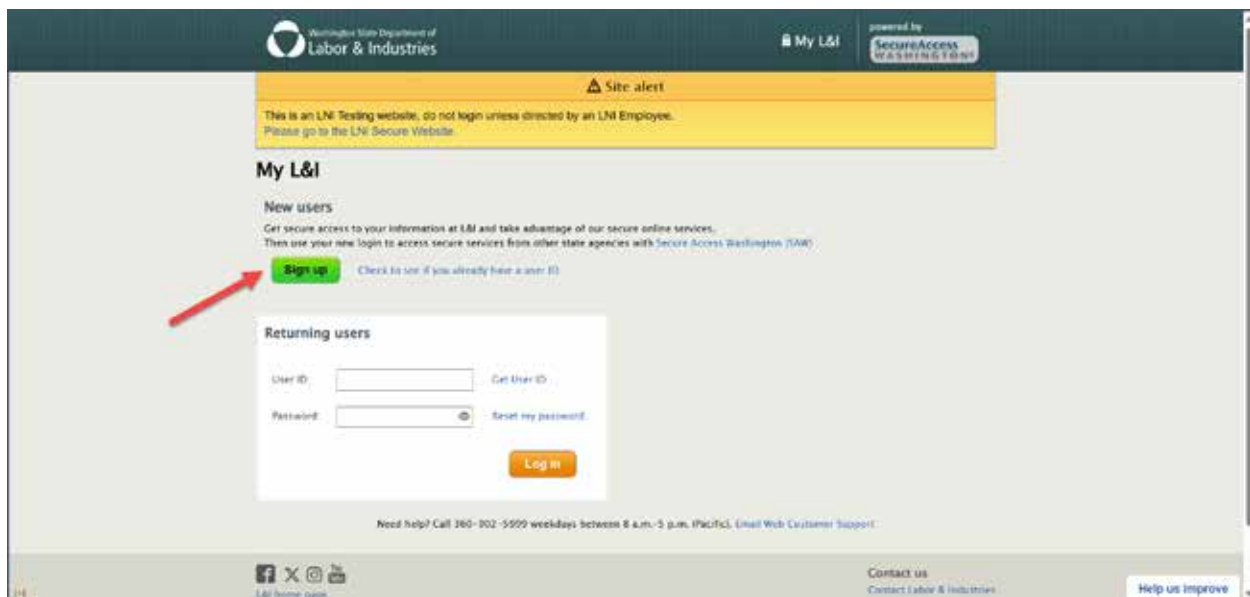


Crane Certification and Permit Management System

Registering a new Prime Contractor through My L&I Single Sign-On (SSO)

If you do not currently have a My L&I account, follow the first steps. If you already have a My L&I account, [skip down to 'Log In to My L&I.'](#)

Access My L&I at [My L&I: Login or sign up](#) and select 'Sign Up.'



The screenshot shows the My L&I website interface. At the top, there is a navigation bar with the Washington State Department of Labor & Industries logo, a 'My L&I' link, and a 'powered by SecureAccess Washington' logo. A yellow banner below the navigation bar contains a 'Site alert' message: 'This is an LNI Testing website, do not login unless directed by an LNI Employee. Please go to the LNI Secure Website.' The main content area is titled 'My L&I' and is divided into two sections: 'New users' and 'Returning users'. The 'New users' section includes a green 'Sign up' button, which is highlighted by a red arrow, and a link that says 'Check to see if you already have a user ID'. The 'Returning users' section features a white login form with fields for 'User ID' and 'Password', a 'Get User ID' link, a 'Reset my password' link, and an orange 'Log in' button. At the bottom of the page, there is a footer with social media icons, a 'Contact us' link, and a 'Help us improve' link.

Fill in all relevant and required fields on the Sign up for My L&I screen and click 'Continue.'

Sign up for My L&I

Enter your information

Format: XXX-XXX-XXXX

Contact info for security (optional)

Provide additional contact info to receive multi-factor authentication security codes and reduce the chance of losing access to your account.

