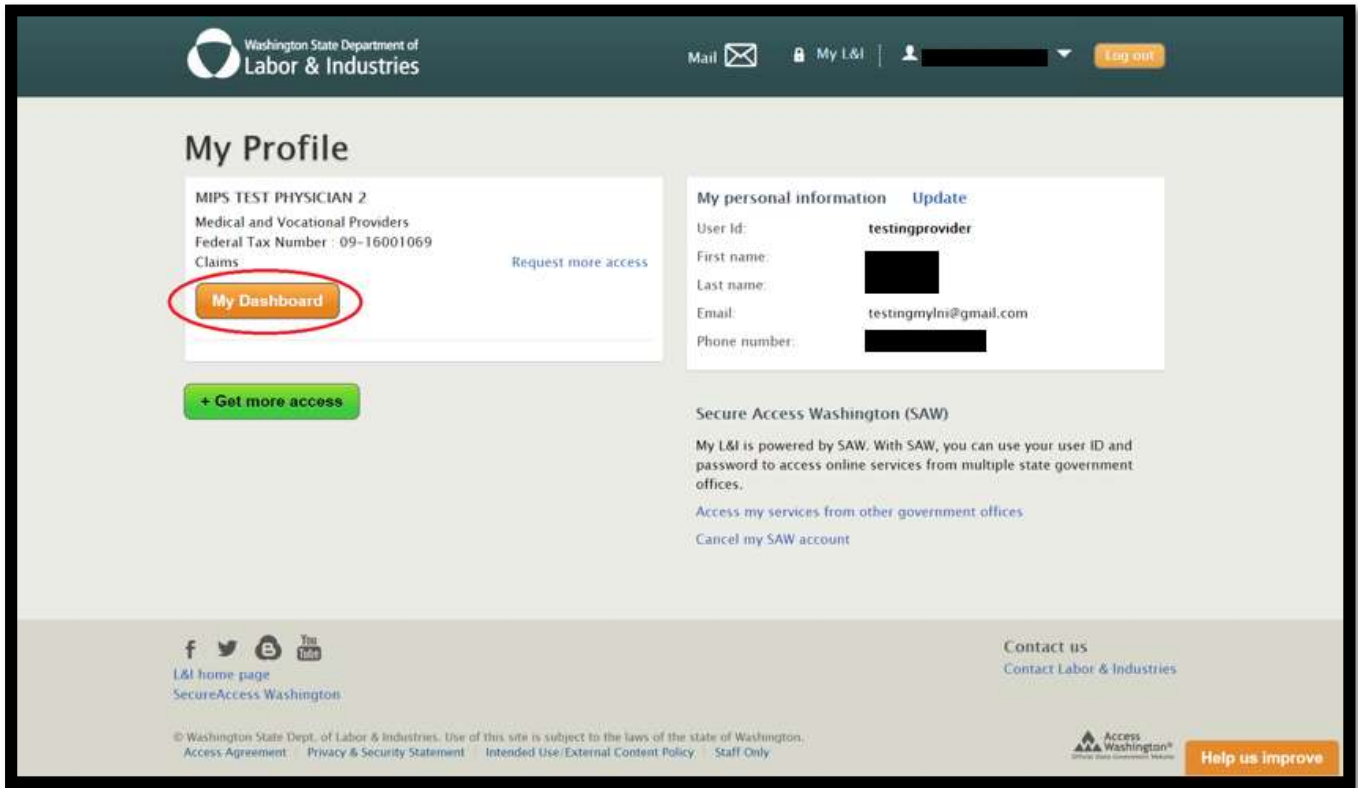
(Providers and/or scheduling staff who have already registered in My L&I/SAW)

