

Keeping Washington loggers safe.

# Loggers Safety Initiative Employer Program Registration Packet Updated, 2023.

Logger Safety Initiative Taskforce Washington State Contract Loggers • Washington Forest Protection Association • Department of Labor & Industries • Department of Natural Resources

### Contents

.

| Logger Safety Initiative: Employer Safety Program Application | . 3 |
|---|-----|
| Program Requirments – Example Timeline                        | . 5 |
| Suplemental Monthly Reporting                                 | . 6 |
| LSI Program Rate Incentive                                    | .7  |
| LSI Training Requirements                                     | . 8 |
| LSI Program Resources   | . 9 |

### Logger Safety Initiative: Employer Safety Program Application

| Legal Name of Company:   |                     |   |           |  |
|--|---------------------|---|-----------|--|
| Operating Name:  |                     |   |           |  |
| Business Structure Type:   |                     |   |           |  |
| Current Address:   |                     |   |           |  |
| City:  | State:              |   | ZIP Code: |  |
| Phone:   | Fax:                |   | E-mail:   |  |
| First and Last Name of All Compa   | ny Owner(s          | ):  |           |  |
| Owner Contact Phone:   |                     | Owner Ema   | il:       |  |
| UBI:   | L&I Account Number: |   |           |  |
| Previous Business Names:   |                     |   |           |  |
| W  | ORKSITE             | NFORMATI  | ON        |  |
| L&I Regions You Typically Oper   | rate In (sele       | ect all that a  | oply):    |  |
| Region 1 (Whatcom, Skagit, Snohomish, San Region 2 (King county) Juan, and Island counties)                    |                     |   |           |  |
| Region 3 (Clallam, Jefferson, and Pierce counties)   |                     | Region 4 (Grays Harbor, Mason, Thurston,<br>Lewis, Pacific, Wahkiakum, Cowlitz, Clark,<br>Skamania, and Klickitat counties) |           |  |
| Region 5 (Okanogan, Chelan, Do<br>Kittitas, Grant, Adams, Franklin, Wall<br>Columbia, Benton, and Yakima count | a Walla,            | Region 6 (Ferry, Stevens, Pend Oreille,<br>Lincoln, Spokane, Whitman, Garfield, and Asotin<br>counties)                     |           |  |
| TYPE OF WORK INFORMATION   |                     |   |           |  |
| Indicate all the types of work you do, and <u>underline</u> the one that best describes your company.          |                     |   |           |  |
| Log Road Construction  |                     | Mechanical Harvesting   |           |  |
| Hand Falling / Bucking   |                     | ☐ Yarding / Loading (non-mechanized)  |           |  |
| Helicopter-Logging   |                     | How many towers do you operate?   |           |  |
| Log Hauling / Trucking     Shake or Shingle Mill   |                     |   |           |  |
| Number of employees in each operation:   |                     |   |           |  |
| Do you hire independent/sub-contractors?  Yes No   |                     |   |           |  |

3. Please submit your application either via email to loggersafety@lni.wa.gov, by fax to (360) 902-6787 or via mail at Attn: Logger Safety Initiative Department. P.O. Box 44140 Olympia, WA. 98504-4140. Call (360) 902-5607 if you have any other questions.

.

The Logger Safety Initiative (LSI) is a collaborative effort with the Washington Contract Loggers Association, Washington Forest Protection Association, Dept. of Labor and Industries and Dept. of Natural Resources. By registering to participate in the LSI certification program, I understand that information provided as part of the program may be shared between the LSI Advisory Board members and DOSH Consultation Program for decision purposes related to the LSI program only.

#### Name of Company:

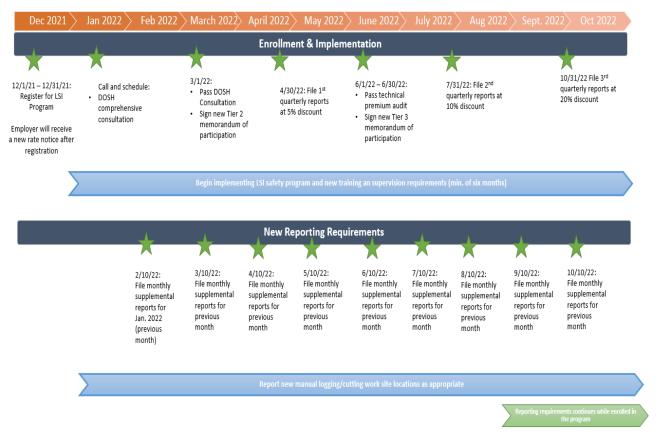
Hereby commits that it will comply with the attached terms and conditions and complete the program requirements set by the Logger Safety Initiative Advisory Board to achieve and maintain LSI Certification and will endeavor to continually improve our company's safety culture.

| Name of Authorized Signatory (Please print) | Position |
|---|----------|
|---|----------|

Signature

Date

# Program Requirements – Example Timeline LSI Chart



5. Please submit your application either via email to loggersafety@lni.wa.gov, by fax to (360) 902-6787 or via mail at Attn: Logger Safety Initiative Department. P.O. Box 44140 Olympia, WA. 98504-4140. Call (360) 902-5607 if you have any other questions.

.

## **Supplemental Monthly Reporting**

LSI employers are required to submit <u>monthly supplemental reports</u> for manual logging hours, even if reporting zero hours.

Supplemental reports do not take the place of L&I quarterly reports; employers are required to complete and submit quarterly reports in addition to the monthly supplemental reports. The supplemental reports are a requirement for the voluntary LSI program but not a reporting requirement of the department.

Submit reports monthly by mail, email, or fax to 360-902-6787.