Format: XXX-XXX-XXXX

Message and data rates may apply for mobile phones. A message will be sent only when you request it.

Create a user ID and password

User IDs must be at least four characters long and may contain '.', '-', '_', '@'



For your security, please enter a password with:

- At least 10 characters
- including at least 3 of the following:**
- One uppercase letter
- One lowercase letter
- One number
- One special character

Do not include your user ID.

Accept the Access Agreement

To create an account, initial and indicate you have read and accept the [Access Agreement](#)

I have read and accept the Access Agreement*

CANCEL

CONTINUE



The confirmation screen is shown indicating you should 'Check your email' for a message from My L&I to activate your profile.

Check your email

User ID: **cranetest**
Email: **test@lni.wa.gov**
Password: ●●●●●●●●

Check your email

Open your email and look for a message from "My L&I" to activate your profile. If you don't see the activation message, check your spam or junk mail folders.

Still having trouble?

If you still haven't received the message, contact Web Customer Support at 360-902-5999 weekdays between 8 a.m. - 5 p.m. (Pacific).


Once you find the email from My L&I, click on the link in the email. Upon clicking the link, your account will be activated and you will be taken to the My L&I sign in screen.

This is a system generated email. Please do not reply to this message.

Let's activate your profile

User ID: rcraneberry

To activate your My L&I profile and verify your email address, please click this link:

<https://test-secure.lni.wa.gov/home/?function=Activate&UserID=rcraneberry&ActivationCode=77227> 

If you do not activate by clicking the link above, this profile will expire. If clicking the above link does not work, copy and paste the link into a new browser window and press enter on your keyboard.

Thank you for using My L&I.

For questions or concerns about your profile, please contact Web Customer Support at 360-902-5999 weekdays between 8 a.m.-5 p.m. (Pacific). [Email Web Customer Support](#)

Log In to My L&I:

Enter your My L&I User ID and Password and click 'Log In.'

- For new users to [My L&I](#) who followed the above steps, this is the user name and password you just created in the steps above.

Washington State Department of Labor & Industries

My L&I powered by SecureAccess WA.S.A.S. 10.10.15.10.15

Site alert
This is an LNI Testing website, do not login unless directed by an LNI Employee.
Please go to the LNI Secure Website

My L&I

New users
Get secure access to your information at L&I and take advantage of our secure online services.
Then use your new login to access secure services from other state agencies with Secure Access Washington (SAW).
[Sign up](#) Check to see if you already have a user ID

Returning users

User ID: [Get User ID](#)

Password: [Reset my password](#)

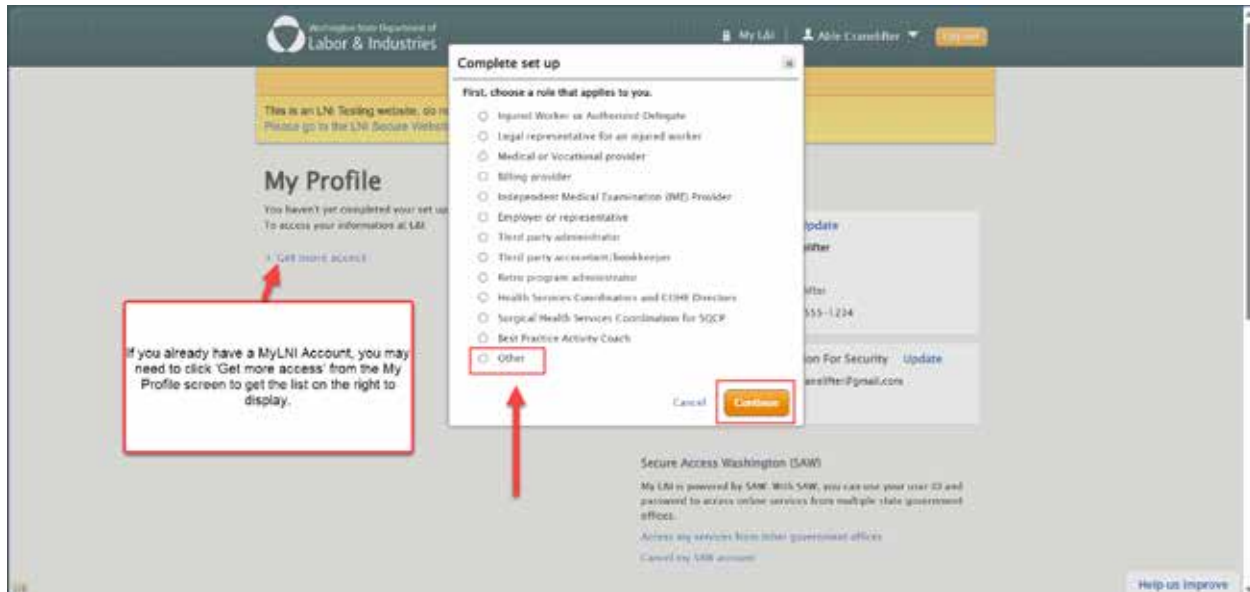
[Log in](#)