STEP 1

Log in to My L&I at <https://secure.lni.wa.gov>

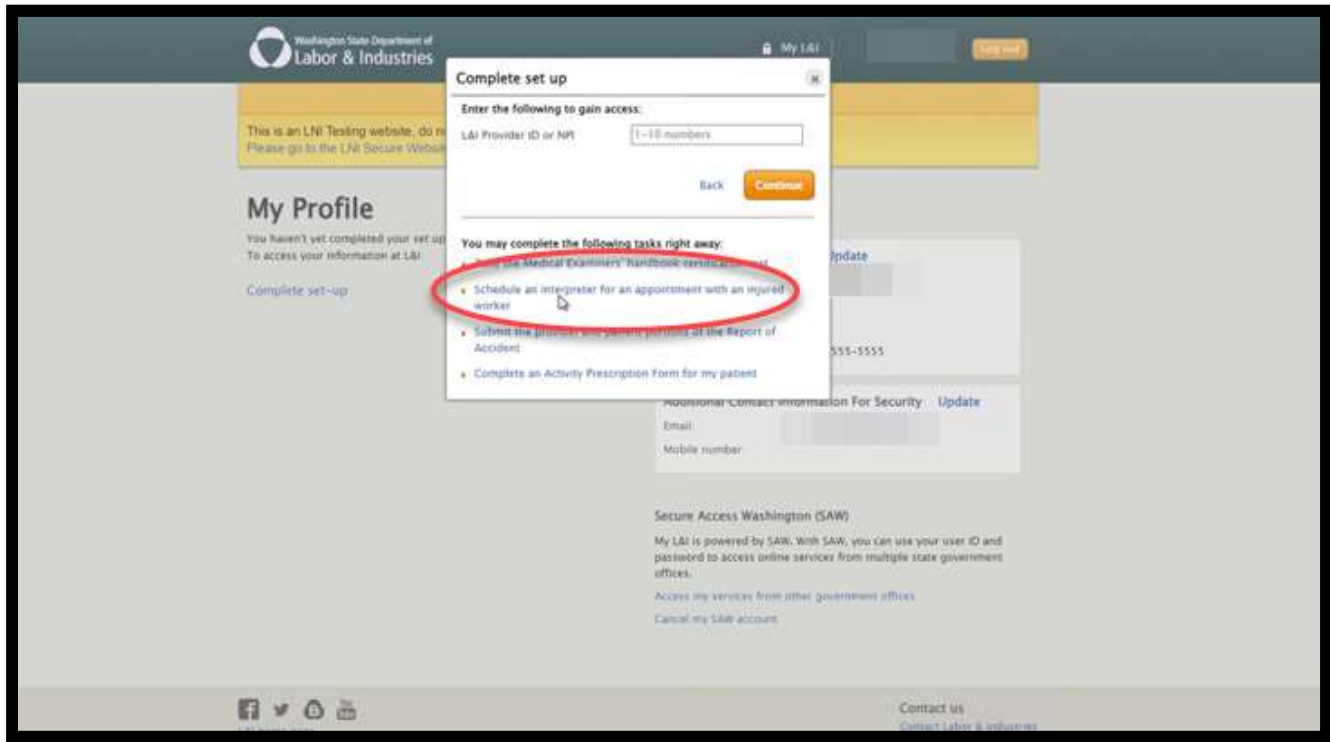
STEP 2

Click on “My Dashboard” and then you will be see the Provider Dashboard:



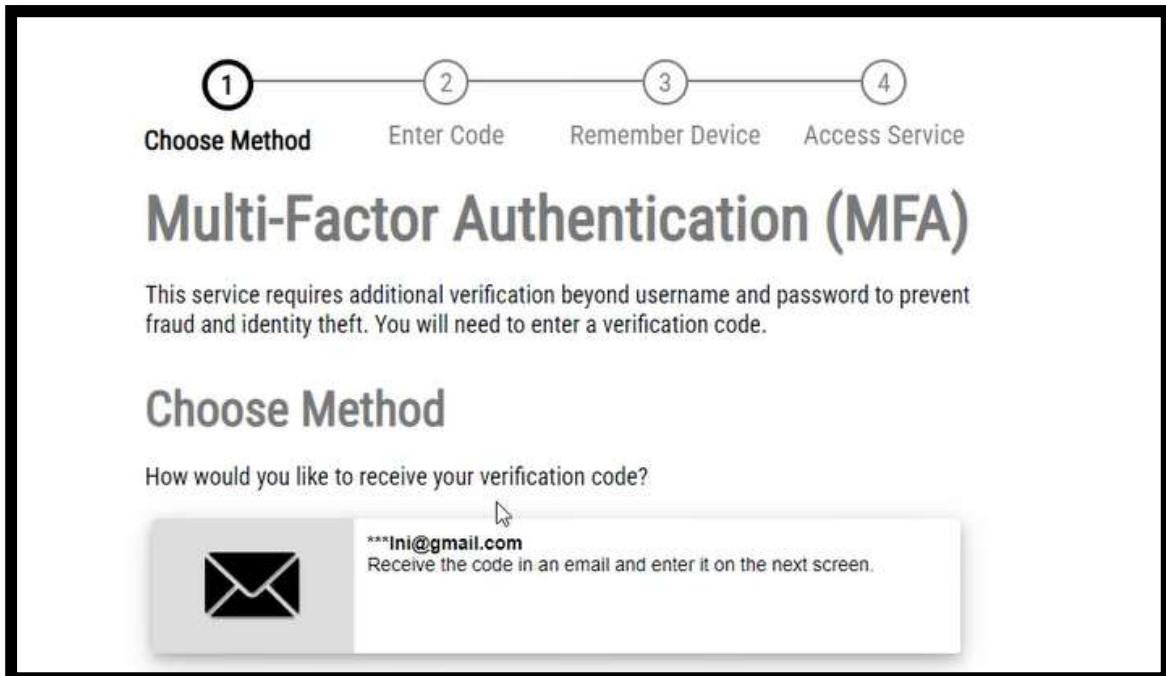
STEP 3

Click on the My L&I link (shown below) to schedule an interpreter:



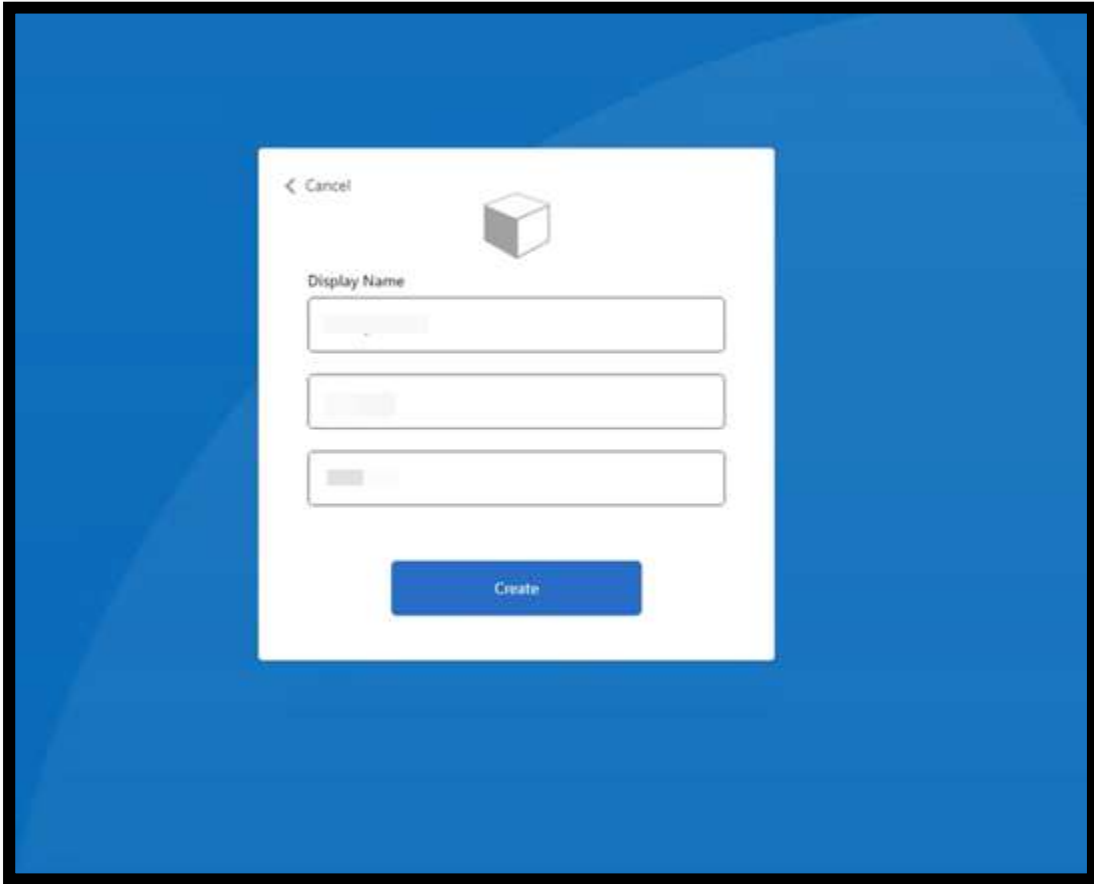
STEP 4

Complete MFA challenge if presented. Choose your preferred method of authentication. If not prompted to authenticate, see STEP 5.