Department of Labor and Industries

Attn: LSI Department

PO Box 44140

Olympia, WA 98504-4140

#### Example of Reporting Timeline

| Process for Monthly Reporting for Logger Safety Initiative (LSI) Participants:<br>Example of what First Quarter Reporting would look like to a new LSI Participant |  |  |  |  |  |
|--|--|--|--|--|--|
|  | January  | February   | March  | April  | May  |
| LSI Participant  | New LSI Member<br>begins tracking<br>monthly manual 5001<br>hours of employees for<br>new supplemental<br>report | By the 10 <sup>th</sup> of the<br>month, submit the<br>previous month's<br>supplemental report | By the 10 <sup>th</sup> of the<br>month, submit the<br>previous month's<br>supplemental report | By the 10 <sup>th</sup> of the<br>month, submit the<br>previous month's<br>supplemental report | By the 10 <sup>th</sup> of the<br>month, submit the<br>previous month's<br>supplemental report |

**Mechanized Supplemental Form** 

*Employers that report in the mechanical logging classifications 5005-00 and/or 5005-01 also are required to submit a mechanized logging supplemental quarterly report. There are no changes to the mechanized supplemental reporting requirements.* 

Employers participating in the LSI Employer Logger Safety Program will be eligible for a proposed rate reduction of up to 20 percent. The premium discount is applied to the base rate before your experience factor is applied. Employers receive new rate notices reflecting changes to the rate on their account. Employers will sign a LSI Memorandum of Participation at each new tier, which has specific detailed requirements that must be met to qualify for the premium discount.

| Tier Level & Rate<br>Incentive  | How it Works  |
|---|---|
| Tier 1: Sign-up &<br>Reporting Requirements<br>(5% discount)  | <ul> <li>Employer agrees to the following criteria:</li> <li>Complete registration and commitment letter.</li> <li>Submit monthly LSI manual logging supplemental reports regarding employee hours and job duties.</li> <li>Implement the Employer Logging Safety Program (LSI Accident Prevention Program (APP) and training).</li> <li>Schedule L&amp;I DOSH Comprehensive consultation.</li> </ul> |
| <b>Tier 2: Premium &amp; Safety</b><br><b>Consultation</b> (additional 5% discount; total 10% with combined Tier 1 & Tier 2)                    | <ul> <li>LSI employer demonstrates the following:</li> <li>Completed the L&amp;I DOSH comprehensive consultation<br/>and correct all finding(s).</li> <li>Schedule an L&amp;I Premium Technical Audit.</li> <li>Monthly supplemental reports (including zero hour<br/>reports) submitted since initial sign-up.</li> </ul>  |
| <b>Tier 3: Completed</b><br><b>Requirements</b> (additional<br>10% discount; total 20%<br>with combined Tier 1, Tier 2<br>and Tier 3 discounts) | <ul> <li>Completed the L&amp;I Premium Technical Audit and L&amp;I workers compensation account is in good standing.</li> <li>Once your company becomes Tier-3, your company will need to meet annual Tier-3 requirements.</li> </ul>   |

### Logger Safety Initiative Safety Training Requirements

LSI program participants are required to fulfill two training requirements annually, which include:

- A total of 4-hours of approved formal safety training sessions; and
- At a minimum, conduct four LSI quarterly safety trainings with supervisor(s) and crewmembers. All provided training material can be found on the LSI Training webpage.

This document outlines what the training requirements are and how LSI participants can meet them.

#### Formal Training Sessions

A minimum of 4-hours of formal training, specific to the LSI program or logging and cutting safety is required in each calendar year. For LSI purposes, formal training is a course, program, seminar, conference, or convention. Credit is provided for safety related content only, for example, when you attend an 8-hour class and 2-hours are related to safety, you will receive two safety credit hours.

Employers are required to submit documentation to the LSI Program Office to show proof that they have fulfilled their training requirement. For each training attended, the employer must submit the following information: a description of the training, the training provider, and date attended.

Examples of approved formal training include:

- WCLA Safety Conference
- L&I Governor's Safety and Health Conference
- Master Logger's Safety Training
- L&I Safety Training Workshop
- LSI Landowner Safety Day or Trainings
- Oregon Governor's Conference
- Western Pulp, Paper, & Forest Products Safety and Health Conference
- Intermountain Logging Conference
- Pacific Logging Congress
- Associated Oregon Loggers Annual Statewide Safety Conference
- Other training as approved by the LSI Program Office

**Safety training (Four trainings per calendar year)** If the employer develops their own training material or wants to use training materials not found on the LSI Training webpage they must prior authorization from the LSI Program Office to receive credit. The employer and supervisor, if delegated, and all employees engaged in manual logging operations must receive at least four (4) of the LSI safety trainings. Training can be conducted by any of the employees or an outside person and can be done as part of regular safety meetings.

LSI participants will complete and document that the training took place as part of their safety minutes. The completion of training will be assessed at the annual comprehensive DOSH consultation.

NOTE: The <u>LSI Training website</u> contains a repository of pre-approved training material that is available for your company to use.

### **LSI Resources**

There are resources available to help employers understand the requirements of the program and prepare for the certification process. Information is available online at <u>www.loggersafety.org</u> or by contacting one of the individuals listed below:

| Organization   | Contact        | Phone        | Email                          |
|--|----------------|--------------|--------------------------------|
| Logger Safety Initiative<br>Program Office<br>PO BOX 44140<br>Olympia, WA 98504-4140 | Eddy Boulch    | 360-902-5607 | <u>LoggerSafety@lni.wa.gov</u> |
| L&I DOSH Consultation  | James E Smith  | 360-575-6948 | James.Smith@Ini.wa.gov         |
| L&I Technical Audits   | Sarah Mikesell | 360-896-4700 | Sarah.Mikesell@Ini.wa.gov      |