Need help? Call 360-902-5999 weekdays between 8 a.m.-5 p.m. (Pacific), Email Web Customer Support

L&I Home page Contact us Contact Labor & Industries Help us improve

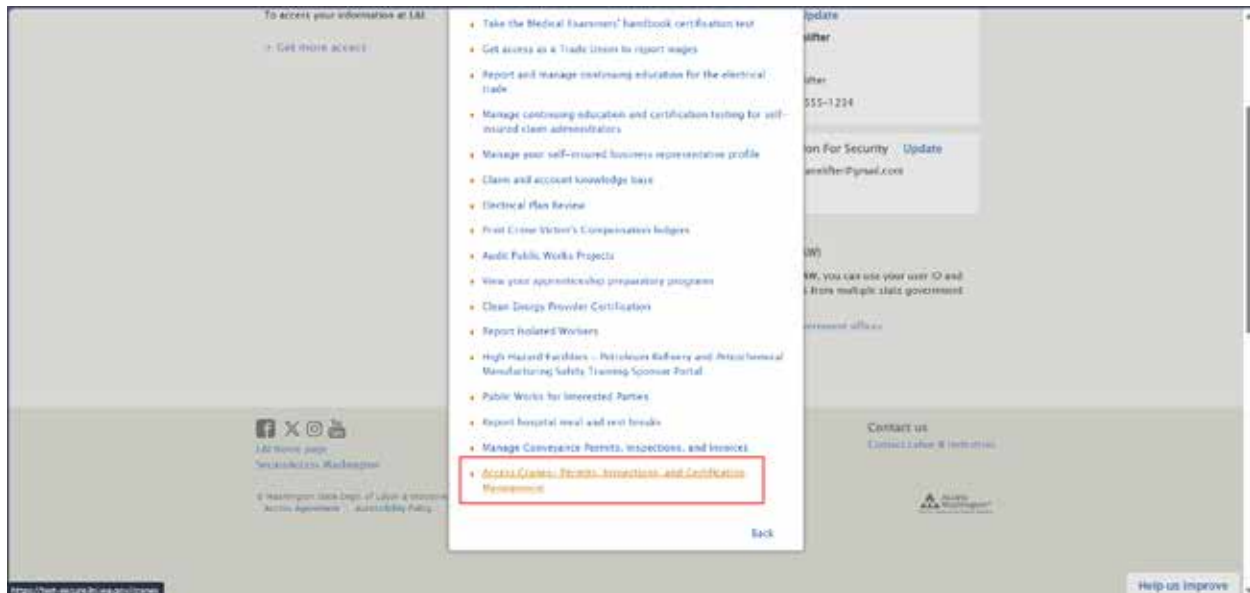
The 'My Profile' screen will be displayed.