STEP 5

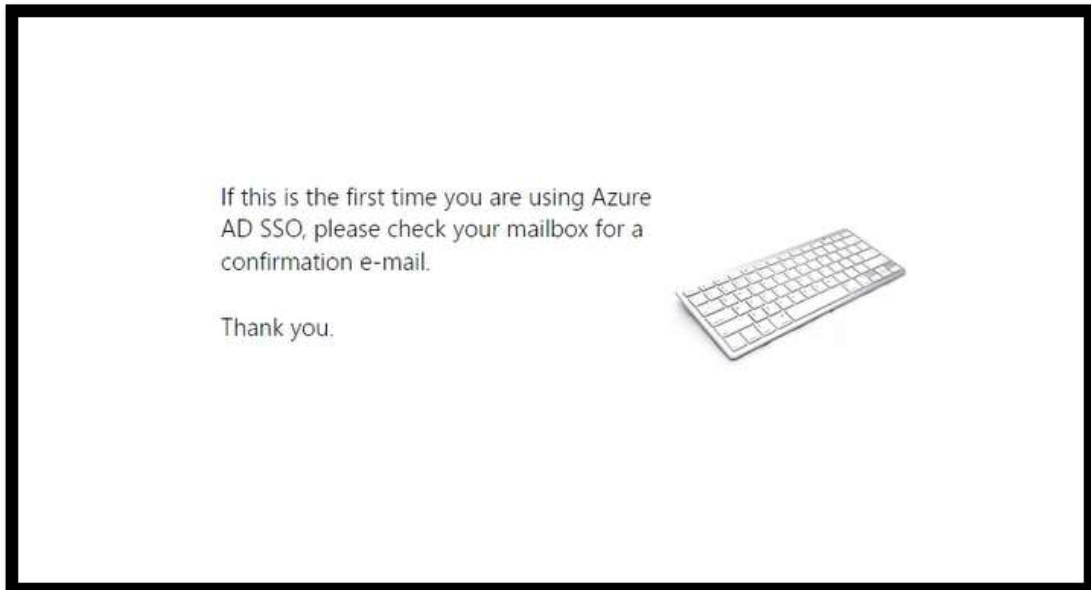
You will see your Secure Access Washington (SAW) Display Name along with your first name and your last name, please **don't change or edit this information**. You will be able to change this information after account activation. Select "Create" to create your registration:



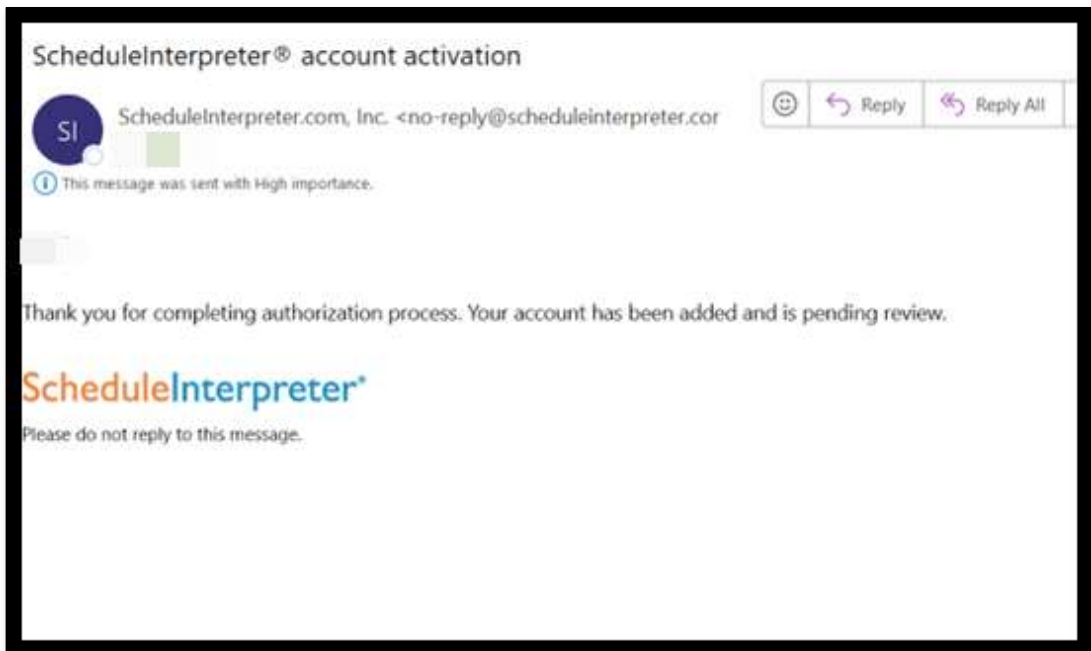
NOTE: For security reasons, the information in the image above has intentionally been blurred from view for this documentation.

