Web Accessibility Check

As of September 2017, SHIP is required to assure accessibility of all grant products. Grantees should take time to understand accessibility to ensure that a broader population can access SHIP product contents.

What is Web Accessibility?
Web accessibility is the inclusive practice of ensuring there are no barriers that prevent interaction with, or access to web content, by people with disabilities.
Web Content Accessibility Guidelines (WCAG) 2.0 and Section 508.

What does it mean for grant project?
All grantees need to do an accessibility check before submitting their SHIP products. It can be time-consuming, so be sure to include this task into your project timeline.

What grant products require accessibility check?
All digital prints (Word, PowerPoint, Excel, PDF etc.), video and audio materials.

Will accessibility affect how I design my product?
No. Most accessibility principles are easy to implement and will not affect the overall "look and feel" of your content.

Steps for Checking Accessibility on Microsoft Products:
Click on "File"
"Info"
"Check for Issues"
"Check Accessibility"

MS Word: https://support.office.com/en-us/article/use-the-accessibility-checker-to-find-accessibility-issues-a16f6de0-2f39-4a2b-8bd8-5ad801426c7f

MS PowerPoint: https://support.office.com/en-us/article/make-your-powerpoint-presentations-accessible-6f7772b2-2f33-4bd2-8ca7-dae3b2b3ef25

MS Excel: https://support.office.com/en-us/article/use-the-accessibility-checker-to-find-accessibility-issues-a16f6de0-2f39-4a2b-8bd8-5ad801426c7f?ui=en-US&rs=en-US&ad=US

Adobe PDF: For accessibility Checker, click on "Tools" and scroll down till you find:

https://www.adobe.com/content/dam/acom/en/accessibility/products/acrobat/pdfs/acrobat-x-accessibility-checker.pdf