

When submitting an application, should I select “New Crane” or “Existing Crane”?

Select “Existing Crane” if the crane has ever been certified in Washington State. Any crane that has previously received a Washington State certification will already have a record in our system and should be treated as “existing”.

Select “New Crane” only for cranes that have never been certified in Washington State and do not yet have a “C-number.”

I’m having issues signing in or registering for My L&I. What should I do?

At no point should a prime contractor be prompted to grant access to an employee to log into the Crane Certification and Permit Management System.

For prime contractors that do not already have a My L&I account, an account must be created before a permit application can be submitted.

Once logged in to My L&I, a “Complete Set Up” list may automatically display. If the list does not appear, please select “Get More Access”. The contractor will then be prompted to choose a role that applies. Please select “Other”, and choose the “Access Cranes – Permits, Inspections, and Certification Management” link.

If the option to select the “Access Cranes – Permits, Inspections, and Certification Management” does not appear, it is possible the service has already been added to the account and can be accessed by selecting “My Tasks” from the home screen.

For prime contractors unable to complete the registration process, please contact the Tower Crane Permit Program directly for assistance.

Additional Resource: [Registering a new Prime Contractor through My L&I Single Sign-On \(SSO\) Training Guide](#).

My crane is already assembled and I’m trying to submit a disassembly or reconfiguration application. Why isn’t the system letting me?

Prime contractors must obtain an assembly permit before a disassembly or reconfiguration application can be submitted.

Please first complete the process for an assembly application. Once the assembly application has been approved and a permit has been issued, a request for a reconfiguration or disassembly can be submitted.

If a disassembly or reconfiguration is scheduled to occur within 90 days of the date the assembly application is submitted, please send an email to the Tower Crane Permit Program,

TowerCranePermitProgram@Lni.wa.gov, and provide the date. Please include the associated UBI and C-Number in the subject line.

How do I access additional resources?

Tower Crane Permit System training guides, as well other helpful tools, can be found under the “Resources” tab on the [Tower Cranes webpage](#).

Please contact (360) 902-4949 or email TowerCranePermitProgram@Lni.wa.gov if additional assistance is needed.