STEP 6

Once you have created your registration request, you will see a screen like the following image, indicating that your registration has been received and will be processed within two business days. You can now close your web browser:

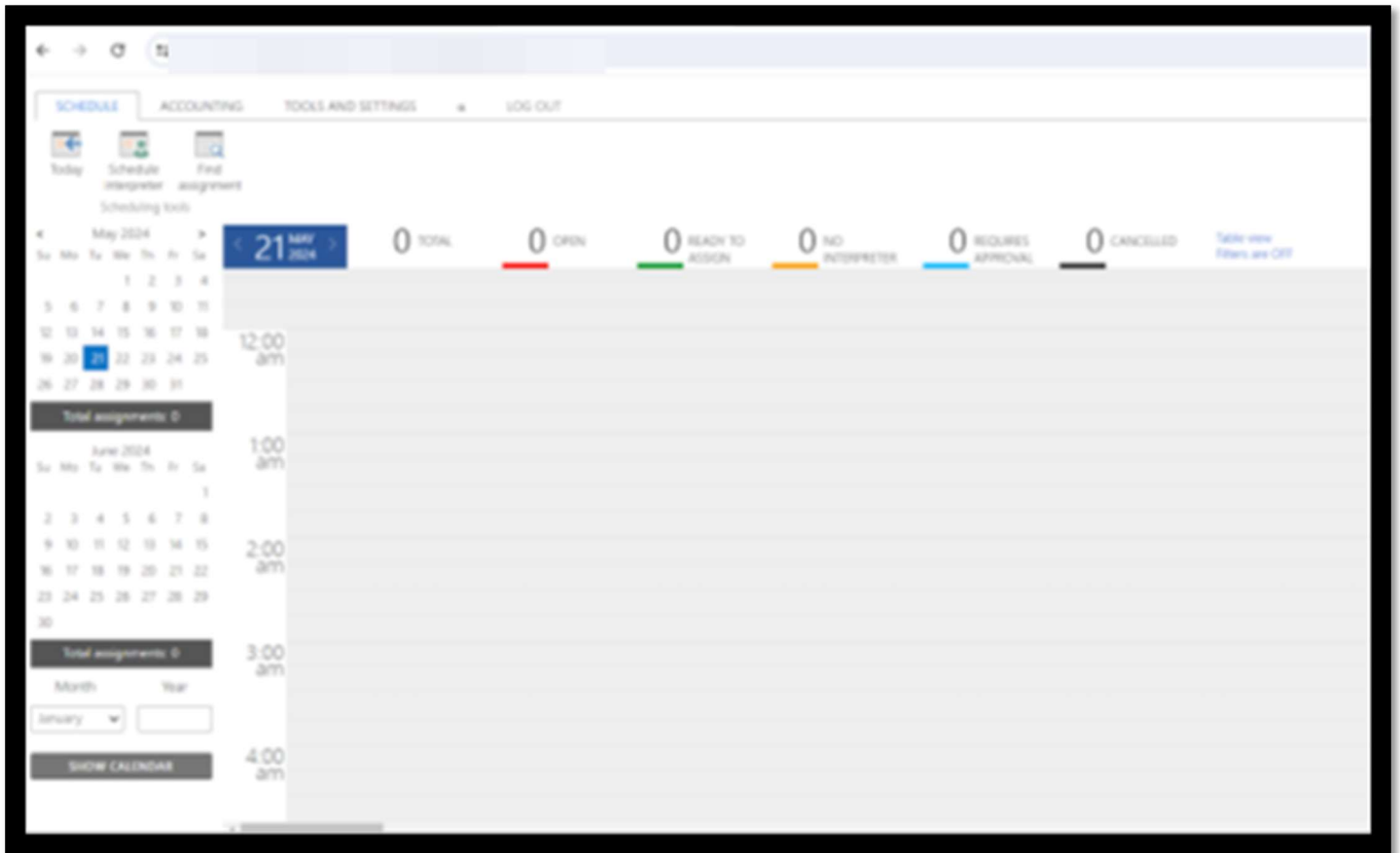


Additionally, you will receive a confirmation email from “*ScheduleInterpreter*” verifying that your registration request has been received and is pending review:



STEP 7

You will be contacted within 2 (two) business days regarding your registration. Once your registration processing has been completed, please repeat steps # 1 thru steps # 3 (above) in this document to access the ScheduleInterpreter application:



You have now successfully completed the registration process and logged on to the ScheduleInterpreter application.