- A 'Complete set up' list may automatically display
- If the list doesn't automatically display, click 'Get more access'



Select 'Other' from the 'Complete set up' list. An additional list will display.

Scroll to the bottom of the list and select the 'Access Cranes – Permits, Inspections, and Certification Management' link:



On the SSO Login page, select, 'L&I External Customer' from the dropdown and click Continue:



You will be taken to the 'User Registration Preliminary Information' screen.

On “User Registration Preliminary Information” screen, select Business Unit as “Cranes”.

The screenshot shows the 'User Registration Preliminary Information' screen for the Washington State Department of Labor & Industries. The 'Business Type' section is highlighted, and the 'Business Unit' dropdown menu is open, showing 'Cranes' as the selected option. The page includes a footer with a 'Help us improve' button and various links like 'Access Agreement', 'Accessibility', 'Privacy & Security', 'Intended Use/External Content Policy', 'Staff Only', and 'Careers'. The footer also contains the text '© Washington State Dept. of Labor & Industries. Use of this site is subject to the laws of the state of Washington.' and the 'WA.gov THE EVERETT STATE' logo.

User Type is auto selected as “Prime Contractor”, select role as “Prime Contractor”.

The screenshot shows the 'User Registration Preliminary Information' screen with the 'User Type' section set to 'Prime Contractor' and the 'Role Designation' section set to 'Prime Contractor'. The 'Business Unit' is 'Cranes' and the 'Licensee Type' is 'Business Entity'. The 'General Contractor License #' field is empty. The page includes a footer with a 'Help us improve' button and various links like 'Access Agreement', 'Accessibility', 'Privacy & Security', 'Intended Use/External Content Policy', 'Staff Only', and 'Careers'. The footer also contains the text '© Washington State Dept. of Labor & Industries. Use of this site is subject to the laws of the state of Washington.' and the 'WA.gov THE EVERETT STATE' logo.

In the License Information section, enter the General Contractor License# and click Next button. **NOTE: please use all capital letters for your license number. This field is currently case sensitive.**

NOTE: Crane Owner ID was recently added. This is an **optional** field for prime contractors who also happened to be a crane owner. If you would like to

contact us to get your ID, you are welcome to. You are also welcome to skip this step as it is a future enhancement that we will be communicating to you for.

The screenshot shows a web form titled "User Registration Preliminary Information". It contains several sections: "Business Type" with a dropdown for "Cranes" and a radio button for "Business Entity"; "User Type" with a dropdown for "Prime Contractor"; "Role Designation" with a dropdown for "Prime Contractor"; and "License Information" with a text input field containing "DQNGTNR733N1". A "Next" button is highlighted with a red box. At the bottom, there is a footer with the text "Alliant Licensing System Version 11.4.28.09 Dated: October 08, 2025 | Copyright © 2025 Alliant Inc." and a "Help us Improve" button.

System navigates to the “Initial User Registration – Crane” screen.

The screenshot shows a web form titled "Initial User Registration - Crane" from the Washington State Department of Labor & Industries. It contains several sections: "Entity Information" with fields for "Entity Name" (DO NOT HIRE US) and "UBI" (613-333-3333); "Primary Contact" with fields for "First Name", "Middle Name", "Last Name", "Email", and "Phone"; and "Entity Mailing Address" with fields for "Country" (United States), "Address" (987 QUEBEC ST), "City" (PASCO), "State/Province" (WASHINGTON), "Zip" (99301), "County" (Franklin), "Primary Phone # - Ext", "Alternate Phone # - Ext", "Primary E-mail", "Alternate E-mail", and "E-mail". A "Next" button is highlighted with a red box. At the top, there is a note: "The following information has been pulled from LAI records. If this information is incorrect, please call us at 360-902-5226 (Option 2) for assistance."

In the Attestation section, select the checkbox as shown in the screenshot below and enter the name.

